

Valley Academy Public Board Meeting Agenda  
Nov 12, 2020 @ 6 pm  
539 N 870 W, Hurricane, UT 84737

PLEASE NOTE: THIS MEETING WILL BE HELD VIRTUALLY DUE TO THE RECENT MANDATE ISSUED BY THE GOVERNOR. Anyone interested in participating via Zoom conferencing can email Miranda Kloos at [miranda@valleyacademycharter.com](mailto:miranda@valleyacademycharter.com) for call-in information.

1. Welcome and open public meeting of the Board

2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning** environment that promotes responsible freedom.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to [miranda@valleyacademycharter.com](mailto:miranda@valleyacademycharter.com). Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Review and discussion of Annual Board Calendar

5. Review and Discuss 20-21 Board Goals

6. Review and Report: Action Items from last month's meetings.

7. Business Manager's Monthly Report

8. Director's Monthly Report

9. Reports from Board Committees:

- a. Finance/Audit
- b. Policy
- c. Charter Accountability
- d. Technology
- e. Executive
- f. Safety/SLT
- g. Booster Club

10. Approval of minutes from the Oct 8th meeting.

11. Discussion and possible approval to close the savings account at Wells Fargo.

12. Discussion and possible approval to purchase an additional copier.

13. Discussion and possible approval of the definition for "at risk" students.

14. Discussion and possible approval of the TSSA framework.

15. Discussion and possible approval of a new Board member to assume the Secretary role.

16. 1st discussion of the Spend Plan to be added to the Fee Schedule.

17. Closed session, if needed. **Utah Code 52-4-205(a).**

## Valley Academy Board Meeting Minutes:

Date: 11/12/2020

Start Time 6:03pm

1. Board Members in attendance: Miranda Kloos, Brian Brough, Michael Palfreyman, Elaina Westegaard, and Wes White,  
Board Members excused: Bronwyn Gooch  
Additional attendees: Nate Adams, JJ Tanner  
Tracy is also excused
2. Pledge - Wes  
Mission Statement - Elaina
3. No public comment
4. Reviewed board calendar
5. Review Board Goals:  
Parent Survey - close to 59 responses so far  
Student enrollment - 501, 505 on Monday  
Looking to next month in person meeting to discuss goals further
6. Action Items from last month  
Uniform Fees do not need to be included on our fee schedule – they are generic enough  
Spend plan needs to include enough details so others know where the money is going  
McKinney-Vento students do automatically qualify for a school fee waiver  
All committees to provide info to Miranda about monthly meetings - Policy Committee was the only committee to respond.  
Discussion about board vacancies and how to reach out to others to get involved in the school and being on the board. Put together something that helps others know why we are on the board and what it takes to be on the board.
7. Business manager review:  
Free lunch for all program - USDA, Jill needs to track all the lunches supplied. Jill is keeping track.  
Budget discussion - reviewed line items  
Reviewed some wish list items and other needs  
Margin is GREAT, running about our 5% goal @ 5.07%  
Still waiting on “true up” numbers from the state. We have some numbers already accounted for in the budget so it shouldn’t be a big jump.
8. Directors report given by JJ:  
Student Count 501  
No known cases of COVID - one teacher out in Quarantine., teaching online. Website updated by Tracy bi-weekly.  
SLT safety committee is in place

Teacher accountability meeting held this week

Technology met yesterday

Boosters have several events planned waiting on further guidance regarding the COVID mandate by Governor.

Possible approval of Teacher Prep Days/PD Days - Nov 30, Feb 12, March 15 - Can they be approved as both so there is flexibility by director. Miranda is following up to find out.

Christmas Store is not really a fundraiser, how does that need to be approved? JJ is going to ask Tracy about the event of someone wanting to donate to the Christmas Store.

9. Committee Reports:

- a. Finance/Audit report by Elaina, will be meeting a week before board meeting to get things on the agenda for the board.
- b. Policy nothing to report, did not meet.
- c. Charter Accountability JJ provided a brief overview previously in the board meeting. JJ reported that it was very engaging
- d. Technology Wes reported that the committee will be meeting every wednesday before the board meeting. They spent time working on defining technology. His definition of technology is “applied science” and also discussed goals and purposes for the committee. Discussed how dixie tech models could be used for Valley.
- e. Executive Miranda reported they met and worked on Surveys. 63 student surveys, 14 Director surveys.
- f. Safety/SLT postponed meeting
- g. Booster Club update during Directors report

10. - 16. Approvals:

Wes motioned to approve the October 8<sup>th</sup> meeting minutes. Michael 2nd , unanimous

Wes motioned to Close Savings Account at Wells Fargo, Elaina 2nd Wes, Elaina, Michael in favor, Brian and Miranda Recused because of conflict of interest. Account is not serving valley so it will be moved to accrue more interest. Wes asked if this was a major account, it was originally set up for USDA requirement, which our PTIF account will satisfy

Elaina motioned to purchase a New Copier for Faculty, Wes 2nd, unanimous – Preston was the company approved for the lease. Wes asked about a maintenance agreement. There was discussion about the bids and the difference between them. Miranda identified that our motion was to purchase but we need to make a motion to lease. Discussion about the difference between leases and owning the machine. Discussion about owning the machine at the end of the lease - technology changes in machine advance so a lease might be a better option.

Elaina amended the motion to approve a lease for a new copy machine with Preston Copiers, Wes 2nd, unanimous.

Brian motioned to approve At Risk Student Definition as outlined in the handout, Michael 2nd, unanimous. Discussion was around Valley creating a definition and not using the states definition.

Michael motioned to approve the TSSA Framework, Elaina 2nd, unanimous. Wes asked the purpose of the TSSA Framework. Nate clarified that the TSSA Framework is the “Teacher and Student Success Act” This is the way Valley explains how State money is used. Board needs to approve the plan.

Wes motioned to appoint Brian Brough as the secretary on the board for the remainder of the year, Elaina 2nd, unanimous

Board engaged in discussion about Valley’s spend plan. This was our first discussion in a public meeting. No monetary changes to our spend plan.

No Closed Session

Follow up Items:

Miranda to follow up with USBE on the personal/PD days.

Each board member to complete a write up on why they are on the board.

Motion to adjourn Wes, 2nd by Michael., unanimous

Meeting adjourned at 7:15pm