

Valley Academy Public Board Meeting Agenda
January 15, 2015 at 6:00pm
539 N 870 W, Hurricane, UT 84737

1. Work session of the Board (6:00-7:00pm)
 - a. SEI training (Teacher) 6:00-6:10
 - b. Closed session (if needed)
 - c. 2015 Board Calendar
 - d. Board Appreciation nominations
 - e. Discussion of Board Member opening
 - f. Discussion of 8th grade
 - g. Discussion of Attendance Policy and Transportation Policy

2. Welcome and open regular session (7:05pm)

3. Approval of minutes from 12/18/14 meeting

4. Pledge of Allegiance and Mission Statement: (7:05-7:10)

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a Social Emotional Learning environment that promotes responsible freedom.*

5. How well are the school's finances being managed? (7:10-7:25)

- a. Business Manager's monthly report

6. How well are students achieving the outcomes for which the school was chartered? (7:25-7:50)

- a. Mr. Dunkley's monthly report
 - i. Discussion and possible action on any purchase orders over \$1,000

7. How well is the Board performing its responsibilities? (7:50-8:20)

- a. Board Training/Charter Review
- b. Any reports from committees
 - i. Accountability Committee
- C. Discussion and possible action on Attendance Policy and Transportation Policy

8. Public Comment (8:20-8:30)

- a. PTO report
- b. Any other public comment

Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

9. Next meeting *proposed* for February 12, 2015

Valley Academy Public Board Meeting Minutes
January 15, 2015 at 6:00pm
539 N 870 W, Hurricane, UT 84737

In attendance: Lane Blackmore, Derek Lewis, Alisha Terry-Martin, Ben Reusch, Steven DeMille, Kevin Dunkley, Nick Turner, Lana Nichols, Keturah Rowland, Kelly Faucett, Tonya Crunk.

1. Work session of the Board: 6:00pm

- a. Invited teacher hasn't arrived. Move this item to when he gets here.
- b. Derek made a motion to move to closed session for the purpose of pending litigation. All members in favor.

*****Closed Session began at 6:05pm*****

*****Closed Session ended at 6:15pm*****

c. 2015 Board Calendar:

- A request was made to move all Board meetings to the second Thursday of each month instead of the third. This change will be made for all future meetings.
- Change the date of the school lottery. Advertising will be done in February and the lottery held in late March, date to be decided.
- Summer school is still being discussed. Summer lunch still being discussed.

d. Board Appreciation Nomination: Rico Adorno (parent) comes every day to volunteer in the lunch room. He is always friendly and helps in so many ways.

e. Board Member opening: We have 2 openings to fill. Deadline for applications will be moved to March 1, 2015. We will be reaching out to several people in the community for interest. Looking for expertise in education and finance.

f. Discussion of 8th grade at Valley Academy: Our 8th grade is small (similar to other charters in our area) due to the grade configurations in our local district. Keturah will send out an intent to return in February to see how many of our 7th graders will be wanting to come back. Discussion of benefits and drawbacks to keeping 8th grade or strengthening the 6th/7th grades. This will be a continuing discussion as more information is gathered from our parents and students.

g. Discussion of Attendance Policy: The draft policy has been approved by legal council. There are still concerns over the wording of certain sections. There is a need for a policy that allows for the school to enforce attendance- disruption to the classes is a problem. What is lacking from the current attendance policy in place? Staff were not aware that we had a current policy, but are aware of specific wording that needs to be in place for good enforcement of attendance. Sample policies are available on the USOE website that have already been vetted. Board secretary will work with staff to merge the proposed policy with the current policy and have it ready for the February meeting. Out of time to discuss the Transportation Policy.

Derek made a motion to close the work meeting and move to the regular meeting. All members in favor.

2. Regular meeting began at 7:05pm

Additional in attendance: Charlotte Potter, Natalie Metzger, Alicia Wiser, Thayne Smith, Andrea Burgess, Tori Payne, Tristan Payne.

3. Ben made a motion to approve the minutes from the 12/18/14 board meeting. All members in favor.

4. Ben led the Pledge of Allegiance and Steven read the mission statement.

5. Business Manager's monthly report.

Thayne reports that we are approximately where we should be for 50% through the year. Adjustments have been made to the future forecasts based on actuals for the first 6 months of the year. Our new DUNS number has been sent to the State Office as requested. Attachment to follow.



Financial Summary
as of December 31st, 2014

BUDGET REPORT

	YTD Actuals	Approved Budget	Forecast	% of Forecast
Enrollment	413	415	413	
Revenue	\$ 27,312	\$ 75,000	\$ 47,810	98%
1000 Local	\$ 1,193,575	\$ 2,287,826	\$ 2,340,332	51%
3000 State	\$ 58,329	\$ 274,700	\$ 344,332	17%
4000 Federal	\$ 1,279,216	\$ 2,637,526	\$ 2,732,694	47%
Total Revenue				
Expenses	\$ 651,193	\$ 1,355,699	\$ 1,295,411	96%
100 Salaries	\$ 270,000	\$ 270,000	\$ 270,000	100%
200 Red & Technical Services	\$ 70,016	\$ 119,967	\$ 125,865	105%
300 Purchased Property Services	\$ 291,519	\$ 583,288	\$ 584,660	100%
400 Other Purchased Services	\$ 43,982	\$ 32,657	\$ 77,419	236%
500 Supplies and Materials	\$ 106,469	\$ 192,380	\$ 209,694	109%
600 Property, Equipment	\$ 74,024	\$ 82,331	\$ 86,717	104%
700 Property, Equipment	\$ 47,437	\$ 26,622	\$ 102,702	206%
800 Debt Service and Misc	\$ 1,405,025	\$ 2,616,027	\$ 2,782,267	196%
Total Expenses				
Net Income from Operations	\$ (125,298)	\$ 21,499	\$ (29,773)	
Operating Margin	-9.8%	0.8%	-11.5%	

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RATIOS

Actual	Goal
Forecasted Operating Margin	5%
Debt Service Coverage	1.25
Days Cash on Hand	60-90
Building Payment %	20%

EXPENSES

RESERVES

Actual Ytd	Forecast
\$ 187,783	\$ 187,783
\$ (125,798)	\$ (29,773)
\$ -	\$ -
\$ -	\$ -
\$ 61,985	\$ 158,010

CASH

Ending Cash Balance	Days Cash on Hand
\$ 382,001	50

ENROLLMENT

REVENUE

DEBT SERVICE

PROPERTY, EQUIPMENT

OPERATING MARGIN

- Director's monthly report:
 - Mid-year DIBELS report looks great. In most cases, much better than the beginning of the year. We'll do one more this year.
 - We have 3 Title I teachers now working with kids in reading. All are certified and are doing great things with the students. Praise for Alicia Wiser's good work with SPED kids in reading.
 - We currently have 413 students and 92% average attendance.
 - Our nutrition program went through a review by the State Office last month and they were impressed with what they saw. Minor corrections were

suggested. We will be meeting with the other charters later this month to see what we can do to help them start lunch programs in their schools.

- Kevin and staff are working on creating a schedule for kids to have recess before lunch. Studies show that kids who play first and eat second are actually eating their fruits and vegetables.
- We are working with the other charter schools in our area to have math competitions and science fairs.
- Astronomy night is coming up.
- Advance Ed will be coming to work on our school accreditation. The administrative team has been meeting with them and have a plan in place to tie in our goals and standards to improve with this accreditation process.
- Kevin is also working on the National Core for the Arts program to strengthen our arts programs in the school.
- No purchase orders over \$1,000
- Attachments to follow

Enrollment	Status	Race	Gender	Advisors								+ Enroll
		Grade:	K	1	2	3	4	5	6	7	8	Total
Active			57	55	50	38	46	46	46	49	26	413
Withdrawn			3	5	8	3	3	2	2	4	3	33
Effective 1/12/2015			60	60	58	41	49	48	48	53	29	446

D48									
A	B	C	D	E	F	G	H	I	J
Sept. 1-5	Absences:		24	24	15	26	89		
	Percentage:		94.10%	94.10%	96.30%	93.60%	94.53%		
Sept 8-12	Absences:	28	26	20	29	18	121		
	Percentage:	93.10%	93.60%	95.10%	92.80%	95.50%	94.02%		
Sept. 15-19	Absences:	25	17	14	21	18	95		
	Percentage:	93.80%	95.80%	96.50%	94.80%	95.50%	95.28%		
Sept. 22-26	Absences:	19	20	25	26	33	123		
	Percentage:	95.30%	95.10%	93.90%	93.60%	91.90%	93.96%		
Sept. 29-Oct. 3	Absences:	25	19	27	23	29	123	472	
	Percentage:	93.90%	95.30%	93.40%	94.40%	92.90%	93.98%	94.46%	September
Oct. 6-10	Absences:	22	24	17	10	26	99		
	Percentage:	94.60%	94.10%	95.80%	97.50%	93.60%	95.12%		
Oct. 13-17	Absences:	31	21	31			83		
	Percentage:	92.40%	94.80%	92.40%			93.20%		
Oct. 20-24	Absences:	25	23	32	23	28	131		
	Percentage:	94.10%	94.30%	92.10%	94.30%	93.10%	93.58%		
Oct. 27-31	Absences:	19	20	17	22	21	99	491	
	Percentage:	95.30%	95.10%	95.80%	94.60%	94.90%	95.14%	94.26%	October
Nov. 3-7	Absences:	36	36	24	22	30	148		
	Percentage:	91.20%	91.20%	94.10%	94.60%	92.60%	92.74%		
Nov. 10-14	Absences:	34	31	30	26	34	155		
	Percentage:	91.70%	92.40%	92.70%	93.60%	91.70%	92.42%		
Nov. 17-21	Absences:	35	24	21	14	61	155		
	Percentage:	91.40%	94.10%	94.80%	96.50%	85.10%	92.38%		
Nov. 24-28	Absences:	25	17				42	500	
	Percentage:	93.90%	95.80%				94.85%	92.79%	November
Dec. 1-5	Absences:	50	17	41	31	48	187		
	Percentage:	87.80%	95.80%	90.10%	92.50%	88.40%	90.92%		
Dec. 8-12	Absences:	39	35	35	38	37	184		
	Percentage:	90.60%	91.50%	91.50%	90.80%	91.00%	91.08%		
Dec. 15-19	Absences:	68	55	47	57	47	274		
	Percentage:	83.50%	86.60%	88.50%	86.10%	88.50%	86.64%		December
Dec. 22-26	Absences:								
	Percentage:								
Dec. 29-Jan. 2	Absences:								
	Percentage:								
Jan. 5-9	Absences:	32	29	30	43	31	165		
	Percentage:	92.20%	92.90%	92.60%	89.50%	92.40%	91.92%		
Jan. 12-16	Absences:	31					31		
	Percentage:	92.40%					92.40%		
	Absences:								

Level Filter: All Levels

Teacher Well Below Benchmark Below Benchmark Benchmark Total Students

Valley Academy Charter School Grade Dividers

Reference Data Reference Point: Account School Aggregated Total

Teacher	MOY	BOY	Total Students
Valley Academy Charter School	81 (25%) 47 (15%) 195 (60%)	88 (26%) 54 (16%) 193 (58%)	323 335
Billings, Jessica	6 (26%) 3 (13%) 14 (61%)	7 (32%) 4 (18%) 11 (50%)	23 22
Brown, Crystal	5 (28%) 5 (28%) 8 (44%)	4 (22%) 5 (28%) 9 (50%)	18 18
Crunk, Tonya	7 (43%) 2 (13%) 7 (44%)	7 (47%) 3 (20%) 5 (33%)	16 15
Davis, Jennifer	6 (32%) 2 (11%) 11 (57%)	6 (32%) 2 (11%) 11 (57%)	19 19
Deuel, Larry	3 (16%) 4 (21%) 12 (63%)	1 (5%) 7 (37%) 11 (58%)	19 19
Freiberg, Tara	9 (41%) 1 (5%) 12 (54%)	7 (32%) 3 (14%) 12 (54%)	22 22
Gatin, Megan	1 (5%) 2 (11%) 16 (84%)	1 (6%) 1 (6%) 16 (88%)	19 18



7. Board Training/Charter Review: members indicate that the materials have been reviewed.

a. Accountability Committee Report: The Wellness Policy is being followed and people are in place to provide help with this. Wellness week is planned for February (PTO and Kevin are planning this). The climate survey went out on FB before the break, but just went out by email a few days ago. Survey results are still coming in and a more complete report will be given at the February meeting. Committee still needs one more Board member to join. Alisha will join.

8. Public Comment:

- Student Council came to propose a school t-shirt they have been working on. They have polled the students for color choices and have brought their proposal to Mr. Dunkley for approval. They would like to see this school t-shirt be an option on Fridays to be worn instead of a regular uniform shirt. They believe this will be good for school spirit, unity, and free advertising.
- PTO report: Christmas trees were decorated at the school and at the City Office. Students made ornaments for the trees. Kindergarten and 1st grade also went to sing Christmas carols at the City Office. PTO purchased all the Marvin and Jesse program for the school. Dixie Direct earned the PTO nearly \$8,000. They have decided to use this to create a school library. They have worked with Mr. Dunkley to create a space in the computer lab. Money will be used to build shelving and buy books. Donations are also being accepted. PTO fed the teachers dinner during SEPs this past week. New yoga mats have been purchased for the dance room. A playground project is being done out on the blacktop- a giant US map will be painted on the ground as well as a giant chess/checkers board. Dr. Suess week will be in March with learning activities all week- and one crazy dress up day. Community leaders will come in to read to the kids and our student council will be going out to read to folks in the community. For Valentines Day, the PTO and staff have created a plan to “heart attack” HES in an effort to build a better relationship between the schools. A Bobcat mascot costume is being created by an expert seamstress who builds costumes for Tuacahn. Contest coming up to name our Bobcat mascot. Also a contest coming up to create a school song. Parents, students, and staff can participate. The preparedness backpacks are

complete and will be passed out to the teachers tomorrow at their staff meeting.

9. Next meeting will be February 12, 2015.

Derek made a motion to adjourn. All members in favor.