

Valley Academy Public Board Meeting
April 17, 2012
63 S 100 W, Hurricane, UT

5:30-6:30pm- Work Meeting (discussion of technology use in the school, led by Ed Woodd)

6:30-7:00pm- Board Interviews

7:00pm-

1. Welcome and call to order.
2. Action item: filling of one board member seat.
3. Review and approvals of meeting notes from 3/20/12 board meeting.
4. Read mission statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in the fine and performing arts and a technologically advanced curriculum.

5. How will we ensure students are achieving the outcomes for which the school was chartered? (7:05-7:30)
 - a. Continuation of discussion and possible action on Director Evaluation.
 - b. Discussion of the need for an Accountability Committee, job description and scope
 - c. Director's monthly report
 - i. Discussion and possible action on policy review process
 - ii. Discussion and possible action on technology use policy, dress code policy, and substance abuse policy.
 - iii. Employee handbook and student handbook to be complete and finalized by May board meeting. June 4 compliance meeting.
 - iv. Feedback from the State Charter Board on amendment request
6. How well are the school's finances being managed? (7:30-7:45)
 - a. Business Manager's monthly report
7. How well is the Board performing its responsibilities? (7:45-8:15)
 - a. Charter Review
 - b. Board Development Topic
 - c. State Charter Board Compliance meetings: June 4 and August 6
8. Reports from committees (8:15- 8:45)
 - a. Legal
 - i. Status of 501C3
 - b. Land and Building
 - i. Update on building progress
 - ii. Update on information on modular buildings from GWA
 - c. Marketing
 - i. Upcoming events
9. Public comment. Members of the public wishing to participate in public comment must sign in with the Board secretary prior to the start of the meeting. Please keep comments to 2 minutes or less. The Board will not formally discuss public comments during this meeting. Board Members and School Administrators will be available to answer questions following the meeting. (8:45-9:00)
10. Time and place for next public meeting: May 15, 2012 at 7pm at the Hurricane Community Center.
11. Adjourn

Valley Academy Public Board Meeting Notes
April 17, 2012
63 S. 100 W., Hurricane, UT

In attendance: Alisha Terry-Martin, Lane Blackmore, Derek Lewis, Trent Seegmiller, Tonya Heyder, Edward Woodd, Kevin Abraham, Keturah Lance, Shirlyne Quayle, Liz Goddard, Mark Skousen, Ray Winn, Elaine Hicken, Ora Gerber, Mark Sampson, Megan Johnson, Arthur LeBaron, Rachel Simpson, Nicole Walter, Darin Larson.

1. Alisha called meeting to order.
2. Motioned to fill open Board Member Seat with Liz Goddard by Derek Lewis. Motion accepted by all.
3. Motioned to approve minutes from March 20, 2012 meeting as written by Lane Blackmore. Motion accepted by all.
4. Mission Statement read by Trent Seegmiller.

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in the fine and performing arts and a technologically advanced curriculum.

5. Discussion of Director Evaluation process. Lane Blackmore made a motion to accept the Director Evaluation as written. All members in favor. First formal evaluation will be in June 2012.

Liz Goddard ifs Chair for Accountability. Lane asked for explanation.

- minimum of 7 on committee (2 board members acceptable). Liz would like recommendations from other Board members.
- spoke about testing/evaluations.
- there is nothing for parents to survey yet.
- will need information from all directions to make evaluations.
- Derek asked that we specify VA Board, not to be confused with State Board.
- Also that reports from the committee are copied to the Director and the VA Board.
- Liz would like job description for committee.

Motioned to “table” Accountability Committee policy and job description until next month’s board meeting made by Lane Blackmore. Motion accepted by all.

- c. Director’s Monthly Report:

- Reviewed uniform policy: keeping it simple and cost effective. Will formally vote in May's board meeting on changes made during discussion earlier tonight.
- New temporary office is located at 100 N. 1015 W., Hurricane, UT. Moved in on April 13-15, 2012.
- Attended April 9th Charter School Director Meeting, got info on 504 requirements.
- A possibility for start-up grants.
- Alisha and Ed attended State meeting
 - 8th grade was not approved for 2012-2013 school year
 - State recommended in the Summer we propose a plan for 8-12th grades, and were given confidence it would be accepted in that format.
 - accepted curriculum working
- New Business: Shirlyne Quayle hired April 16, 2012 as Student Services Coordinator.
- Asked permission to use budget money to attend National Charter School Conference in Minneapolis on June 19-22, 2012.
 - Registration: \$880
 - Hotel: \$1,071 approx.
 - Airfare: Ed will pay
- Search for teachers: interviewed over 25 locals. Hopes to offer contracts next week to local teachers
- 430 applications nation-wide for teachers
- 7 candidates for Mandarin Teacher
- Will be able to fill in teacher slots after the enrollment is complete in May.
- Mark @ IT is consulting with us
- Alisha asked if funds are available for Conference
- Motioned for Ed to use funds for conference and travel by Tonya Heyder. Motion accepted by all.
- Alisha-Policies and handbooks need to be complete by May's meeting for presentation to State Charter Board on June 4.
- Board would like a way to see the same version of policy at the same time: Google Docs
- Policies need to be complete by June 4th
- Technology Policy:
 - Signature page for parents/guardian
 - form in enrollment packet

- Motion to accept VA Technology Use Policy made by Derek Lewis. Motion accepted by all.
 - Dress Code and Substance Abuse Policy to be completed by Ed for next month's meeting.
6. Finances-Kevin:
- attended mandatory finance training with Lane April 16, 2012.
 - amount of money per student has increased.
 - got estimated income for year, able to budget by June 30th.
 - staying within limits of budget/maintaining goals.
 - new reporting systems: transparency site
 - Profit & Loss vs. budget- no questions by Board
 - No unanticipated expenses.
 - looked at purchasing 2 new computers with 2-year maintenance agreement.
 - Derek-refused purchase, wants to look for better price.
 - Motioned to authorize 2 computers with best purchase price made by Lane Blackmore. Motion accepted by all.
 - School Credit Card in Kevin's name for now: \$5,000 limit,
 - Suggests purchasing secretary.
 - Motion for credit card application to be filed with a reminder to follow the school's existing financial policy made by Tonya Heyder. Motion accepted by all.
7. Board Performance:
- a. Charter Review: Addressed educator qualifications and requirements
 - b. Board Development Topic: #5 of 12,
 - What are the Board's priorities?
 - Focus on student performance not trivial things.
 - c. Compliance Meetings: June 4 and Aug. 6 @ 10:00 a.m.
8. Committee Reports:
- a. Legal: none
 - b. Land/Building: Lane, Survey is in, equipment: tomorrow or Thursday
 - Ray Wynn-Project Manager for VA: building is on track
 - got notice to proceed with utilities from City
 - slow start, but will see movement soon
 - locals will be contracting
 - group tours will be later on, area will be fenced off
 - will be working 6 days/week
 - re-submitted comments for review; middle of next week
 - camera set up for security and photos for website
 - reports Mondays to High Mark
 - Onsite foreman: Jack
 - Building will be done on time :)

- Back-up plan; High Mark contingency plan; portables on site.
 - prepared for lava rock
 - Modulars:
 - proposed modulars are on blue print
 - High Mark agreed to let it be part of financing
 - estimate of 40% of cost is moving and putting back together
 - estimate of \$75,000 for modulars, used for extra curricular activities and extra classroom space as we expand enrollment
 - Purchase modulars from George Washington Academy.
 - Offer \$40,000 for 2 double-classroom models; \$20,000 each
 - VA to move modulars and set up at VA's expense
 - Motioned to purchase 2 modular classrooms made by Trent Seegmiller. Motion accepted by all.
 - c. Marketing:
 - May 12, 2012: Family picnic @ Hurricane Community Center in the Red Rock room and grass area
 - Keturah will send out e-vite
 - June: Fun Run, 5K and 1K, Local business donations; will go toward uniforms for low income families
 - July: Floats, fair
9. No public comments.
10. Next meeting to be held May 15, 2012, 7:00 p.m. @ Hurricane Community Center
11. Motion to adjourn. Motion accepted by all.