

**Valley Academy Public Board Meeting Agenda**  
**11/15/11, 7pm (6pm pre-meeting)**  
**Hurricane City Office, 147 N 870 W**

Pre-Meeting to discuss land and construction timelines. (6:00-7:00)

1. Welcome and call to order (7:00)
2. Review and accept minutes from previous meetings (10/25/11 and 11/4/11) (7:00)
3. Read mission statement (7:05)

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in the fine and performing arts and a technologically advanced curriculum.

4. Reports from Committees
  - a. Legal (7:10)
    - i. 501C3 application
    - ii. Resolution to accept bylaws
  - b. Land and Building (7:15)
    - i. Land update
    - ii. Building update
    - iii. Proposed office space
  - c. Board Development (7:20)
    - i. Charter Review
    - ii. Update on Director Search
    - iii. Mandatory planning year training
  - d. Technology (7:30)
    - i. Website
  - e. Academics (7:35)
    - i. Presentation on curriculum
  - f. Finance (7:50)
    - i. Report on mandatory State Charter Finance meeting (11/8/11)
    - ii. Resolution to file application for Charter revolving loan
  - g. Uniforms (8:00)
  - h. Marketing (8:10)
5. Public Comment period (Please keep comments to 2 minutes or less. Board members will be available to answer questions following the meeting.)
6. Time and place for next meeting, proposed December 13, 2011.
7. Adjourn

Valley Academy Public Meeting Notes  
11/15/2011, 147 N 870 W, Hurricane, Utah

Pre-meeting: (5:30pm- 6:50pm)

In attendance: Alisha Terry-Martin, Gaylene Knoke, Jaime Lord, Kevin Abraham, Lane Blackmore, Steve Goodman, Cory Martin, Marsha Postert.

Discussion with Kevin Abraham about Charter School Revolving Loan application. The loan package was gone through in detail so all Board members were aware of the requirements and options for this loan.

Steve Goodman from Highmark School Development led a discussion on land and building. Building estimates are approximately \$125/sq ft. Land has been purchased and land studies are in progress. Traffic study is currently underway. Highmark is changing our interest rate from 10.25% to 9.5%. The general contractor has not been chosen yet, but Highmark is doing their best to bid work from local sources. Highmark is shooting for a groundbreaking in December. Steve suggested we should coordinate the date with a time that high profile guests may be able to come and make it a marketing event as well as a physical groundbreaking. There is a question as to what constitutes "groundbreaking". Marsha will contact Marlies in the morning and find out the answer to that question, and pass the information along. Lane asked about possible building revisions that were brought about by his trip to see the school in Phoenix. Lane will follow up with Mark and Tammy on the specifics of this.

Kevin Abraham brought up that we need to form a committee to decide on benefits that we will be providing to employees. Kevin volunteered to be the chair of that committee and provide follow-up information to the Board.

Public meeting: (7:00pm- 8:30pm)

Additional attendees (in addition to above): Derek Lewis, Trent Seegmiller, Adam Heyder, Tonya Heyder, Bonnie Stout, Buffy Nelson, Chauncey Turley, Megan Johnson.

Welcome and call to order (7pm)

Motion to accept the notes from our regular 10/25/11 public meeting as written by Lane Blackmore. All members in favor.

Motion to accept the notes from our special meeting of 11/4/11, Director interviews as written by Lane Blackmore. All members in favor.

Mission statement read by Gaylene Knoke.

Reports from committees:

Legal: Trent has the 501C3 application complete and will email it out to the Board within the next 24 hours. He will be filing the application within the next couple of days. We should expect to hear back from the IRS on our status within 2-8 weeks.

Trent finalized the bylaws to be consistent with current Utah law and our charter.

Motion to accept bylaws, as written, being that bylaws match our charter contract with the State of Utah. (Satisfying requirements set forth by State of Utah, Highmark, IRS 501C3 status) Discussion: if a conflict should develop, the board is authorized to follow the charter (now or future) according to language in bylaws. Motion to adopt bylaws as written to reflect the charter made by Gaylene Knoke. All members in favor.

Land and Building: Lane summarized the items from the pre-meeting for those who were not in attendance. Please see the above pre-meeting notes.

Proposed office space to rent prior to school completion. We have been talking with Hurricane City on renting a space for \$300/month at the community center. We have not seen a rental agreement yet.

Board Development: Alisha read through a section of our charter, the Procedure to Review Complaints.

The Board has chosen top candidates for the Director and is now in the process of background and reference checks.

Board members were reminded to complete the mandatory online governing board training provided by the State Charter Office. It will be emailed out bi-monthly. The second one is due right now. The first one can be found on the State Charter website under the training tab.

Technology: Derek said Highmark had contacted him on help with the website. Derek will follow up with this after the Director is hired to coordinate with choices the Director will want to see on the website.

Academics: Gaylene talked about the importance of the curriculum. Steve gave a short presentation on how the curriculum will work inside the school. We will have a completely digital classroom. Backup power will be built in for power outages. Differentiated learning is a major strong point that allows students of several different learning levels to be in the same classroom and be engaged in their work. Some drawbacks to a digital classroom have to do with teachers being unfamiliar or uncomfortable with technology.

Finance: We were required to send a member of the school to the State charter finance meeting last week. Alisha and Marsha attended, learning that there

are many detailed reports for the financial viability of the school and that we need a strong individual to fill our Business Manager position. Kevin Abraham has offered his services and is interested in helping our school. He currently serves as the Business Administrator for George Washington Charter School. He has already done many hours of volunteer work to help us with the Charter Revolving Loan.

Resolution to apply for the State Charter Revolving Loan made by Lane Blackmore. All members in favor.

Uniforms: Presentation given on uniforms and uniform policy given by Chauncey Turley and Buffy Nelson.

Marketing: Tonya Heyder will chair the marketing committee and is currently working on some plans for groundbreaking and other opportunities to get our name out into the community.

Time and place for next meeting: December 13, 2011 at 7pm at the Hurricane City Offices.

Motion to adjourn made by Lane Blackmore. All members in favor.