

Community Education Council District 32 Meeting

BYLAWS COMMITTEE MEETING MINUTES

May 28, 2020

10:00 AM

CEC D32 Office
797 Bushwick Ave
Brooklyn, NY 11221

Type of Meeting	Bylaws Committee Meeting	
Note Teaker	Silvia Belmonte, Administrative Assistant	
Attendees	Bylaws Committee Meeting	
	Martha Bayona	Present
	Stacie Johnson	Absent (excused)
	Desines Rodriguez	Present
	Renisha Westbrooks	Present
Quorum	Met	

Bylaws Committee Meeting: 10:10 AM

1. Call to order and roll call: Martha Bayona, Desines Rodriguez, Renisha Westbrooks. Absent: Stacie Johnson (excused). Among those present were, Jazzy Rivera, President of the Presidents' Council; Bibiana Hoyos, 32K299 PTA President; Marlene Rossi, 32K116 PTA President; Dr. Lozada, Deputy Superintendent; and Steven Wieser, District-Based Parent Leader Liaison, FACE.
2. Approval of minutes: All members present approved the minutes for March 5, 2020 as distributed.
3. Continue review of the CEC32 Bylaws. Prior to starting the conversation, Member Desines Rodriguez permitted Mr. Wieser to talk about the protocols to amend the Bylaws. He explained that it is best to present amendments in writing and to have them next to the old language of the Bylaws. The best way to do this is to make three columns, one containing the Old Provision(s), another containing the New Provision(s), and another with the Explanation(s). Then, the Council would present these one month and then they have to be voted on at the next Calendar Meeting. Minor changes can be voted on together, while major changes have to be voted on individually. The Bylaws Committee made comments on the following sections:
 - a. Article IV, Section 4 (Minutes): The members addressed a previous Council discussion about keeping meeting recordings. Member Martha Bayona explained that keeping the recordings can cause the Council to incur extra costs of maintenance. It is a Council decision to keep the recordings indefinitely for historical purposes or not, and the Council has to make sure to set aside funds to store those recordings. The Council needs to be aware that a new Council can decide to undo this decision.
 - b. Article V (Committees): A question revolved around participation of the public in the committees. Mr. Wieser explained that the Council designs how non-Council members can participate in committees. The main question addressed by the members is who to open the committee memberships to (how is membership defined?), and how this would amend the Bylaws and why. Member Martha Bayona noted that only Council members have the right to vote even if committee membership is open to the public; the public does not vote. RW: Membership should be determined at the time a committee is formed. Right now, the committees are not open to the public. Other members have expressed that they want to open membership to members of the community. Member Renisha Westbrooks suggested deciding a committee's membership at the time of committee formation.
 - c. Article VI, Section 1 (Parent Associations): The members discussed that quarterly meetings are an opportunity to build collaboration with the PTA/PAs and that it is important to work with the PTA/PAs.
 - d. Article VI, Section 2 (Superintendent Evaluations): Member Martha Bayona stated that in the past, the CEC has requested feedback from PTA/PAs and the community to inform the Council's completion of the Superintendent Evaluation.
 - e. Article VIII (Amendment of Bylaws): Mr. Wieser explained that a draft can be presented at a calendar meeting and the Council can vote on what was presented at the next calendar meeting by motion. The resolution must be included in the notice of the meeting.
 - f. Article X (Members' Code of Conduct): To address the creation of Council social media accounts, Mr. Wieser explained that it could be under the current Article X, or in a new section of Article X or under a new article in the Bylaws. Member Martha Bayona added that the bylaws have to specify that the Council does not currently have these means of communication and that it is being added because the Council wants to communicate with the community through social media. The administrative assistant should manage these accounts. Mr. Wieser recommends making sure that they are under the responsibility of the administrative assistant for promotion purposes; and the Council should discuss and vote on what to post.
 - i. The Committee added Article XI regarding Social Media and drafted the following statement so that it can be revised, adjusted, and finalized by the Council:
 "The Council shall allow the Administrative Assistant to control all social media as a form of communication, including the website, Facebook, [and other social media platforms that the Council decides to input]. Only the Administrative Assistant should be able to post and when the Administrative Assistant posts something it is because the Council has given permission and granted consent to do so, not the President. This is to promote and provide information to the parents."

4. In addition to the items addressed by the Committee, some topics that the Council has suggested revising include the below (these items were addressed during this meeting):
 - a. Member communications procedures and code of discipline
 - b. Rules for committee membership (as regards membership of the public)
 - c. Communications procedures, including the use of social media
5. Public Comment: No public comments were made.
6. Adjournment: 11:45 AM

APPROVAL OF CALENDAR, AND BUSINESS MEETING MINUTES	April 23, 2020 and May 7, 2020 - Approved [Met Quorum]
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NOTE: A draft of all meeting minutes are available within two weeks after the meeting and posted on the Council's website at CEC32.org.

ADJOURNMENT	Meeting adjourned at 11:45 AM
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SUBMITTED BY:	Silvia Belmonte, Administrative Assistant
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Approved on:

_____ Recording Secretary

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