

Valley Academy Public Board Meeting Agenda
December 12th, 2019 @ 6pm
539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board
2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a Social Emotional Learning environment that promotes responsible freedom.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Review and Report: Action Items from last month's meeting.
5. Board Member Interviews
6. Approval of new Board Member(s).
7. Board Calendar Review
8. Discussion of what grades we would like our future to look like
9. Board Training: UCAP Training Library - Topic 4: Board Financial Oversight: <https://ucap.schools.utah.gov/Library>
10. Approval of minutes from the 11/19/19 meeting.
11. Discussion and possible approval of the sale of two buses.
12. Discussion and possible approval of deck repairs.
13. Discussion of the School Fees Policy and School Fee Schedule.
14. Discussion and possible approval of Exhibit A to be submitted to the state.
15. Business Manager's Monthly Report
16. Director's Monthly Report
17. Reports from Board Committees:
 - a. Audit
 - b. Finance
 - c. Policy
 - d. Safety/SLT
 - e. Charter Accountability
 - f. Booster Club
 - g. Building Development
 - h. Executive
18. Closed session, if needed. Utah Code 52-4-205(a).
19. Any action necessary from closed session.
20. Recap and assignment of any action items needed from this meeting.

21. Next meeting proposed January 9th, 2020.

22. Adjourn

Valley Academy Public Board Meeting Minutes
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Welcome and opening of public meeting by Miranda at 6:10.

Board members in attendance: Miranda Kloos, Elaina Westegaard, Wes White, Michael Palfreyman. Excused: Susan Petersen. Additional attendance: Crystal Brown, Jessie Gates, JJ Tanner, Nate Adams.

Wes led the Pledge of Allegiance and the Mission Statement was read by Michael.

No Public Comment

Miranda announced that Susan has turned in her resignation so we will be filling two open positions

No Board Member Interviews

Board Calendar review by Miranda.

Discussion of future upper grade configuration, related accreditation, potential charter amendment, "Exhibit A", facility expansion considerations, and other items. Tracy explained options and answered questions. Board discussed options, pros and cons. Miranda will follow-up with Maria to determine process if we amend grades and if it is separate from Exhibit A -Agenda item for January will be added.

Review and discussion of Board Training Topic 4 (Board Financial Oversight), UCAP login, online modules and navigation.

Wes motioned to approve the minutes from the 11/14/19 meeting, Bronwyn 2nd, all in favor.

Miranda motioned that the sale of two buses be approved. Elaina 2nd, Discussion resulted in the suggestion that only one bus be sold.of the sale of two buses. Tracy suggested keeping bus number 5. Leon Gubler explained rationale. Michael made an amended motion to approve the sale of sale of one bus, Elaina 2nd, all in favor.

Deck repairs discussed. Motion that further discussion and possible approval of deck repairs be tabled until future of portables is determined made by Miranda, 2nd by Elaina, all in favor.

Discussion of the School Fees Policy and School Fee Schedule. Tutoring was removed from fee schedule as we don't offer it. Deadline will be set for teachers to submit field trip/ activity associated fees or budget and planning. Challenges with clarifying and adjusting to fees policy changes- for parents, teachers and staff – discussed. Email notification effectiveness discussed.

JJ updated on progress of Exhibit A. Discussion of school-wide testing, assessment, and goals as related to Exhibit A. Motion to table approval of Exhibit A made by Elaina, 2nd by Wes, all in favor.

Nate Adams gave Business Manager's Monthly Report. True-up did not happen. State will do necessary adjustments for true-up, at the end of December. Healthy projected bottom line. Not many areas of concern. 2,500.00 added to Repairs and Maintenance. It is projected that Washington DC trip will be funded. Budget creation for next year scheduled to begin in March.

Tracy gave Director's Monthly Report. Current student enrollment of, Charter Accountability Report data, and new policy to contact parents of transient students discussed. Rise testing difficulties discussed. New bus stop in Springdale working well. Audit complete. Grants, DMI, and other required reports in progress. FERPA approvals to be added to the agenda for next month.

Reports from Board Committees:

- Audit Committee results to be shared at a later date.
- Finance Committee, Elaina reporting, finds feasible a 20,000 square foot facility expansion. Planning to move forward with RFQ. Calendar to track expansion progress to be created.
- Policy Committee will update after upcoming meeting.
- Safety/SLT Committee meeting postponed until January.
- Bronwyn added to Charter Accountability Committee to replace Susan.
- Booster Club completing successful Citrus Fundraiser. Next meeting scheduled for January.
- Building Development Committee held meeting and discussed choosing architect and getting preliminary drawings for facility expansion. These items will be addressed with pending RFQ. Wes reported on potential temporary gravel parking lot and ongoing negotiations regarding possible three-way "joint-venture" on secondary access road.
- Miranda reported for Executive Committee. Student surveys were positive. Executives surveys yet to be reviewed by committee.

No closed session needed.

Recap: Miranda to follow-up on Exhibit A and send-out UCAP password emails. Bronwyn will add items to next month's agenda.

Bronwyn motioned to adjourn, Wes 2nd, all in favor