

VValley Academy Public Board Meeting Agenda
September 10, 2015 at 6:00pm
539 N 870 W, Hurricane, UT 84737

1. Work session of the Board (6:00- 7:00pm)
 - a. Closed session if needed.
 - b. Discussion of building rental agreement and any needed policy updates.
 - c. Discussion of Finance Committee
 - d. Goal setting session

2. Welcome and open regular session (7:05pm)

3. Pledge of Allegiance and Mission Statement: (7:05-7:10)

4. Approval of minutes from 8/13/15 meeting

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a Social Emotional Learning environment that promotes responsible freedom.*

5. How well are the school's finances being managed? (7:10-7:25)

- a. Business Manager's monthly report
- b. Discussion and possible action on any purchase orders over \$1,000.
- c. Discussion and possible action on building rental agreement

6. How well are students achieving the outcomes for which the school was chartered? (7:25-7:50)

- a. Mr. Dunkley's monthly report

7. How well is the Board performing its responsibilities? (7:50-8:20)

- a. Board Training/Charter Review
- b. Any reports from committees
 - i. Accountability Committee
 - ii. Finance Committee
- c. Discussion to create a resolution changing the bylaws to state that a majority of members equals a quorum
- d. Discussion and possible approval of Board Directive for Mr. Dunkley.

8. Public Comment (8:20-8:30)

- a. PTO report
- b. Any other public comment

Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

9. Next meeting *proposed* for October 8, 2015

Valley Academy Public Board Meeting Minutes
September 10, 2015 at 6:00pm
539 N 870 W, Hurricane, UT 84737

Work session started at 6:00pm.

In attendance: Gary Kuhlmann, Lane Blackmore, Kevin Dunkley, Miranda Kloos, Lynn Excell, Steven DeMille, Ben Reusch. Excused: Alisha Terry-Martin, David Hinton

Motion made by Lynn to move into closed session to discuss the professional or mental competence of an individual. Steven second. All members in favor.

Motion to end closed session made by Steven. Second by Miranda. All members in favor.

Delay discussion of Building Rental Policy until legal has a chance to review.

Finance Committee discussion: Thayne says we need 3 auditors from the Board. Kevin is not allowed to be one of them. Make sure school has the appropriate policies in place. 12 students are needed to make a classroom viable, but that number increases to 15 when IEP's are involved.

Discussion of payments under the revolving account. Payoff of modular took payments from about \$3,000 to \$600 per month. Playground is paid of at about \$55,000 of \$80,000 available. Miranda suggests that we continue to pay \$3,000 per month while it is in the budget in order to pay off the loan faster.

Lane asked if a policy is needed to use student photos. This will be addressed at the next meeting.

Also at next meeting, discussion regarding Director's salary.

Discussion about the success of the school's booth at Peach Days. Miranda suggested tying into the Hurricane Business Expo. Lynn suggested speaking at the Chamber of Commerce. Kevin says that Charlotte is now in the position of PR representative for the school.

Discussion of how many buses we are currently using and who is driving them. Kevin says the State is still discussing funding for transportation in charter schools. Lane asked Lynn to check into necessary equipment on the buses so we can start looking at advertising on the buses.

Ben made a motion to adjourn the work meeting and move to the regular meeting. Miranda second. All members in favor.

Regular meeting called to order at 7:05pm

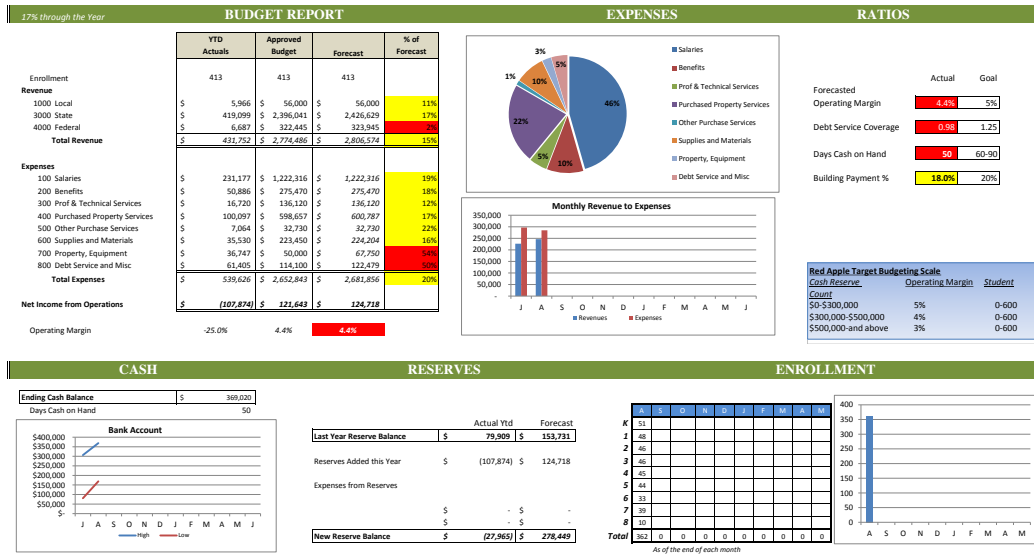
Pledge of Allegiance and Mission Statement

A motion was made to approve the minutes from 8/13/15 meeting. All members in favor.

Business manager's monthly report.



Financial Summary
as of August 31st, 2015



Created by Red Apple

No purchase orders over \$1,000.

Director's monthly report: Kevin discussed textbooks, technology for 4-8th graders. We are close to 1-1 technology. The mission statement has been framed for each class and students are being encouraged to memorize it. Student artwork on the wall- Spectrum doing a story on this. MaryAnn Johnson has been running sales of student spirit day shirts. Many colors and designs. Literacy night planned with dinner and magician. We have purchased \$8- 10,000 in books for Title I. Students are earning tickets for prizes such as a bike and others. Kevin stated that letters of intent to return would be sent out to teachers by Jan 1.

Discussion of corporate renewal.

Accountability Committee: needs 2 more members. Trying to get parents more involved and have set up a survey monkey account for more "in the moment" feedback.

Resolution to bylaws for change of quorum was discussed and a motion was made to accept this resolution. All members in favor.

Discussion of Board Directive for Mr. Dunkley. (follows)

This directive is to establish guidelines around teacher retention.

The Director is expected to complete 2 observations per year on each teacher and provide feedback, both positive and areas of opportunities. This feedback must be documented and retained in the personnel files. Additional documentation will include other events that happen throughout the year that relate to continued employment. The documentation must be signed by both parties and include goals to improve or leverage their skills.

The Director will send out an Intent to Return to the teachers by the first day of school in January with an expected due date of January 31st. This will allow the teachers to inform the Director their intentions for the following school year so he may plan accordingly.

The Director will issue the Employee Compensation Agreements to the teachers by March 1st. This will include their compensation and their next year's teaching assignment. If an agreement is not extended to a current teacher a meeting will be set up by the Director to discuss the documentation that reviews the reasons why their contract will not be renewed.

A motion was made to accept this directive for Mr. Dunkley with changes made at this meeting. All members in favor.

No public comment.

A motion was made to adjourn. All members in favor.