

Valley Academy Public Board Meeting
March 20, 2012 at 7pm
63 S 100 W, Hurricane, UT

1. Board member interviews (6:30-7:00)
2. Welcome and call to order for regular meeting (7:00)
3. Action item: filling of one board member seat and welcome to the board
4. Review and approval of meeting notes from 2/21/12 meeting.
5. Read mission statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in the fine and performing arts and a technologically advanced curriculum.

6. How will we ensure students are achieving the outcomes for which the school was chartered? (7:05-7:30)
 - a. Discussion of and possible action on Director Evaluation process
 - b. Director's monthly report
 - i. Discussion of proposed charter amendment
7. How well are the school's finances being managed and safeguarded? (7:30-7:45)
 - a. Business manager's monthly report
8. How well is the Board performing its responsibilities? (7:45-8:00)
 - a. Charter Review
 - b. Board Development topic
 - c. State required Board Training
9. Reports from committees (8:00-8:30)
 - a. Legal
 - i. Status of 501c3
 - b. Land and Building
 - i. Approval of amended lease agreement
 - ii. Update on building progress
 - iii. Discussion of possible purchase of portable classrooms
 - c. Marketing
 - i. Update on recent events and future events
 - d. Student carpool/traffic
10. Public comment period. Members of the public wishing to participate in public comment must sign in with the Board secretary prior to the start of the meeting. Please keep comments to 2 minutes or less. The Board will not formally discuss public comments during this meeting. Board Members and School Administrators will be available to answer questions following the meeting. (8:30-8:45)
11. Time and place for next public meeting, April 17, 2012, 7pm at the Hurricane City Office.
12. Adjourn.

Valley Academy Public Board Meeting Notes/ March 20, 2012 /
7:00 p.m. at the Hurricane Community Center

In attendance: Alisha Terry-Martin, Lane Blackmore, Derek Lewis, Trent Seegmiller, Tonya Heyder, Gaylene Knoke, Edward Woodd, Kevin Abraham, Steve Goodman, Cory Martin, Keturah Lance, Maryann Johnson, Shirlayne Quayle, Buffy Nelson, Jason Nelson, Julie Hirschi, Chauncey Turley, Hillary Torgerson, Liz Goddard, Adam Heyder.

Alisha gave plaque of thanks to Gaylene Knoke for serving on the Board.

Motion to accept the minutes of February 21, 2012 meeting as written made by Lane Blackmore. Motion accepted by all.

Lane Blackmore read mission statement.

Director Evaluation Process

- When Director is evaluated every 6 months, it will be in a closed meeting for the process
- Ed agreed to add a self-evaluation to the evaluation document. Also spoke about 360 degree evaluation.
- Ed will help to provide instruments for evaluation.
- 1st evaluation will be December 2012.

Motion made to invite Tonya Heyder into a Board Member position made by Derek Lewis. Motion accepted by all.

Director's Monthly Report (Ed Woodd)

- Gave thanks for ground breaking
- March 10th forum was well attended
- Administrator License was granted to Ed
- Charter Amendment Request: talked about student count regarding request for 8th grade
- Motion to accept Amendment Request as written, with the addition of making sure the format is correct prior to turning it in, was made by Lane Blackmore. Motion accepted by all.
- Introduced Keturah Lance as secretary.
- Explained Lottery
- Alisha and Tonya will help with numbers for lottery
- Created draft for Technology Policy.
 - Put on agenda for next meeting
 - Alisha has a couple of minor changes
 - Policy must be signed by parents/children who are able to understand

- Ed began screening on teacher applications
 - Applications have only come from website so far
 - Will be putting it out on Teachers-Teachers website soon
- Had Sky Wire meeting today with Lane & Derek.
 - Derek spoke of prices for technology, and that Sky Wire will be making a bid.
 - Will look into other subs to get comparisons

School Finance Report

- Profit & Loss report was sent out
- Policy in place for Workers Compensation
- Getting comparisons for Insurance with grouping discounts
- Directors & Operators Insurance is due 5/15/12
- We are staying within budget
- Last installment from State expected in May
- Alisha asked how much \$ is left in marketing: approximately \$3,600
- Make sure with Kevin that budget is available before spending, PO's

How well is Board Performing?

- Admission Rules read by Alisha from the Charter
- Board Development Topic: #4 of 12 Preventing Board Schizophrenia by Dr. Brian Carpenter
- Board speaks with One Voice
- Board hasn't spoken until voted.
- Vote needs to be recorded in meeting or it didn't happen.

State Required Board Training

- Alisha asked that everyone complete their training. There are 4 of them.

Reports from Committees

Legal

- Letters from IRS-positive, but no letter of designation yet on 501C3.
- Should hear within the next month-granted status

Building

- Motion made to sign the Amended Lease Agreement with Highmark by Lane Blackmore. Motion accepted by all.
- Building plans @ 90%
- Activity on site will be 1st week of April
- Discussed possible purchase of modules from George Washington Academy
- Lane and Ed have both seen them. Ed says they are the most functional he's seen.

- Motion to authorize Lane to discuss financing for modules with High Mark made by Trent Seegmiller. Motion accepted by all.

Marketing

- Future Events: Fundraisers for families who need help with uniforms
 - Picnic for families – Chauncey
 - Band, BBQ, bounce houses, raffle
 - April 14, here at the Hurricane Community Center
 - Yard Sale- Tonya
 - No date set

Car Pool & Traffic

- Proposal on Power Point
 - Color Coded for Loading & Drop off Zones
 - Vehicles will have color signs
 - Children will have color tags
- Car Pool Interest/Waiver form
- Presented ideas:
 - Walkie talkie to main office
 - Dismissal Manager online

Public Announcement

- Ed can add places on website for other committees. Ed is requesting the formation of the PAC (Parent Advisory Committee), which is Valley Academy's version of the PTO.

Next meeting will be April 17th @ 7:00 p.m., here at the Hurricane Community Center

Motion to adjourn meeting made by Lane Blackmore. Motion accepted by all.