

Valley Academy Public Board Meeting Agenda
Dec 10th, 2020 @ 6 pm
539 N 870 W, Hurricane, UT 84737

The meeting will also be available through Zoom. Anyone interested in participating via Zoom conferencing can email Miranda Kloos at miranda@valleyacademycharter.com for call-in information.

1. Welcome

2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning** environment that promotes responsible freedom.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Board Member Interviews

5. Monthly Training Topic: FERPA <https://www.utahcharters.org/on-demand-training-videos>

6. Review of Board Goals

7. Review and discussion of Annual Board Calendar

8. Review and Report: Action Items from last month's meetings.

9. Business Manager's Monthly Report

10. Director's Monthly Report

11. Reports from Board Committees:

- a. Finance/Audit
- b. Policy
- c. Charter Accountability
- d. Technology
- e. Executive
- f. Safety/SLT
- g. Booster Club

12. Approval of minutes from the Nov 12th meeting.

13. Approval of minutes from the Nov 16th meeting.

14. 2nd Discussion and possible approval of the School Fee Spend Plan

15. Possible approval of new Board Member

16. Closed session, if needed. **Utah Code 52-4-205(a).**

17. Any action necessary from closed session

18. Recap and assignment of any action items needed from this meeting

19. Next proposed meeting is Jan 14, 2021

20. Adjourn

Meeting Minutes:

1. Welcome - start time 6:02pm

Board Member Attendees in person: Miranda Kloos, Michael Palfreyman, Wes White. zoom: Brian Brough, Bronwyn Goo.h Board Members excused: Elaina Westegaard Others in attendance: Betsy Kimber, Tracy Stevens, JJ Tanner.

2. Pledge of Allegiance and Mission Statement: Michael Palfreyman led pledge, Miranda Kloos read mission statement

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4. Board Member Interviews - Betsy Kimber shared a little about herself and her desire to be on the board, graduated from Dixie State College with a degree in integrated studies. Shared her passion for learning and growing. Highlighted a personal experience with the Social Emotional Learning environment.

5. Monthly Training Topic: FERPA <https://www.utahcharters.org/on-demand-training-videos> watched the training video and discussed how it applies to VAC. Miranda asked if our opt out options were made clear to parents. Miranda also asked about pictures of students and that students need to opt in to have their pictures taken and used. Wes clarified what constitutes violating the picture portion of FERPA. Tracy is VAC point of contact.

6. Review of Board Goals 1. 152 responses to the survey, 2. met student enrollment goals,

Miranda discussed goals around committees that were formed. Board driven committees and led by board members. Miranda reviewed the board member assignments to the committees. Committee chairs need to organize the meetings and make the times and places known so parents can attend. Committee meetings need to be consistent.

7. Review and discussion of Annual Board Calendar Miranda Reviewed items on the board calendar and a few items for upcoming items in January.

8. Review and Report: Action Items from last month's meetings. Miranda followed up on her item, board members didn't complete their assigned task to write up why they are on the board.

9. Business Manager's Monthly Report Report by Nate. Pointed out that the State trued up the budget around regular school program VAC gained \$140K because of student growth. Charter school local replacement netted VAC \$130K. Charter school base fund actually went down, only line item that decreased and it was by \$5K. All great news for VAC.

Nate Adams discussed the restricted funds tracker. Highlighted that there are funds that need to be spent by the end of Dec. and other funds can be used throughout the year.

Budget detail - no concerns in salaries and benefits, trending well in professional and technical items. Still a few items on the wish list.

Discussed an expense incurred for the transportation and installation of portal building.

9% net operating margin. Nate is VERY happy with the administration and current state of VAC.

10. Director's Monthly Report Report by Tracy: 509 student count. Hard ceiling is 515, technically VAC is full. COVID report: currently 4 cases at the school. This is a good count for a school and the website is being updated regularly. Booster Club report was about the Student Christmas store. Grants report some funded and some still in the process of being approved. JJ shared we have been reimbursed by the UofU for the update of the WiFi. Wells Fargo Savings account was closed. Christmas bonus process discussed.
11. Reports from Board Committees:
 - a. Finance/Audit no additional items beyond Nate's report
 - b. Policy nothing to report no meeting.
 - c. Charter Accountability nothing to report no meeting.
 - d. Technology Wes reported that they met and discussed the definition of Technology and are working on vision now. Technology will be meeting the Wednesday before the board meeting. Tracy talked about Artificial Intelligence and how it can be incorporated into the Technology.
 - e. Executive Met and discussed the survey results. Committee will meet at the beginning of January to really dive into the results.
 - f. Safety/SLT nothing to report no meeting
 - g. Booster Club will remove this item from committees going forward and be included in the directors
12. Approval of minutes from the Nov 12th meeting. Wes White motioned to approve, Michael Palfreyman 2nd no discussion, unanimously approved.
13. Approval of minutes from the Nov 16th meeting. Wes White motioned to approve, Bronwyn Gooch 2nd no discussion, unanimously approved
14. 2nd Discussion and possible approval of the School Fee Spend Plan Michael Palfreyman motioned to approve, Bronwyn Gooch 2nd, no discussion, unanimously approved
15. Possible approval of new Board Member Bronwyn Gooch motioned to approve the appointment of Betsy Kimber, Wes White 2nd, no discussion, unanimously approved.
16. Closed session, if needed. Utah Code 52-4-205(a). No close session needed
17. Any action necessary from closed session not applicable
18. Recap and assignment of any action items needed from this meeting
 - a. Brian to post approved November Board meeting minutes and Special November meeting minutes in Utah Public Notice website and VAC Website
 - b. Miranda to notify Betsy Kimber of board approval and next steps.
19. Next proposed meeting is Jan 14, 2021
20. Adjourn Wes White motioned to adjourn, Michael Palfreyman 2nd, unanimously approved.