

Valley Academy Special Public Board Meeting Agenda
July 16, 2018 @ 7pm
539 N 870 W, Hurricane, UT 84737

1. Welcome and open special session of the Board
2. Closed session, if needed.
3. Discussion and possible approval of funding for Go Math curriculum.
4. Discussion and possible approval of funding for Spalding reading curriculum.
5. Discussion and possible approval of bids for concrete pad.
6. Discussion and possible approval of Eide Bailly services for annual audit.
7. Adjourn.

Valley Academy Special Public Board Meeting Minutes

July 16, 2018 @ 7pm

539 N 870 W, Hurricane, UT 84737

In attendance: Miranda Kloos, Michael Palfreyman, Alisha Terry-Martin, Weston White. Kevin Castro by phone. Eva Pelton and Elaina Westegaard excused. Tracy Stevens by phone. Kelly Faucett, Marilyn White, Emma Humphries, Leon Gubler.

Welcome and open special meeting at 7pm.

No need for closed session.

Michael made a motion to approve the 3 year option for Go Math in the amount of \$22,997.37. Weston second. Discussion: Nate says this is in the budget. All in favor.

Alisha made a motion to approve the purchase of the Spalding program in the amount of \$8,859.07. Michael second. Discussion: Tracy says that this amount is for the first two years and teacher training and we will not have to purchase this again. All in favor.

Alisha made a motion to approve the concrete bid. Weston second. Discussion: Alisha read Nate's email about budget line items for school improvement. Is this a need or a wish list item? Tracy says this is a need. There is \$4,000 available in the line item that was set aside for lawn care. We won't be using that this year because we have Leon who will be taking care of all the outside maintenance. Called Nate to confirm this. Two bids were received and the low bid was Steve Wade in the amount of \$3,300. Leon will contact him to see if he is willing to pour any extra concrete into a place on site that has already been prepared. Alisha amended her motion to approve the concrete bid in the amount of \$3,300, contingent on Nate re-allocating the funds available to this line item. Michael second. All in favor.

Weston made a motion to approve the Eide Bailly bid for audit services in the amount of \$9,850. Michael second. Discussion: Miranda says the Finance committee is recommending this bid above the other one we've been using in past years because they are equal services and Eide Bailly will save the school over \$3,000. All in favor.

Michael made a motion to adjourn. Weston second. All in favor. 7:20.

Fees

EXPECTED FEES

Our fees are based on the complexity of the issue and the experience level of the staff members necessary to address it. If you request additional services, we will obtain your agreement on fees before commencing work so there are no surprises or hidden fees.

We propose the following fees based on our understanding of the scope of work and the level of involvement of the School's staff:

▶▶▶ Audit Engagement

Professional Services & Fees	2018
Audit of Financial Statements, Student Membership, Fall Enrollment, AFR/APR Tie-Out and Fixed Asset Reporting	\$9,850

The above fees are based on the assumption that information will be provided as requested, which assumes minimal or no entries provided or discovered once fieldwork has begun.

Billing Policy Regarding Telephone Inquiries

We know clients appreciate access to all of their service team members. We embrace this opportunity for constant communication and will ensure our team members are available when you have questions and issues. This service is included in the scope of the engagement. If a particular issue surfaces that falls outside the scope of this engagement, we'll bring it to your attention and obtain approval before proceeding.

----- Forwarded message -----

From: **Steve Wade** <steve.wade57@gmail.com>

Date: Tue, Jul 10, 2018, 7:10 AM

Subject: Concrete Bid

To: <tracy@valleyacademycharter.com>

Proposal Submitted To:

Valley Academy Charter School

[539 N 870 W](#)

[Hurricane, Utah 84737](#)

Scope of work:

Grade existing specified dirt/grass area. Extra dirt will be used to fill in any low spots in grass area and remaining piled near container. Set forms and wire mesh. Pour concrete broom finish.

BID

\$3,300.00

Any questions or concerns, please call. Thank you for your consideration.

Steve Wade

Wade Concrete Construction

[435-669-1096](tel:435-669-1096)