

Valley Academy Public Board Meeting Agenda

February 13 2020 @ 6pm

539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board
2. Pledge of Allegiance and Mission Statement:
The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning** environment that promotes responsible freedom.*
3. Public Comment
The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to bronwyn@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.
4. Review and Report: Action Items from last month's meeting.
5. Review of Annual Board Calendar
6. Board Member Interviews
7. Approval of new Board Member(s).
8. Approval of minutes from the 01/09/20 meeting.
9. Board Calendar Review
10. Board Training: UCAP Training Library - Topic 6: Board Structure and Responsibilities
<https://ucap.schools.utah.gov/Library>
11. Discussion: 20/21 School Fees & Schedule
12. Discussion and possible approval of SIP
13. Discussion and possible approval of Utah Public Treasurers' Investment Fund (PTIF)
14. Discussion and possible of approval of 2020-2021 School Calendar
15. Discussion and possible approval of the following policies:
 - a. Bullying, Hazing, and Retaliation Policy
 - b. Data Management
 - c. Fundraising
 - d. GRAMA
 - e. Human Sexuality Curriculum
 - f. IDEA
 - g. Meal Charge
 - h. Suicide Prevention
 - i. Behavior Plan
 - j. Technology and Electronic Device
 - k. Home School/Dual Immersion Policy

I. Code of Conduct

16. Discussion and possible approval of "Exhibit A" to be submitted to The State.
17. Discussion and possible approval of stairs from 600 North to the parking lot.
18. Discussion and possible approval of Employee Parking Lot Area in back of school.
19. Discussion and possible approval of Emergency funding for emergency backup lighting.
20. Discussion and possible approval of 7-8th grade field trip to Las Vegas for the Body Experience.
21. Business Manager's Monthly Report
22. Director's Monthly Report
23. Reports from Board Committees:
 - a. Audit
 - b. Finance
 - c. Policy
 - d. Safety/SLT
 - e. Charter Accountability
 - f. Booster Club
 - g. Building Development
 - h. Executive
24. Closed session, if needed. **Utah Code 52-4-205(a)**.
25. Any action necessary from closed session.
26. Recap and assignment of any action items needed from this meeting.
27. Next meeting proposed March 12th, 2020.
28. Adjourn

Valley Academy Public Board Meeting Minutes
February 13 2020 @ 6pm
539 N 870 W, Hurricane, UT 84737

Welcome and open public meeting of The Board by Miranda at 6:08PM.

Board Members in Attendance: Brian Brough, Michael Palfreyman, Miranda Kloos, Wes White, Bronwyn Gooch.
Also in attendance: Tracy Stevens, Ashlee Irwin, and JJ Tanner.

Absent: Elaina Westegaard.

- 1) Welcome and open public meeting of The Board by Miranda at 6:08PM.
- 2) Pledge of Allegiance led by Wes White. Mission Statement read by Michael Palfreyman.
- 3) No Public Comment
- 4) **Action Items** from last month's meeting reviewed and reported by Miranda.
 - a) School Fee Schedule and School Fee Policy was posted on website.
- 5) **Review of Annual Board Calendar** by Miranda
 - a) February the Charter Goal Review
 - i) **Parental Involvement:** no change- continues to be a challenge.
 - ii) **After School Programs:** Rocket club, bike club, AP
Math, Guitar have been added.
 - iii) **Enrollment Goal 500** : Currently at 450.
 - (1) **Academic Goal - Identify GVC, track baseline. Track growth over one year:** New "Data Moments" address this goal.
 - (2) **Technology- Grants:** Plan was made for rolling acquisitions, roaming keyboard teacher, robotics, Lego.
 - (3) **Arts- Create Calendar, Arts director:** Terra Wade Arts Director. Arts calendar included on admin calendar.
 - (4) **SEI/SEL – Create Standards**
 - (5) **3-year goals:** Reviewed
 - (6) **5 years:** Reviewed
 - iv) Green School/ Food Forest and garden discussed. Action item : Find original "Food Forest" planners.
 - b) Slated for March
 - i) Contracts to teachers and Admin.
 - ii) "Intent to Return" forms out.
 - iii) Approval of School Land Trust Plan
 - iv) Open Board Position, Another Board term open or to be renewed in May
 - v) School Lottery
- 6) No Board Member Interviews
- 7) No Approval of new Board Member(s).
- 8) **Motion to approve minutes** from the 01/09/20 meeting by Wes. Second: Michael. All in favor.
- 9) N/A

10) Review and summary of monthly Board Training - UCAP Training Library - Topic 6: Board Structure and Responsibilities, by Miranda.

11) Discussion of fee schedule and Washington DC fees. Decision made to raise fee ceiling to \$1400 for 8th grade American Heritage Trip. **Action Item: make fee change on schedule.** Agenda Item for next month: Discussion and possible approval of 20/21 School Fees & Schedule.

12) Discussion. **Motion to table SIP** until further notice, by Miranda. Second: Bronwyn. All in favor

13) Nate gave explanation of fund and led discussion. Motion to approve Utah Public Treasurers' Investment Fund (PTIF) by Wes. Second: Michael. All in favor. Miranda and Brian recused themselves due to conflict of interest with their employment at Wells Fargo Bank.

a) **Action Item: Wes to sign and have PTIF resolution notarized**

14) Discussion and call for **motion to approve 2020-2021 School Calendar.** Motion to approve by Wes. Second: Michael. All in favor.

15) **Discussion and Action on the following policies:**

- a) Bullying, Hazing, and Retaliation Policy. **Motion to approve** by Michael. Second: Wes. All in favor.
- b) Data Management. **Motion to approve** by Wes. Second: Bronwyn. All in favor.
- c) Fundraising. **Motion to approve** by Michael. Second: Wes. All in favor.
- d) GRAMA. **Motion to approve** by Wes. Second: Bronwyn. All in favor.
- e) Human Sexuality Curriculum. **Motion to approve** by Wes. Second: Brian. All in favor.
- f) IDEA. **Motion to approve** by Bronwyn. Second: Michael. All in favor.
- g) Meal Charge. **Motion to approve** by Wes. Second: Michael. All in favor.
- h) Suicide Prevention. **Motion to approve** by Wes. Second: Brian. All in favor.
- i) Behavior Plan. **Motion to approve** by Wes. Second: Michael. All in favor.
- j) Technology and Electronic Device. **Motion to approve** by Bronwyn. Second: Wes. All in favor.
- k) Home School/Dual Immersion Policy. **Motion by to table** by Miranda. Second: Wes. All in favor.
- l) Code of Conduct. **Motion to approve** by Bronwyn. Second: Brian. All in favor.

16) Discussion and motion, by Miranda, to **table "Exhibit A"** while waiting to hear back from The State. Second: Wes. All in favor.

17) Discussion and motion by Wes to **approve Dixie Dirt Works Bid for stairs from 600 North to the parking lot.** Second: Michael . All on Favor.

18) Discussion and motion, by Wes to **approve Dixie Dirt Works Bid for Employee Parking Lot Area**, in back of school **with rotomill asphalt---** Second: Bronwyn. All on Favor.

19) Discussion and motion, by Wes to **approve Emergency funding, not to exceed \$10,000 for emergency backup lighting.** Second: Bronwyn . All on Favor.

20) Discussion and motion, by Bronwyn to **approve 7-8th grade field trip** to Las Vegas for the Body Experience. Second: Wes. All on Favor.

21) **Business Manager's Monthly Report:**

- a) Nate asked for updated name and address from officers.
- b) Restricted funds – explanation of and reassurance that VAC documentation is thorough and we are in compliance.

(1) Time and Effort Forms (monthly/ hourly and semi-annual).

(2) Supplies clearly marked on requisitions for Title I and Special Ed.

- (3) Digital images, restricted funds spreadsheets.
- (4) Developing separate column for removing restricted funds.
- c) Cash on hand will increase by year's end.

22) **Director's Monthly Report:**

- a) Current student count 448 – As of Tuesday 450.
- b) 3 on waiting list for 5th grade.
- c) Data moments – Data based discussion with teachers -proving very successful.
- d) Grants – to go through Finance Committee
- e) Math Counts Competition – Joe Gubler – regional competition.
- f) SEL – Adopting Standards
- g) Tech Grants – Adele and Tavia being trained, technology for Arts classrooms
- h) Sale of bus on hand.
- i) Shannon Greer – compliance issue addressed by Tracy. Teacher Credentials, renewals.
- j) School Land Trust –Staff Professional Development Position, \$55,944.00.
- k) Night sweepers leaving. Position will be posted.
- l) Letters of intent going out.

23) **Reports from Board Committees:**

- a) **Audit** – No Updates
- b) **Finance** – see item #21
- c) **Policy** – Policies complete.
- d) **Safety/SLT** – postponed until April.
- e) **Charter Accountability** – cancelled due to illness.
- f) **Booster Club** – Spring Fling planning in progress.
- g) **Building Development** – No Update.
- h) **Executive** – No Update.

24) Miranda made a **motion to move into closed session** to discuss the character and competence of an individual and to strategy session to discuss purchase sale or lease of real estate. Second: Michael. All in favor by roll call.

- a) Moved to **Closed Session** at 8:15PM. **Utah Code 52-4-205(a)**.
- b) Re-opened public meeting at 9:08PM.

25) No action necessary from closed session.

26) Recap and assignment of any **Action Items** needed from this meeting.

- 1. Update American Heritage Trip fee to \$1400 on Fee Schedule. (Done)
- 2. Miranda will post policies to website.
- 3. Wes to sign and have PTIF resolution notarized.
- 4. Contact info for "Food Forest" planners.

27) Next meeting proposed March 12th, 2020.

28) Motion to Adjourn by Michael. Second by Wes. All in favor.

Meeting Adjourned.