

Valley Academy Public Board Meeting Agenda  
May 9, 2019 @ 6pm  
539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board
2. Board Training: Valley Academy Charter Review and Board Training (UCAP)
3. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning environment that promotes responsible freedom.***

4. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to [alisha@valleyacademycharter.com](mailto:alisha@valleyacademycharter.com). Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

5. Approval of minutes from the 4/11/19 meeting.
6. Discussion and possible approval of RFP for business manager services.
7. Discussion and possible approval of pursuing the Exhibit A to update our charter.
8. Discussion and possible approval of Parental Involvement Policy.

9. Reports from Committees:

- a. Academics/Curriculum/Teacher Liaison
- b. Technology
- c. Arts
- d. SEI
- e. PAC
- f. Safety/State Trust Lands
- g. Policy
- h. Building Development
- i. Wellness
- j. Finance
- k. Executive Committee

10. Business Manager's Report
11. Director's Monthly Report
12. Closed session, if needed. Utah Code 52-4-205(a).
13. Any action necessary from closed session
14. Recap and assignment of any action items needed from this meeting

15. Next meeting proposed June 13, 2019

16. Adjourn

Valley Academy Public Board Meeting Minutes  
May 9, 2019 @ 6pm  
539 N 870 W, Hurricane, UT 84737

In attendance: Tracy Stevens, Weston White, Miranda Kloos, Alisha Terry-Martin, Eva Pelton, Elaina Westegaard, Michael Palfreyman, Nate Adams. Excused: Kevin Castro.

Welcome and open public meeting of the Board- 1812 hours.

Board Training: Valley Academy Charter Review- discussion of Grievance Policy section. When we update this policy, we would like to define a policy for staff and a policy for parents so it is more clear. Add language for retaliation and add language that 3rd parties are allowed for mediation.

Board Training: UCAP- Parental Involvement- discussion of the difficulties we have had this year, celebrating the successes we have had in getting parents to be involved, possible language barrier and the need to send out invites in both english and spanish. We need to discuss this at the retreat in more depth.

Miranda talked about the last 2 State trainings- Brian Carpenter training on being a better board. Legislative update by Erin Preston. \*Things that will affect Valley: exit surveys for all teachers, no more fundraisers, new fee policy, new policy for conduct and appropriate behavior, matching funds for mental health support, new policy for appropriate use of public property, charter amendment is allowed to include military preference, Teacher and Student Success Act funding.

Weston led the Pledge of Allegiance.

Michael read the mission statement.

No request for public comment

Eva made a motion to approve the minutes from the 4/11/19 meeting. Weston second. All members in favor.

Miranda made a motion to accept the RFP from Red Apple for business manager services. Discussion: Red Apple was the only company that responded to the RFP. Red Apple has served us well for the past 5 years. We are currently paying \$5,500 per month. This contract will increase our payment to \$5,900 per month. Michael second. All members in favor.

Miranda made a motion to table the vote on Exhibit A to update our charter. Discussion: This is a new option that the USCB facilitates to take the charter and reduce the document down to a minimal amount of pages. The charter we currently have would be a historical document. This would come with the setting of 4 goals. Michael asks if there is a cost associated with this. Elaina asked what the amendment process would look like if we were to create this Exhibit A and if we are obligated to complete the process once we start it. Miranda is going to ask those questions and we'll bring this discussion back to the next meeting. Miranda will also send the website to everyone to review. Weston second the motion. All members in favor.

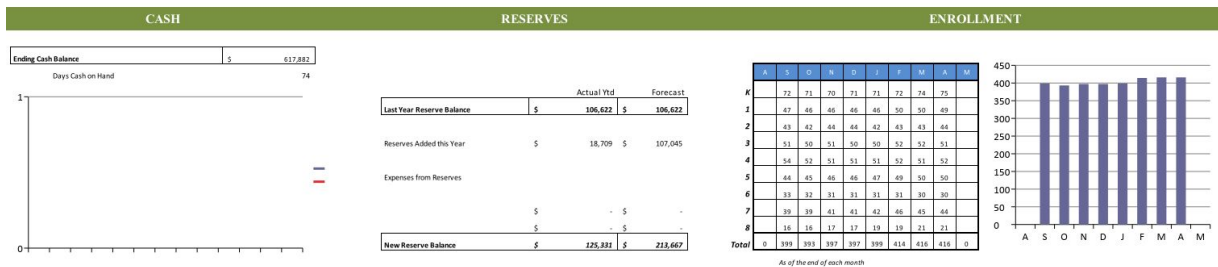
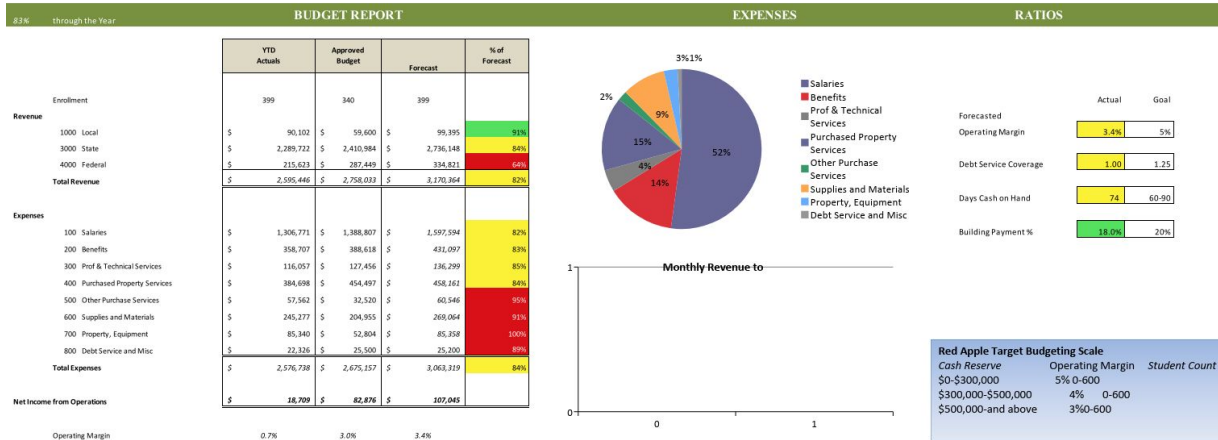
Miranda made a motion to table the vote on the Parental Involvement Policy. Discussion: the policy is not yet back from legal council and we were given 60 days to create it. We will add this to the next meeting. Elaina second the motion. All members in favor.

Business Manager's Report: Nate has been working on finalizing this year's budget and next year's budget with Tracy and the finance committee. Finance committee discussed and approved the greenhouse grant to go ahead and

apply. Discussion of trends, restricted funds, rural education grant, and lag funding. We need to add final approval of FY18-19 budget and approval of FY19-20 budgets to our next agenda.



Financial Summary  
as of April 30th, 2019



Reports from Committees:

- Academics/Curriculum/Teacher Liaison- RISE testing is happening now and we have not had many technical issues. Expecting results soon.
- Technology- no report
- Arts- Eva has passed along the t-shirt and greeting cards project to Anna. Discussed the art show and dance show. Upcoming MDT show next week. \*Tracy says he will work on trying to get a master calendar.
- SEI- we have a need for training to get everyone on the same page. Asked the committee for suggestions on what the best training would look like and what it would cost. Discussed setting small, achievable goals for next year.
- PAC- Teacher appreciate this week with lunch, supplies, massages, and snacks. Doors were decorated by parents.
- Safety/State Trust Lands- no report
- Policy- still waiting for policies to come back from legal. Discussion of spending more time together than a one hour meeting so more can get accomplished. Will let everyone know.
- Building Development- discussed the need for more building space.
- Wellness- no report
- Finance- echo of Nate's report. Need to create an Audit Committee that meets twice a year to recommend an Audit company. 3 board members and one other non-paid member.
- Executive Committee- surveys were sent out. So far 13/50 staff have responded and 41/400 parents. Miranda will follow up again prior to the survey close.

Director's Monthly Report- student count staying at 416. Projections for next year are near 450 (full). Some grades currently have a wait list. RISE testing is finishing up this week. Miranda brought up that Tracy has been nominated for "Rookie of the Year" and there will be a banquet June 12 at the Davis County Convention Center, 6pm. Need to move board meeting because of this. Need to move the retreat to July 27th. Eva will help with getting conference room for this.

No closed session needed.

Recap and assignment of any action items: Tracy will look into master calendar, Alisha add budget approvals to next agenda, Miranda follow up on Exhibit A questions.

Next meeting proposed June 20, 2019.

Elaina made a motion to adjourn. Weston second the motion. All members in favor. 2019 hours.