

Valley Academy Public Board Meeting Agenda
November 20, 2014 at 6:00pm
539 N 870 W, Hurricane, UT 84737

1. Work session of the Board (6:00-7:00pm)
 - a. SEI training (Crystal Brown) 6:00- 6:10
 - b. Closed session for discussion of legal matter
 - c. Board Appreciation nominations
2. Welcome and open regular session (7:05pm)
3. Approval of minutes from 10/23/14 and 11/10/14 meetings
4. Pledge of Allegiance and Mission Statement: (7:05-7:10)

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a Social Emotional Learning environment that promotes responsible freedom.*

5. How well are the school's finances being managed? (7:10-7:25)
 - a. Business Manager's monthly report
 - b. Discussion and possible action on revisions to Purchasing Policy
6. How well are students achieving the outcomes for which the school was chartered? (7:25-7:50)
 - a. Mr. Dunkley's monthly report
 - i. Discussion and possible action on any purchase orders over \$1,000
 - ii. Discussion and possible action on UCA Application
 - iii. Discussion and possible action on State Trust Lands Application
 - iv. Discussion and possible action on Attendance policy revisions
7. How well is the Board performing its responsibilities? (7:50-8:20)
 - a. Board Training/Charter Review
 - b. Any reports from committees
 - i. Accountability Committee
 - c. Discussion and possible action on addition to Transportation policy
9. Public Comment (8:20-8:30)
 - a. PTO report
 - b. Any other public comment

Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

10. Next meeting *proposed* for December 18, 2014

Valley Academy Public Board Meeting Minutes
November 20, 2014 at 6:00pm
539 N 870 W, Hurricane, UT 84737

1. Work Session:

In attendance: Lane Blackmore, Tonya Heyder, Jimmy Ashley, Gary Kuhlmann, Kevin Dunkley, Derek Lewis, Ben Ruesch, Crystal Brown.....

Presentation by Crystal Brown (First Grade Teacher) on SEI in her classroom. She uses books like "How Full is your Bucket". They talk a lot about how to do nice things for eachother, filling eachother's buckets and how it also fills your own bucket. She uses things going on in the classroom as examples for SEI lessons. For example, a child was moving away and feeling grumpy about it. They read a book about a little boy who felt the same way and went through the process and feelings and it's ok to feel scared about moving away. Another example of understanding that each person is important and has their own special job to do. They talk about emotions and emotion words. SEI moment from today: 4 boys were disrupting their Spanish class- she talked them through the emotions of the teacher and how they made others feel with their actions.

Jimmy made a motion to go into closed session for the purpose of a legal matter. All members in favor.

*****Closed session started at 6:10pm*****

*****Closed session ended at 6:40pm*****

There are no board appreciation nominations this month.

Discussion of Attendance Policy- the Educational leave note is being placed on the website by Kelly. Changes according to State Law? This policy will be adjusted by legal.

Discussion of Purchasing policy- additional language for special situations such as sole source. Right now deposits are made twice a week instead of every evening. Change this to "as often as reasonably needed, but not less than 3 times per week." Deposits are currently around \$200 each. Gary states Thayne has not sent anything to their office. Pass it as it is currently, then amend at next meeting.

The old ACER computers are being erased and sold.

Bullying policy is still being worked on by legal.

Bus advertising policy- need to add language for approval process. We should set standards. Be careful about prior restraint of 1st amendment. Possibility to sell sponsor spots instead of advertising. This needs further study prior to approval.

2. Welcome and open regular meeting at 7:05

Additional in attendance: Tara Freiberg, Mark Zwahlen,

3. Jimmy made a motion to approve the minutes from the 10/23/14 and 11/10/14 meetings. All members in favor.

4. Lane led Pledge of Allegiance and Ben read mission statement.

5. Thayne's report:

Yellow is right on target

Green is better than 5%

Red is worse than 5%

Federal funds are red because we haven't received them yet. It's not time yet.

Finance committee made a few small cuts at the last meeting.

Purchas



Financial Summary as of October 31st, 2014

BUDGET REPORT					EXPENSES		RATIOS	
33% through the Year								
	YTD Actuals	Approved Budget	Forecast	% of Forecast				
Enrollment	430	415	430					
Revenue								
1000 Local	\$ 14,771	\$ 75,000	\$ 44,877	33%				
3000 State	\$ 852,764	\$ 2,356,826	\$ 2,351,728	35%				
4000 Federal	\$ 29,517	\$ 278,700	\$ 379,491	7%				
Total Revenue	\$ 897,052	\$ 2,709,526	\$ 2,776,096	32%				
Expenses								
100 Salaries	\$ 420,976	\$ 1,255,039	\$ 1,306,169	32%				
200 Benefits	\$ 67,469	\$ 323,543	\$ 331,277	20%				
300 Prof & Technical Services	\$ 44,960	\$ 139,967	\$ 126,667	35%				
400 Purchased Property Services	\$ 194,787	\$ 583,288	\$ 584,660	33%				
500 Other Purchase Services	\$ 39,801	\$ 32,657	\$ 78,669	13%				
600 Supplies and Materials	\$ 76,582	\$ 192,380	\$ 187,694	13%				
700 Property, Equipment	\$ 71,293	\$ 62,531	\$ 84,739	8%				
800 Debt Service and Misc	\$ 27,665	\$ 26,622	\$ 100,767	27%				
Total Expenses	\$ 943,533	\$ 2,616,027	\$ 2,803,642	34%				
Net Income from Operations	\$ (46,481)	\$ 90,499	\$ (24,546)					
Operating Margin	-5.2%	3.3%	-0.9%					

Forecasted	Actual	Goal
Operating Margin	-0.9%	5%
Debt Service Coverage	0.98	1.25
Days Cash on Hand	99	60-90
Building Payment %	18.0%	20%

Red Apple Target Budgeting Scale

Cash Reserve Count	Operating Margin	Student
\$0-\$300,000	5%	0-600
\$300,000-\$500,000	4%	0-600
\$500,000-and above	3%	0-600

CASH		RESERVES		ENROLLMENT	
Ending Cash Balance	\$ 432,519	Last Year Reserve Balance	\$ 187,783	Actual Ytd	Forecast
Days Cash on Hand	99	Reserves Added This Year	\$ (46,481)	\$ (24,546)	
		Expenses from Reserves	\$ -	\$ -	
		New Reserve Balance	\$ 141,302	\$ 163,237	

Created by Red Apple

Purchasing Policy: Change suggested by Gary Kuhlmann referring to State code. He will make sure it is changed in the final copy. Ben made a motion to approve this policy with the suggested change made by legal council. All members in favor.

6. Mr. Dunkley's report:

Kevin listed the multitude of programs that the teachers are working on each week. (Hope Squad) We need more parents helping.

SEI moments happening every day.

Enrollment staying at 412. Attendance is a big deal- tardies are a problem. Friday is still the lowest attendance for the week.

Gathering reports from teachers on how students are achieving. (In the attachment) Some teachers are doing interim SAGE testing as practice. Teachers are taking a close look at achievement percentages and growth over time.

Good meeting talking about health and wellness. Kevin is planning a health and wellness week. We will be getting the goat back and she is pregnant- due in March.

Kids are working out in the garden.

First Friday of every month is a Marvin and Jesse assembly (character ed). Trying to tie in other health and wellness traits to these assemblies.

Drama program coming up this weekend. Planned spring performance as well.

Looking at "Journey's" reading program and "Go Math" to purchase with grant funding.

Spending some of the lunch money on additional seating- indoor and outdoor options. Also some shade sails will be added for the outdoor seating.

Scheduling committee working on next quarter to add options for students.

Discussion of moving the fence to add safety and a more play area.

There are no purchase orders above \$1,000 this month.

UCA and State Trust Lands have been sent in.

Jimmy made a motion to table the Attendance policy revisions to the December meeting. All members in favor.

Director's Report for Board Meeting November 18, 2014

Total School Enrollment as of November 18, 2014: 412
Total Families: 265

Valley Academy Charter School										
2014 2015 2016										
Enrollment	Status	Race	Gender	Advisors					Enroll	
Grade: K 1 2 3 4 5 6 7 8 Total										
Active	59	50	22	38	45	27	45	30	26	412
Withdrawn	6	6	3	3	1	2	3	3	3	24
Effective 11/18/2014	59	56	20	41	48	27	46	32	29	436

VALLEY ACADEMY ATTENDANCE REPORT 2014-15									
WEEK OF:	Absences:	M	T	W	Th	F	WEEKLY TOTAL/AVE	MONTHLY TOTAL/AVE	
Aug. 11-15	Absences: 16 Percentage: 96.30%	12	13	14	22	77	96.55%		
Aug. 18-22	Absences: 18 Percentage: 95.60%	16	24	28	29	109	94.72%	186	August
Aug. 25-29	Absences: 24 Percentage: 94.10%	24	24	15	26	89	94.53%		
Sept. 1-5	Absences: 28 Percentage: 93.10%	17	14	21	18	93	94.02%		
Sept. 8-12	Absences: 25 Percentage: 93.80%	20	25	26	33	123	93.96%		
Sept. 15-19	Absences: 19 Percentage: 95.30%	20	25	26	33	123	95.28%		
Sept. 22-26	Absences: 25 Percentage: 93.90%	19	27	33	29	123	93.90%	472	September
Sept. 29-Oct. 3	Absences: 22 Percentage: 94.60%	24	17	10	26	99	94.46%		
Oct. 6-10	Absences: 31 Percentage: 92.40%	23	31	28	28	131	95.12%		
Oct. 13-17	Absences: 25 Percentage: 94.10%	29	32	29	28	131	92.20%		
Oct. 20-24	Absences: 19 Percentage: 95.30%	20	17	22	21	99	93.10%	491	October
Oct. 27-31	Absences: 36 Percentage: 91.20%	36	36	24	23	148	95.14%	94.26%	
Nov. 3-7	Absences: 34 Percentage: 91.70%	31	30	26	34	133	92.73%		
Nov. 10-14	Absences: 35 Percentage: 91.40%	35					92.42%		
Nov. 17-21	Absences: 35 Percentage: 91.40%	35							

Welcome

What is UMTSS?

The Utah Multi-Tiered System of Supports (UMTSS) provides leadership and support for Local Education Agencies (LEAs) in sustained implementation of evidence-based MTSS practices. UMTSS addresses both academic and behavioral needs of all students through the integration of data, practices, and systems. The coaching and tools provided by UMTSS are intended to guide LEA teams in evaluating and analyzing current practices, establishing supportive infrastructure, and utilizing data to improve student outcomes.



UMTSS Seven Critical Components

1. Evidence-based practices for academics and behavior
2. Instructionally-relevant assessments
3. Team-based problem-solving
4. Data-based decision making
5. Evidence-based professional development
6. Supportive leadership
7. Meaningful parent and student involvement

View the [UMTSS Prezi](#) for more information.

Who We Are: UMTSS State Implementation Team

The UMTSS State Implementation Team consists of staff members at the Utah State Office of Education (USOE) and several collaborative partners. Staff at the USOE are housed across departments, in Teaching and Learning, Special Education, and Title III, to foster alignment, visibility, and capacity. Higher education partners at Utah State University and the University of Utah, as well as staff from Utah Parent Center, provide advisory support. Funding is provided by the Individuals with Disabilities Education Act and State Personnel Development (SPDG) grants to assist Utah LEAs as they develop multi-tiered system of supports in both academics and behavior.

Our Objective: Infrastructure and Collaboration

UMTSS is designed to support Utah LEAs and schools in developing sustainable, evidence-based practices and provide supports for students within a multi-tiered system. The purpose of UMTSS is to assist LEAs in building infrastructure. Through coaching, UMTSS staff support LEAs in developing the necessary infrastructure to sustain a multi-tiered system of supports, integrate academic and behavior systems, implement systems and interventions with fidelity, utilize data, and sustain efforts over time to positively impact student outcomes.

Note:

The contents of this website were developed under a grant from the U.S. Department of Education, #H323A120022. However, those content do not necessarily represent the policy of the U.S. Department of Education, and you should not assume endorsement by the Federal Government. Project Officer Gregory Knollman.

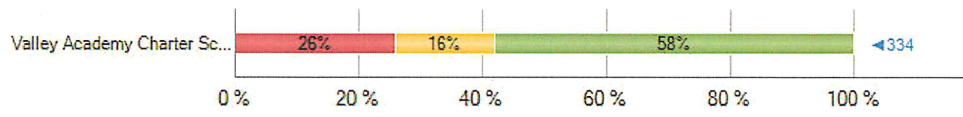
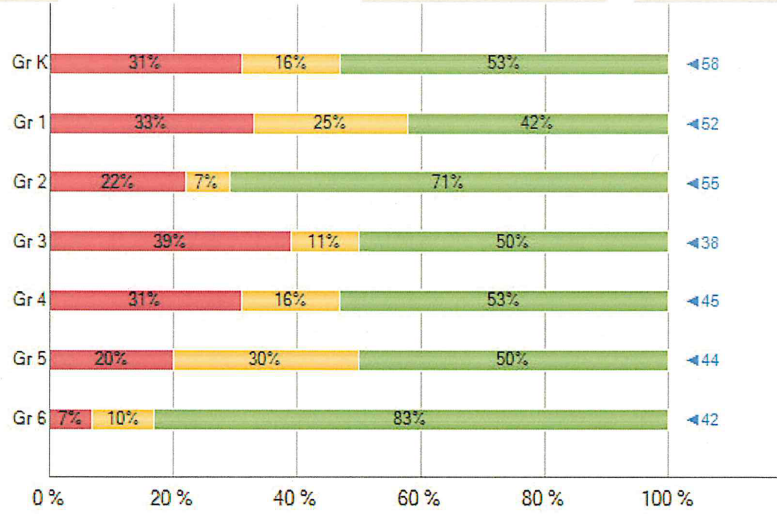
Comparing Populations on mCLASS:DIBELS

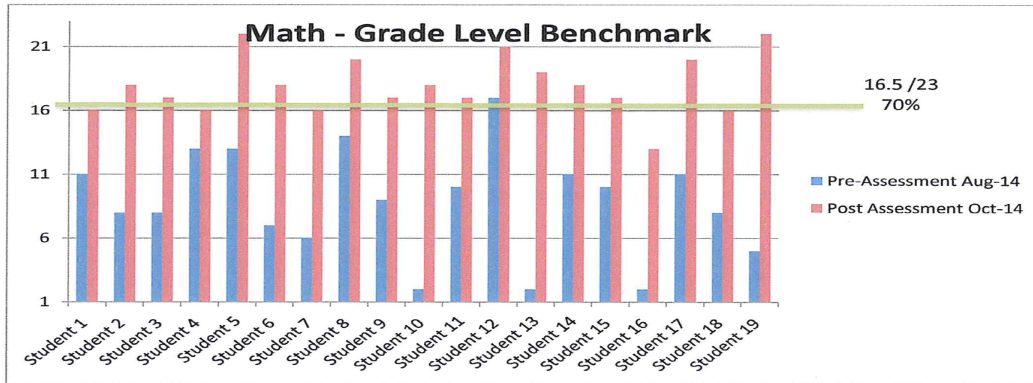
By Grade For Valley Academy Charter School

Valley Academy Chart..., UT

Student Population	Time	Measure
Districts: Valley Academy Charter School District School: Valley Academy Charter School	Students enrolled on test day 14-15 BOY	mCLASS:DIBELS Composite Score
Grade: All Grades Subject: Official Class	*Refresh date: 11/17/2014	<ul style="list-style-type: none"> ◀ Total Students Assessed Well Below Benchmark Below Benchmark Benchmark

▲ To Districts
◀ To Teacher
To Ethnicity ▶



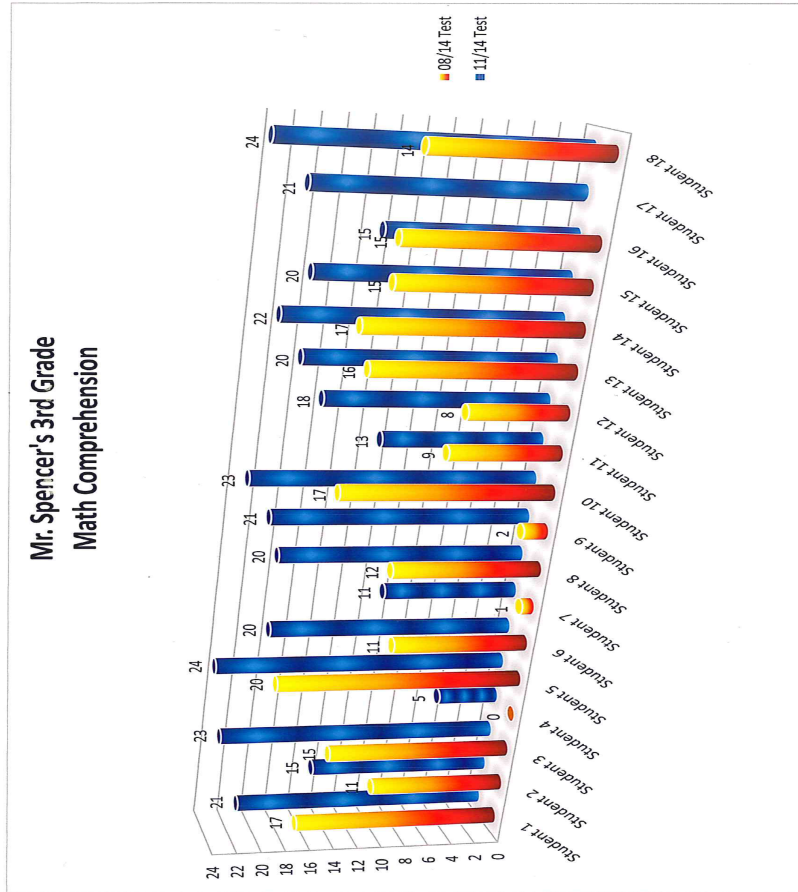


The chart above shows the pre-assessment and post-assessment levels of Mrs. Davis 3rd Grade class at Valley Academy Charter School. The Student were given a pre-assessment in August 2014. The blue bar shows the number correct out of 23. The Red bar illustrates the number correct out of 23. The concepts tested were on Chapter 1-4 of the Go-Math Core Curriculum Basil Program. The concepts related to the common core are attached. Summary of common core taught includes: Place Value, Addition and Subtraction, Time and Money and Collecting and Analyzing Data.

Breakdown of Student Services

- All Students receive whole group direct instruction. Small group help is provided to students that need the extra support by the classroom teacher.
- Student # 9 and 13 are currently receiving Special Education Services and have an IEP- Individualized Educational Plan. Students received appropriate services for their IEP plan. Both students reached the 70% goal expected.
- 14 out of 19 students passed the assessment with 70% or above on the post assessment
- 5 students did not pass the assessment with 70% or above. Intervention plan is to refer these students to after school intervention program provided by Mrs. Freiburg.

Statistics provided by Mrs. Davis



I have compared the scores of the Pre-requisite Skills Assessment taken on 8/14 with the first 24 questions taken again on 11/14.

The reasoning behind this is to compare only the questions that they have been taught thus far in the school year.

Overall the class showed growth when comparing the beginning of the year to now,

when I have had an opportunity to teach strategies & techniques correlating with the 1st quarter of Math.

Accountability Committee Report:

Our school's lunch program is being reviewed. The wellness policy was state mandated and is tied to the lunch program. It cannot be changed at this time, during the review process.

Talked about a trial period for switching recess to before lunch. Still being studied. Discussion of swapping an eating time with a playing time. Teacher in audience states that this should not be an issue. Another teacher has a concern about what to do when kids are done eating. All teachers should be on board because they will be the ones that will make this successful. GWA already does this.

Director evaluations will go out the end of December.

GWA and other charters are looking to join with us to combine efforts for lunch program.

Tonya made a motion to table the transportation policy to the December meeting. All members in favor.

PTO report:

Book Fair was successful- earned \$4,600. We get to keep half of this amount in books. The week was full of events with families.

Halloween parade went well. Everyone seemed happy. Participated in the Hurricane City pumpkin festival- passed out candy and pencils.

Veterans Day assemblies- very well attended by Veterans and families. 2nd grade did a slide show and the pre-amble. Boy Scouts volunteered to do a flag ceremony. 6th grade choir performed. Band and Strings performed. US history class made a quilt of appreciation. Kim Pope made a bench signed by everyone in the school that was presented to the American Legion.

Dixie Direct- we were the first in the county to get books. We have sold 273 books. We have to sell 300 to qualify for the grand prizes, but small prizes are given for every book sold. Wanting to use this money for playground equipment. Looking for options that are fun and less expensive.

Emergency backpacks will be finished next week.

PTO is helping with the faculty Christmas party. Holiday craft workshop coming up on the 13th. Decorating 3 Christmas trees.

PTO purchased the Marvin and Jesse program for the next 3 years. Will also purchase new flag poles and flags.

Derek made a motion to adjourn. All members in favor.