

Valley Academy Public Board Meeting Agenda
November 14th, 2019 @ 6pm
539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board

2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a Social Emotional Learning environment that promotes responsible freedom.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Board Member Interviews

5. Approval of new Board Member(s).

6. Approval of minutes from the 10/10/19 meeting.

7. Discussion and possible approval of Farm Fresh Fundraising for the Booster Club

8. Discussion and possible approval of the See's Candy Fundraiser in December

9. Discussion and possible approval of the Krispy Kreme Fundraiser in January.

10. Discussion and possible approval of new parking lot.

11. Discussion and possible approval of deck repairs.

12. Discussion of the School Fees Policy and School Fee Schedule.

13. Discussion and possible approval of Exhibit A to be submitted to the state.

14. Discussion and possible approval of the Washington DC field trip.

15. Business Manager's Monthly Report

16. Director's Monthly Report

17. Reports from Board Committees:

- a. Audit
- b. Finance
- c. Policy
- d. Safety/SLT
- e. Charter Accountability
- f. Booster Club
- g. Building Development

18. Closed session, if needed. Utah Code 52-4-205(a).

19. Any action necessary from closed session.

20. Recap and assignment of any action items needed from this meeting.
21. Next meeting proposed December 12th, 2019.
22. Adjourn

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Welcome and open public meeting of the Board by Miranda at 6:10. Board members in attendance: Miranda Kloos, Elaina Westegaard, Wes White, Michael Palfreyman. Excused: Susan Petersen. Additional attendance: Crystal Brown, Jessie Gates, JJ Tanner, Nate Adams.

Wes led the Pledge of Allegiance and the Mission Statement was read by Micahel.

No Public Comment

No Board Member Interviews

Elaina motioned to approve Bronwyn Gooch as our new Board member, Wes second, all in favor. She is filling the position of Secretary as well with Alisha's resignation.

Wes motioned to approve the minutes from the 10/10/19 meeting, Michael 2nd, all in favor.

Wes motioned to approve the Farm Fresh Fundraising for the Booster Club, Michael 2nd, all in favor. Discussion was to be aware of how many fundraisers are happening so that we are not overwhelming our parents. These funds will be for the Spring Fling event and teacher appreciation.

Michael motioned to approve See's Candy Fundraiser in December and the Krispy Kreme Fundraiser in January. Miranda asked for an amendment to include these will only happen if we do not meet the Dixie Direct goal of \$6,000. Michael amended the motion to approve the See's Candy and Krispy Kreme fundraisers if the Dixie Direct goal of \$6,000 is not met, Wes 2nd, all in favor.

Miranda motioned tabling the new parking lot and deck repairs until we received the bids for these projects, Michael 2nd, all in favor.

Discussion of the School Fees Policy and School Fee Schedule - no concerns with the current policy or fee schedule. Clarification around field trips and bus trips - we cannot charge a "donation" fee for these trips K-5, if there are trips for 6-8 they must be on the fee schedule. The school must cover these costs which means there needs to be a structured approval process in place to stay within budget.

Elaina motioned to table the approval for the Exhibit A to be submitted to the state, Wes 2nd, all in favor. Discussion was around the goals; JJ and Tracy are still working on these and want them to be meaningful not just check points.

Wes motioned to approve the Washington DC field trip, Michael 2nd, all in favor. Wes asked if we do a blanket approval since this is a trip that is planned every year to use as a marketing strategy. Miranda felt that it needs to be an annual approval for checks and balances; if the budget allows, all new Board members get a vote.

Business Manager's Monthly Report - Nate from Red Apple - Tracy and Nate are working on a few grants. Nate did a rough estimate with projected true-up numbers and budget looks great with a 7% profit margin as long as we stick to budget. Need to stay on top of DC trip to make sure revenues are collected; this is more of a front loaded expense due to purchasing airfare and hotels before fundraising has happened. Audit is wrapping up and so far looks good.

Director's Monthly Report - Tracy was not in attendance because he was traveling to get the school 2 new buses.

Reports from Board Committees:

- a. Audit - wrapping up and should be seeing the report soon
- b. Finance - no meeting
- c. Policy - working with Carol to get the important policies updated and/or approved
- d. Safety/SLT - no updates
- e. Charter Accountability - no updates
- f. Booster Club - no meetings, wants to really support the teachers and arts with props etc.
- g. Building Development - no meeting.

No closed session needed

Recap and assignment of any action items needed from this meeting - Miranda to follow up on travel policy and if Ski Trip needs approval.

Wes motioned to adjourn, Elaina 2nd, all in favor.