

Valley Academy Public Board Meeting Agenda
October 16, 2012 at 7pm
539 N 870 W, Hurricane, UT

7:00pm-

1. Welcome and call to order
2. Review and approval of minutes from 9/18/2012 public meeting and 9/28/2012 special meeting.
3. Closed Session for the purpose of discussing the character and professional competence of an individual. (Estimated time 7:00-7:30)
4. Closed Session for the purpose of discussing the purchase, exchange, lease or sale of real property. (Estimated time 7:30-8:00)
5. Move to open session
6. Read mission statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in the fine and performing arts and a technologically advanced curriculum.

7. How well students are achieving the outcomes for which the school was chartered?
 - a. Director's monthly report
 - i. New policies for Board approval
 - ii. Update on 401K
 - iii. Special Education policy handbook
 - iv. DIBBLES results
 - v. Accreditation Self-study report
 - vi. Mr. Woodd's follow up on building rental (continued from 9/18/12 meeting)
8. How well are the school's finances being managed?
 - a. Business Manager's monthly report
9. How well is the Board performing its responsibilities?
 - a. Charter Review
 - b. Board Development Topic
 - c. State Trust Lands Committee
 - d. Accountability Committee (Liz Goddard)
 - e. Board Appreciation
10. Reports from Committees
 - a. Legal
 - i. RFP for legal services
 - ii. Annual Corporate Renewal
 - b. Technology
 - i. UEN MOU study session with UEN and Skywire
 - c. PTO report (Shani Dutton)
11. Public Comment: Members of the public wishing to participate in public

comment must sign in with the Board secretary prior to the start of the meeting. Please keep comments to 2 minutes or less. The Board will not formally discuss public comments during this meeting. Board Members and School Administrators will be available to answer questions following the meeting.

12. Time and place for next meeting: November 20, 2012. 7pm at Valley Academy.

13. Adjourn.

Valley Academy Public Board Meeting Minutes
October 16, 2012 at 7pm
539 N 870 W, Hurricane, UT

In attendance: Alisha Terry-Martin, Derek Lewis, Tonya Heyder, Trent Seegmiller, Lane Blackmore, Liz Goddard (Excused: Doug Beecher) Ed Woodd, 2 representatives from UEN, 2 representatives from Skywire, Mark Skousen, Lana Nichols, Dawn Martin, Cory Martin, Keturah Lance.

1. 7pm- welcome and call to order
2. Motion made by Lane Blackmore to approve the minutes of our 9/18/12 public board meeting. All members in favor.

Motion made by Lane Blackmore to approve the minutes of our 9/28/12 special board meeting. All members in favor.

3. Motion made by Lane Blackmore to move into closed session for the purpose of discussing the character and professional competence of an individual. All members in favor.
4. Closed session
5. Motion made by Lane Blackmore to move into open session. All members in favor.
6. Tonya Heyder read the mission statement.

7. Director's Monthly Report

OLD BUSINESS

401K: We have opted to go a different direction with the 401K offered to the employees. The advantages of this plan are: No trustees from our school are required; we don't have to purchase a fiduciary policy; the fees to belong are less; everyone is eligible from date of hire; part-time employees can participate on their own if they choose; we are part of a state-wide network of charter school.

NEW BUSINESS

- DIBBLES Results (attached)
- Policies (previously sent)
- Accreditation Self-study report (attached)

Enrollment Report
as of Oct. 12, 2012

430 Total Enrolled as of October 12, 2012
1 on the Kindergarten waiting list

Current Class Sizes (see below):

Kindergarten:

- Johnson-25
- Mecham-24
- Karen-jane-26
- TOTAL: 75

1st Grade:

- Simmons-19
- Crunk-23
- TOTAL: 42

2nd Grade:

- Merrell-26
- Zwahlen-23
- TOTAL: 49

3rd Grade:

- Varga-23
- Bowler-23
- Freiberg-9
- TOTAL: 55

4th Grade:

- Freiberg-12
- Dunkley-24
- Billings-24
- TOTAL: 60

5th Grade:

- Isom-24
- Smith-25
- TOTAL: 49

6th Grade:

- Jacobs-25
- Starks-25
- TOTAL: 50

7th Grade:

- Mackey-24
- Monson-26
- TOTAL: 50

LEY ACADEMY

ENDANCE REPORT 2012-13

EK OF:

| | M | T | W | Th |
|----------|-------------|----------|----------|-----------|
| s. 15-17 | Absences: | | 2 | 9 |
| | Percentage: | | 99.54% | 97.93% |
| s. 20-24 | Absences: | 21 | 29 | 23 |
| | Percentage: | 95.18% | 93.35% | 94.72% |
| s. 27-31 | Absences: | 36 | 39 | 23 |
| | Percentage: | 91.78% | 91.10% | 94.76% |
| t. 4-7 | Absences: | | 28 | 20 |
| | Percentage: | | 93.62% | 95.43% |
| t. 10-14 | Absences: | 31 | 28 | 24 |
| | Percentage: | 92.94% | 93.61% | 94.53% |
| t. 17-21 | Absences: | 30 | 14 | 13 |
| | Percentage: | 93.20% | 96.80% | 97.02% |
| t. 24-28 | Absences: | 20 | 19 | 19 |
| | Percentage: | 95.40% | 95.18% | 95.18% |
| . 1-5 | Absences: | 25 | 26 | 13 |
| | Percentage: | 94.29% | 93.18% | 97.02% |
| . 8-12 | Absences: | 20 | 15 | 18 |
| | Percentage: | 95.37% | 96.53% | 96.05% |

| DATE RELEASED | REASON | TYPE |
|---------------|--|------|
| 9/4/2012 | Home School | H |
| 9/4/2012 | Home School | H |
| 9/10/2012 | Transfer | S |
| 9/17/2012 | Transfer | L |
| 9/17/2012 | Transfer | C |
| 9/17/2012 | Difficult transportation from St. George | C |
| 9/17/2012 | Difficult transportation from St. George | C |
| 9/18/2012 | Conflict with Parent's schedule and sports | H |
| 9/24/2012 | Missed his old school | T |
| 10/1/2012 | Home School ? | H |
| 10/1/2012 | Returned to LVES | L |
| 10/2/2012 | Wanted more changing classes/lunch expense | H |
| 10/2/2012 | Going to different school | C |
| 10/2/2012 | Going to different school | C |
| 10/5/2012 | Going to different school | H |
| 10/8/2012 | Moved to Nevada | W |
| 10/8/2012 | Moved to Nevada | G |
| 10/8/2012 | Daycare and Change of job schedule | L |
| 10/9/2012 | Conflict with Teacher | H |
| 10/9/2012 | Going to different school for the Special Ed Program | H |

- a. Spoke of attendance, new and withdrawn students
- b. The State is talking about changing the enrollment count dates and averaging. Possibly next year.
- c. Mr. Woodd commented on the Accreditation Self-Study packet. He marked the areas that he perceives as needing attention prior to the actual accreditation visit. This is required by the State Charter Board.
- d. Discussed DIBBLES results.
- e. Bullying and Hazing Policy (Version 3)
 - i. Added pg. 6 section 6. Listed procedures.
 - ii. Trent motioned to approve Bullying and Hazing Policy and revisions. All members in favor.
- f. Leave of Absence Policy
 - i. Discussed maternity leave. FMLA doesn't apply yet to any of our employees. Spoke of 6 weeks paid with deduction of substitute costs, and an extended 6 weeks unpaid.
 - ii. Liz motioned to accept the policy and revisions. Accepted by all.
- g. Employee Discipline Administration Leave Policy
 - i. Revisions on pg. 3. Temporary Employees emitted. 2.2-2.7 taken out, as well as all references to different classes of employees.
 - ii. Lane motioned to accept policy and revisions. Accepted by all.
- h. General Provisions IDEA Policy
 - i. Must be ready by October 29th, 2012.

- ii. Liz motioned to approve policy. Accepted by all.
 - i. Breakdown on technology. Serial #'s & inventory have been recorded.
 - i. \$4,000 in budget remaining
 - j. Building Rental
 - i. Trent spoke of extra-curricular costs.
 - ii. Ed and Trent to create agreement or building rental.
 - iii. Spoke about debt collection procedure.
8. Moved Technology section up in agenda due to other agenda items running over time. UEN and Skywire both in attendance. They are trying to work out a “win-win” situation for the school, UEN, and Skywire. They will keep us up to date. There are specific issues about running through shared switches.
9. School’s Finances- Business Manager’s Monthly report.
- a. All lines are within the 25% or lower allowance for this time of year.
 - b. Requested to move funds into needed areas.
 - c. \$45,000 remaining from Kevin’s budget move to Salary budget or other areas.
 - d. Moved grant money and expenses to their own item to be able to track appropriately.
 - e. Lane motioned to approve changes. Accepted by all.
 - f. Ed stated that the original budget was designed on 430 students.
10. How well is the Board performing its responsibilities?
- a. Alisha read a section of the charter entitled “Extra-Curricular Activities”
 - b. Due to the lateness of the meeting, it was decided to skip over this item and all members agreed to view it at home.
 - c. State Lands Trust Committee: Mr. Woodd and Dr. Killeen have requested that the committee ask for funds to hire more paraprofessionals to enhance our school’s reading program. Lane made a motion to send the request for funds based on this need. All members in favor.
 - d. Accountability Committee- Liz has been working on this. She will be forming her committee according to the training made available to us by the SCB.
 - e. Board appreciation: in the future we will move this item to first on the agenda. Board members will vote on one of the nominees to be specifically recognized. All nominees will receive thanks and be able to see why they were nominated. We could post this on the website.

Board Appreciation Nominations: October 2012

I'd like to nominate Cory Martin. Specifically for finding the gas leak on the roof and helping the school avoid an all out evacuation. It could have been a rough day standing in the rain watching the fire department work on the building. It would have looked bad to the parents who have trusted us with their children's safety, if we had to evacuate the building in the first couple weeks we were in class. Glad the situation was handled safely, and logically. Well done, Cory.

I would love to nominate Donnie Starks for an award. He has been very flexible and accommodating to all the staff members. He also took my lunch duty one day when I had a bad migraine. Really he is the first to help people when they have a need. He has helped the custodian for weeks with lunch workers as well.

Charlotte is a fantastic volunteer in the front office who is always willing to help out in any capacity. A happy person- Charlotte adds greatly to our image as a school as the public enters.

Marty Hunt – volunteers her time, is here anytime we need her

Charlotte Potter- she has volunteered countless hours and has donated several items to the school including clocks, supplies, decorations.

Luis Martinez- He volunteers in the school helping to clean the halls. He also helps with the crossing guard. He donates apples for the 6th grade snacks.

Mr. Smith- he is awesome!

Charlotte Potter- She has been such a great volunteer for our school. She also brings in numerous donated supplies for our faculty room and classrooms.

11. Committees

a. Legal (Trent)

- i. School Attorney-need bid for retainer verses hourly rate and competitors rates.
- ii. Trent suggests retainer.
- iii. Budget needs to be created for this.
- iv. Lane motioned to approve for RFP to be sent out to get estimates. Accepted by all.
- v. Trent has also file our annual corporate renewal. Trent got a letter from the IRS that our 501C3 application is currently under review. We should hear back further information any day now.

b. No PTO member attended.

12. Public Comments

- a. Tonya Heyder asked about of supervision and crosswalks in the back of the school, possible baracades, possible speed bumps. More supervision and volunteers are needed. Balls are a problem- kids run after them and they are also hitting cars, cars are running over balls.

13. Next month's meeting will be November 20, 2012 at 7pm.

14. Motion to Adjourn meeting made by Lane Blackmore. All members in favor.

10:20pm