

Valley Academy Public Board Meeting Agenda
August 13, 2019 @ 6pm
539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board

2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning** environment that promotes responsible freedom.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to alisha@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Approval of minutes from the 7/27/19 meeting.

5. Board Training: Valley Academy Charter Review and Board Training (UCAP)

6. Discussion and possible approval of Exhibit A.

7. Discussion and possible approval of Cash Disbursement Policy, Equipment Policy, and Time and Effort Policy.

8. Discussion and possible approval of Early Literacy Plan as part of the Title I plan.

9. Business Manager's Monthly Report

10. Director's Monthly Report

11. Reports from Board Committees:

- a. Executive
- b. Audit
- c. Finance
- d. Policy
- e. Safety/SLT
- f. Charter Accountability
- g. PAC
- h. Building Development

12. Closed session, if needed. Utah Code 52-4-205(a).

13. Any action necessary from closed session

14. Recap and assignment of any action items needed from this meeting

15. Next meeting proposed September 12, 2019

16. Adjourn

Valley Academy Public Board Meeting Minutes
August 13, 2019 @ 6pm
539 N 870 W, Hurricane, UT 84737

In attendance: Kevin Castro, Alisha Terry-Martin, Elaina Westegaard, Miranda Kloos, Susan Peterson. Excused: Michael Palfreyman, Weston White. Additional in attendance: Tracy Stevens, JJ Tanner.

Welcome @ 1807

Pledge led by Kevin.

Mission statement read by Miranda.

No public comment.

Elaina made a motion to approve the minutes from the 7/27/19 meeting. Susan second. No discussion. All members voted in favor. Kevin abstained from the vote as he had not read the minutes.

No training this month- waiting on conflict of interest signing until we have feedback on the bylaws. Possibility of Open Meetings training for September and legal topics in October with Erin.

Miranda made a motion to table the approval of Exhibit A until the next meeting. Elaina second. Discussion: the goals to be completed. Miranda suggests the creation of the committee to work through the goals required, etc. Tracy and JJ will meet to discuss and bring it back to the board possibly by the next meeting. Google doc created and shared so all can comment. Discussion of timely response to emails. All members voted in favor.

Miranda made a motion to approve the Cash Disbursement Policy, removing the decision tree because we are currently following the state statute. Elaina second. Discussion: we do not need the decision tree as long as the budget is being followed and the finance committee is keeping track of expenditures. Nate is also a good double check. All members voted in favor.

Elaina made a motion to approve the Equipment Policy. Kevin second. All members voted in favor.

Kevin made a motion to approve the Employee Time and Effort Policy. Elaina second. Discussion: This policy affects title one employees and other salaried employees to specify which funds can be used for which positions. All members voted in favor.

Susan made a motion to approve the Early Literacy Plan as part of the Title One Plan. Kevin second. Discussion of why percentages were low in the goals. Tracy explained that our growth last year was a large percentage and it would be difficult to have growth much beyond that. The goals are to increase, but to be realistic in the amount of increase. All members voted in favor.

Business manager's report: Going back to the 8th when Nate was here, there was no finance meeting this month. Grades 2, 3, 5, 6 have a waiting list. Budget is good where we planned conservatively for 400 and have currently 441. Approved for the REAP grant- \$35,000.

Director's report: budget now is showing negative because we were budgeted for 400. Working with Nate to amend the budget to reflect more of where we are now. Great first day. People were lined up in the parking lot early. Parking is an issue where we are nearly full with just the staff using the parking lot. Discussion of where the money for free dress day is going.

Committees: No committee meetings have happened yet. PAC has a new president: Stephanie Lindhardt.

No need for closed session.

Recap: Tracy and JJ will work on the goals in Exhibit A and get ready for next month.

Motion to adjourn by Elaina. Kevin second. All members voted in favor.

1852