

Valley Academy Public Board Meeting Agenda  
January 10, 2019 @ 6pm  
539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board
2. Board Training: Valley Academy Charter Review and Board Training
3. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning environment that promotes responsible freedom.***

4. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to [alisha@valleyacademycharter.com](mailto:alisha@valleyacademycharter.com). Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

5. Closed session, if needed.

6. Any action necessary from closed session.

7. Approval of minutes from the 12/13/18 meeting.

8. Follow up items:

- a. Dress Code:
  - i. Discussion and possible approval of staff dress code.
- b. Review the goals we set at the Board retreat. Review committees roles, responsibilities, effectiveness.
- c. Possible discussion and approval of policies.

9. Reports from Committees:

- a. Academics/Curriculum/Teacher Liason
- b. Technology
- c. Arts
- d. SEI
- e. PAC
- f. Safety
- g. State Trust Lands
- h. Policy
- i. Building Development

- j. Wellness
- k. Finance

10. Business Manager's Report

11. Director's Monthly Report

12. Recap and assignment of any action items needed from this meeting

13. Next meeting proposed February 14, 2019

14. Adjourn

Valley Academy Public Board Meeting Minutes  
January 10, 2019 @ 6pm  
539 N 870 W, Hurricane, UT 84737

In attendance: Tracy Stevens, Elaina Westegaard, Weston White, Michael Palfreyman, Alisha Terry-Martin, Kevin Castro, Eva Pelton, Nate Adams, Jill Cotten, Miranda Kloos.

Open at 1810

Charter Review: Pages 62-64. What is the status of technology in the building? Laptops have been purchased for teachers who needed them. Technology is improving, but it's a slow process. Finding funding is an issue- looking at Trust Lands and other grant opportunities. Chromebooks and iPads are what we are using now- they are old and getting traded out as we can afford it. Working on course opportunities- like Lego Robotics, Rockets, Website design, etc.

Kevin led the pledge

Michael read the mission statement

No public comment

No need for closed session

Motion made by Michael to approve minutes. Elaina second. All members in favor.

Follow up: Dress Code for Staff - per the discussion in November, "same or better than the students". Tracy will write up an official policy and it will be included in the employee handbook. Put back on Feb agenda.

Committees:

Wellness: Jill Cotten- Wellness Policy has been reviewed and committee does not feel it needs to be updated at this time. The school is doing a good job following it. February activity planned- asking teachers to talk more about health (outline provided by Jill). Looking forward to doing a track meet at the end of the year. Parents are involved and helping create a role model situation with the staff. (This committee meets monthly)

Academics & Teacher Liaison: Tracy- still working on creating the committee. Selecting mentors. We have several new teachers right now- mentoring is a priority.

Technology: sent out technology plan and is still waiting for feedback.

Arts: No report (working on gathering this committee)

SEI: No report (this committee meets monthly)

PAC: Cookie night was successful, meeting this week (having some trouble with time conflicts). Dr. Sues week is coming up at the end of Feb. Spring Fling will be in April to celebrate Valley Academy's birthday. Need more volunteers. (Meets monthly- possibility of online meeting to help get people more involved)

Safety/STL: No meeting. Next meeting March 15. (meets quarterly)

Policy: Waiting on policies to be reviewed by legal. Should be ready for next month. (meets as needed)

Building development: No meeting. Hope to meet quarterly (meets quarterly)

Finance: Discussion about amending the charter to grow into high school. (meets monthly)

Discussion of Goals we set at the retreat:

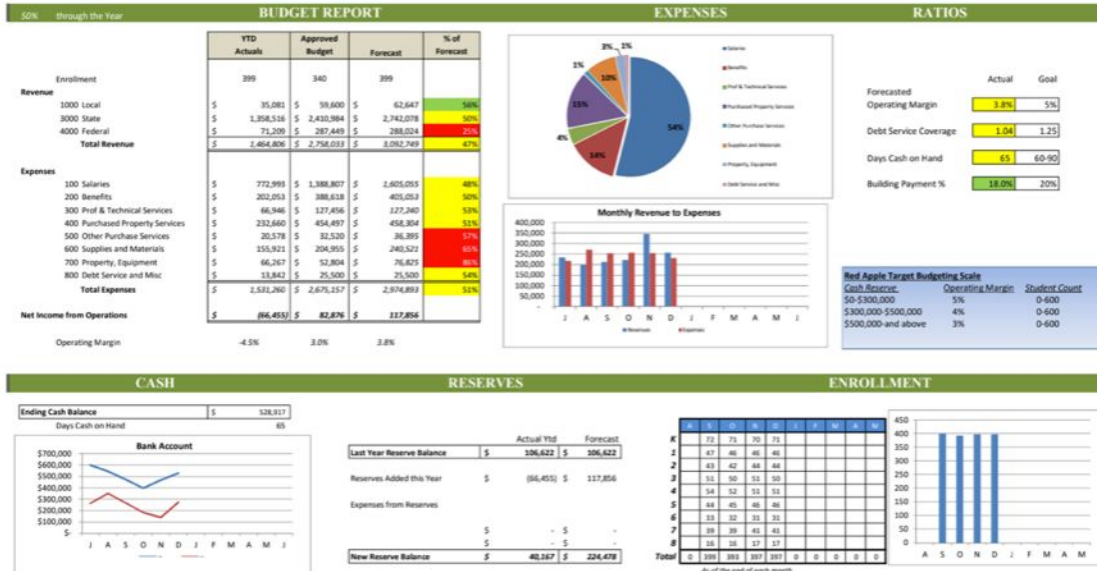
- Increasing parent involvement- how are we getting the info out to parents? Teachers are reaching out in their weekly newsletters. We had a sign up at back to school night. Discussion of different ideas for reaching out to parents.
- Plan for after-school programs- do we want a state supported or a privately run after school program. Surveys said people would pay "something". Elaina is working on it.
- Enrollment goal 415 (398). Retention goal 400. Holding lottery on April 4 potentially.
- Academics- can't pull SAGE data anymore. Data from the State is minimal. Tracy is asking the teachers to track grades and the data we have within the school.
- Technology- we have the plan in progress. We have the mobile lab (K-2). Technology grants- we are on the list for state funded grants. Look up the Digital Teaching and Learning Grant.
- Arts- working on gathering the arts teachers on a committee. Would like to see more events and showcasing the arts teachers. Also bringing people in for events such as "storytelling festival" and "math competitions"
- SEI- we've been doing well with our SEI goals with the staff. We can start to have parent learning. Plan an SEI night similar to last year.
- 3 years ahead- 5 years ahead- we seem to be on track and maybe a little ahead of our timeframe.

Discussion of how the committees are functioning and any changes needed. Marketing task force is needed now. (Alisha, Elaina, Tracy)

Business Manager's report- State has updated the numbers and increased our funding based on increased enrollment from the Oct 1 count. Nate will be attending a seminar for REAP grant. Holding steady on enrollment. Marketing is a priority in the next couple months. Teachers were positive about the Christmas bonus. Starting on next year's budget. Starting on next year's teacher letters.



## Financial Summary as of December 31st, 2018


**CASH**
**RESERVES**
**ENROLLMENT**

Ending Cash Balance	\$ 128,817
Days Cash on Hand	65

	Actual Ytd	Forecast
Last Year Reserve Balance	\$ 106,622	\$ 106,622
Reserves Added this Year	\$ (86,455)	\$ 117,856
Expenses from Reserves	\$ -	\$ -
<b>New Reserve Balance</b>	<b>\$ 48,887</b>	<b>\$ 224,478</b>

	NO	NOV	NOV	NOV	NOV	NOV	NOV	NOV
K	72	75	70	75				
L	47	46	46	46				
P	63	47	46	46				
R	55	50	55	59				
4	54	52	55	55				
5	44	45	46	46				
6	55	55	55	55				
7	38	39	45	45				
8	38	38	37	37				
<b>Total</b>	<b>678</b>	<b>693</b>	<b>697</b>	<b>693</b>				

As of the end of each month

Director's report- Enrollment is a priority. Tracy is working with Kelly to track why students leave and why they are coming to us from other schools. Tracy is following up with phone calls to parents when there are conflicts and is able to solve many of them with early intervention. Average daily attendance is on track. Continuing with Marvin and Jesse assemblies for K-5. We will be set up on the SafeUt app as of January 16- this is an app to help with bullying. New teachers are in place. Ski Club Jan 18 and Feb 1. Sending 2 teachers to Hope Squad training and will be starting up Hope Squad here at Valley. Souper Bowl of Caring Food Drive January 28-Feb 1. DC Trip is still on- this year will be primarily funded by the parents. There are also some donations coming in. By next month, we'll know for sure what's going on.

Follow up- School Surveys, Tracy Formal Eval, Policies, Dress Code for Staff.

Motion to adjourn made by Eva. Weston second. All members in favor. Adjourn at 1958.