

Valley Academy Public Board Meeting Agenda  
October 18, 2018 @ 6pm  
539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board
2. Board Training: Valley Academy Charter Review, Utah State Charter Board Training
3. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning environment that promotes responsible freedom.***

4. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to [alisha@valleyacademycharter.com](mailto:alisha@valleyacademycharter.com). Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

5. Closed session, if needed.
6. Any action necessary from closed session.
7. Approval of minutes from the 9/13/18 meeting.

8. Follow up items:

- a. Bus update- state surplus?
- b. Website
- c. Movie theater marketing
- d. Dixie Direct and other proposed fundraisers
- e. Calendar- how can we help Board and others to be aware of school activities?
- f. Dress code:
  - i. T-shirt contest
  - ii. Staff dress code
  - iii. Dollar Dress Days
  - iv. 6-8 grade student presentation

9. Discussion and possible approval of Emergency Plan.

10. Discussion and possible action on UCA and Utah Grants; including Funding application for Accelerated Students Program, Title II- Professional Development, State Funds (At Risk), Approved Definition of At-Risk of Academic Failure Template, Comprehensive Plan for

Classroom Management and School Discipline, Enhancement for At-Risk, IDEA School Age, Enhancement for Accelerated Students, and Title IIA.

11. Reports from Committees:

- a. Academics/Curriculum
- b. Technology
- c. Arts
- d. SEI
- e. PAC
- f. Safety
- g. State Trust Lands
- h. Policy
- i. Building Development
- j. Wellness
- k. Teacher Liaison
- l. Finance

12. Business Manager's Report

13. Director's Monthly Report

14. Recap and assignment of any action items needed from this meeting

15. Next meeting proposed November 8, 2018

16. Adjourn

Valley Academy Public Board Meeting Minutes

October 18, 2018 @ 6pm

539 N 870 W, Hurricane, UT 84737

In attendance: Tracy Stevens, Michael Palfreyman, Miranda Kloos, Alisha Terry-Martin, Eva Pelton, Elaina Westegaard, Weston White (on the phone), Kevin Castro (excused), Kelly Fausett, Kaylee Hudson, McKel Cleveland, (PAC VP...unsure of her name).

Welcome and open of board work session @ 1800.

SEI Check-in.

Charter Review- Detailed Business Plan. Discussion of how to increase our library and add specific space for a library into the future expansion plan. Some teachers have been using GoFundMe for fundraising. Elaina will be looking into how much fees are for popular donation sites. Library will be under the Academics Committee. Discussion of 25 students per classroom. We are following that, except in one 3rd grade class, which has 27.

Board Training- Board Member Conduct. Discussion of confidentiality, school loyalty, active participation, conflict of interest for board members and their families and their businesses, speaking with one voice, and professionalism.

Regular session open at 1842.

Elaina led the Pledge. Eva read the mission statement.

No public comment.

Eva made a motion to approve the minutes from the 9/13/18 meeting. Weston 2nd. All members in favor. None opposed.

Surplus items can be sold on KSL. The extra buses and some other things will be surplussed soon.

Tracy has been doing a lot of work updating the website. It looks good and Tracy can now see the traffic coming to the site.

Movie Theater marketing discussion will be moved to the next meeting.

Dixie Direct meeting will be tomorrow. Books will be available November 1. The other fundraiser requested by Laurie at the last meeting is not set up yet for our area. We can re-look at that in a few months if they are more developed.

Discussion on getting the word out about activities happening in the school. McKel will add the board members to her weekly email to the staff.

The 6-8th grade uniform discussion will be tabled for the next meeting.

Eva is moving the t-shirt contest to the Spring- probably February. She will come talk to the teachers about it in December before the holiday break.

Staff Dress Code in draft form. It will now go to the Policy Committee. Staff discussed this and is aware of the language in the draft.

Discussion of Dollar Dress Day. Tracy sent out a survey to parents and students. 72% of parents said they want to keep Dollar Dress Day. 85% of parents said they know their kids are participating in Dollar Dress. There were several ideas for what to do with the money raised. Tracy will put this in a spreadsheet and prioritize the school's needs for future discussion. 75% of students want to keep Dollar Dress. Add Dollar Dress Day as an item to vote on at the next meeting.

Michael made a motion to approve the Emergency Plan. Eva second. Discussion: Secretaries will update student info to the teachers when any changes are made and it will also be reviewed once per month. All members in favor. None opposed.

Alisha made a motion to approve the UCA and Utah Grants; including Funding application for Accelerated Students Program, Title II- Professional Development, State Funds (At Risk), Approved Definition of At-Risk of Academic Failure Template, Comprehensive Plan for Classroom Management and School Discipline, Enhancement for At-Risk, IDEA School Age, Enhancement for Accelerated Students, and Title IIA with the changes made to the dates requested and references to Focus School removed. Elaina second. All members in favor. None opposed.

Academics Committee has been formed and will meet soon.

Technology Committee met this past week. Steve Brown is sharing his masters thesis technology plan with the committee. Teacher computers are in the plan. The lab on wheels is being utilized for K-2. The plan is that all students will have access to Chromebooks and the iPads will be phased out over time. STEM fest for 7-8th grades is coming up.

Arts Committee- the card fundraiser has been postponed to the Spring since it was felt that there were a lot of fundraisers going on right now. Zion Events donated \$100 to the dance program (dance performed at the Zion Canyon Music Festival)

SEI Committee- Training is happening monthly. Tracy is talking to all the teachers this month to see what their "check-in" process is in the classroom. Talked about bringing Board Appreciation back.

PAC- Spirit Week for Red Ribbon Week coming up. Wreath Fundraiser is happening now. Discussion of having less fundraisers next year- maybe a suggested donation in lieu of fundraising.

Safety/STL- will be meeting Monday.

Policy Committee- Trying to prioritize the policies that are most needed right now, send finished policies to legal for review and get ready for approval.

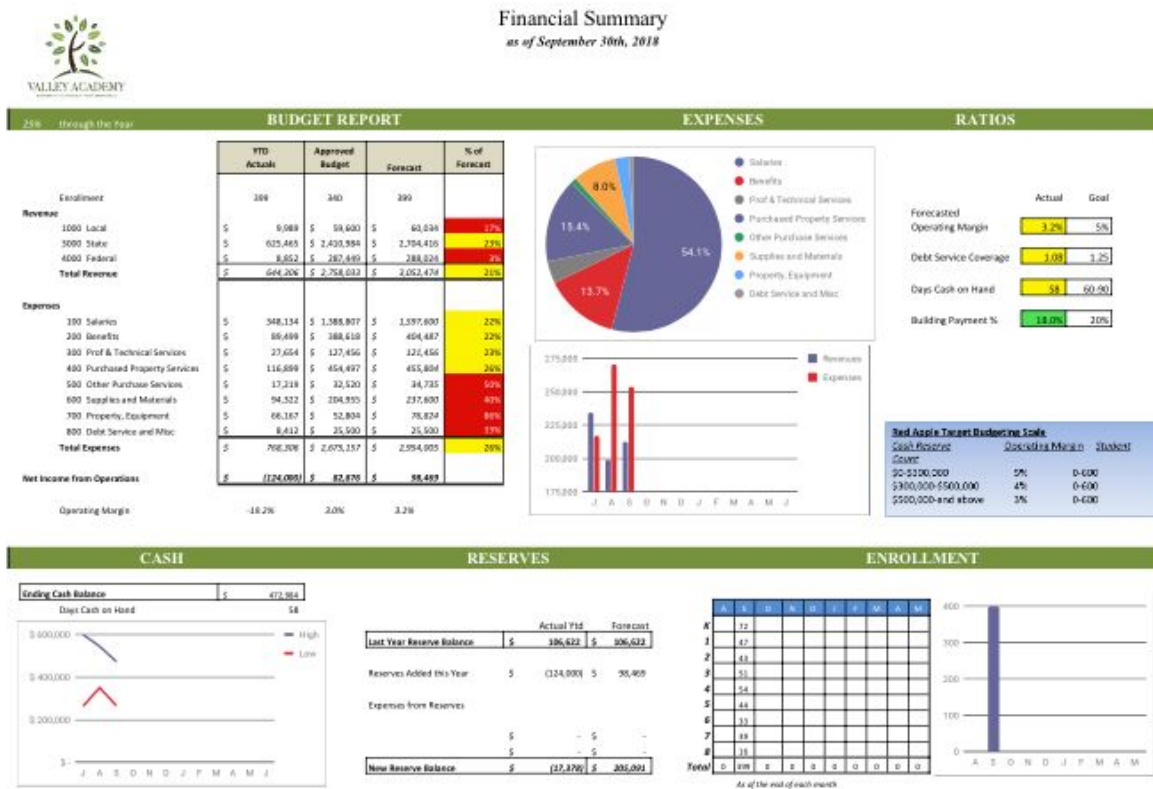
Building Development- Tracy asked that we put this on the agenda for next meeting. Lane would like to get everyone's buy in before he starts putting money into the future plans.

Wellness- Miranda has asked Jill to pick a date for this meeting. Parents have been asking about this. It will be posted when a meeting is planned.

Teacher Liason- will meet soon.

Finance- will meet next month.

Business Manager's Monthly report:



**CASH**

Ending Cash Balance: \$ 477,982

Days Cash on Hand: 58

**RESERVES**

	Actual YTD	Forecast
Last Year Reserve Balance	\$ 386,422	\$ 206,622
Reserves Added This Year	\$ 124,800	\$ 95,469
Expenses from Reserves	\$ -	\$ -
<b>New Reserve Balance</b>	<b>\$ (27,279)</b>	<b>\$ 205,091</b>

**ENROLLMENT**

Created by End Apple

Director's Monthly Report: Student count 399 on Oct 1. Average daily attendance at 95.88%. Tracy will add the full length video to the website. Risk Management visited this week and had a few corrections for us to make, which will be completed within the week. 7-8th grade programs are successful and growing. DI grant has already helped 3 students with uniforms

and coats. Staff picture coming up Oct 25th. Add Washington DC trip to agenda for next month.

Recap/Action items: Elaina looking into fees on donation sites, Dollar Dress add as a voting item for next month, Add Building Development to agenda, Add DC trip to agenda, any changes/additions to staff dress code, posting committee meetings to Facebook so parents know about them.

Next meeting November 8. Suggested that all members attend the provided training at Dixie Montessori 5:30- 6:30 on the 8th. Board meeting will start at 7pm.

Eva made a motion to adjourn. Michael second. All members in favor. None opposed.