

Valley Academy Public Board Meeting Agenda

January 9th, 2020 @ 6pm

539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board

2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning** environment that promotes responsible freedom.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Board Member Interviews

5. Approval of new Board Member(s).

6. Board Calendar Review

7. Board Training: UCAP Training Library - Topic 5 -: Board Member Conduct: <https://ucap.schools.utah.gov/Library>

8. Approval of minutes from the 12/12/19 meeting.

9. Discussion and possible approval of FERPA disclosure and opt out form.

10. Discussion and possible approval of the School Fees Policy and School Fee Schedule.

11. Discussion and possible approval of Exhibit A to be submitted to the state.

12. Business Manager's Monthly Report

13. Director's Monthly Report

14. Reports from Board Committees:

- a. Finance/Audit
- b. Policy
- c. Safety/SLT
- d. Charter Accountability
- e. Booster Club
- f. Building Development

15. Closed session, if needed. Utah Code 52-4-205(a).

16. Any action necessary from closed session.
17. Recap and assignment of any action items needed from this meeting.
18. Next meeting proposed February 13th, 2020.
19. Adjourn

Valley Academy Public Board Meeting - Minutes
January 9th, 2020 @ 6PM
539 N 870 W, Hurricane, UT 84737

Miranda Kloos welcomed attendees and opened Public Meeting at 6:06 PM.

Board Members in attendance: Miranda Kloos, Elaina Westegaard, Wes White, Michael Palfreyman, Bronwyn Gooch. Also in Attendance: Tracy Stevens, Nate Adams, Brian Brough, Leon Gubler and JJ Tanner,

Pledge of Allegiance led by Michael.

Mission Statement read by Elaina.

No Public Comment.

Board Member Candidate Brian Brough introduced himself and was interviewed by board. After discussion, Item #5 - Approval of Board Members- - was moved to end of meeting - after closed session. Mr. Brough invited to stay for the duration of meeting.

Business Manager's Monthly Report (Agenda Item # 12) moved ahead, due to presenter's schedule. Nate Adams presented the financial and budgeting report, including line items reflecting the much anticipated "true-up" by The State. Budget, overall, looks very good. Line item adjustments were made to two expense categories: Legal, Repairs & maintenance. Bottom line reported as "better than what we had before". Currently projected operating margin: \$307,000.00 /8.25%. Highest on record. Federal Funding on track. Next year's budget preparation will begin in March, and likely be presented to The Board in May, to then be voted-on in June.

Board Calendar Review included adding the following calendar items:

- School Fee discussion and Annual 20-21 School Calendar discussion set for next month
- Executive Committee Meeting to be held in the coming month to discuss surveys.
- Board retreat date - July 11th 2020
- 2020-21 School Calendar approval in February

Monthly UCAP Training module concepts highlighted and online participation reported. Miranda reviewed bullet points of "Board Member Conduct" topics, including: signing of written board agreement, ethical meetings, conduct, and communication, duty of care, conflicts of interest, Utah's open and public meeting act, other laws, bylaws and board regulations. Elaina suggested that Board Member Agreements be signed at Board Retreat. Signing of agreements added to retreat on calendar by Miranda.

Miranda added and reviewed two changes to minutes. Motion to approve corrected minutes from 12/12/19 board meeting by Elaina. Second by Wes. All in Favor. Motion Passed.

Board Members reviewed and discussed FERPA Disclosure and Opt-out Forms.

Motion to approve FERPA Disclosure and Opt-out Form made by Elaina. Second by Wes. Questions about class lists and opt-out tracking and oversight were answered by Tracy. All in favor. Motion passed.

School Fees Policy and School Fee Schedule briefly reviewed. No changes suggested.

Motion to approve School Fees Policy and School Fee Schedule by Michael. Second by Elaina. All in favor. Motion passed.

Miranda motioned to table "Exhibit A" to allow time for JJ and Tracy to finalize it. Second by Bronwyn. All in favor. Motion Passed.

Tracy presented the Director's Monthly Report. Included in the report were: Current student count of 449, review of accountability items, School Report Card, and RISE scores which resulted in a TSI for SWD (single category) for 2019. Planned parent notification, creating of School Leadership Team, needs assessment approaches, SIP revision, and strategies for meeting other requirements were outlined. Also discussed were last year's SPED difficulties which resulted in low departmental/program improvements are in place and in progress. SIP approval to be placed on agenda for Feb. Other items reported: Approved Bus Sale is in progress. Cash on hand is now at 82 days. (Goal is 90.)

Reports from Board Committees:

- Audit/Finance Committee, Elaina reporting, stated that all relevant information had been included in the Business Manager's Monthly Report. Next committee meeting to be scheduled.
- Policy Committee, Miranda reporting, has several policies nearing completion that will be submitted to The Board for review.
- Executive Committee: meeting will be scheduled for review and finalization of policies.
- Safety/SLT Committee, Tracy reporting: meeting scheduled next on Monday.
- Charter Accountability Committee, Bronwyn reporting, meeting to be held in February.
- Booster Committee: Elaina, reported that a committee meeting will be held next month and then responded to inquiry by Leon Gubler about the upcoming Spring Carnival, that she plans to gather more information on. She will update the Board
- Building Development Committee, No meeting, this month. Wes informed The Board that his report would require a closed session.

Miranda made a motion to move into closed session to discuss the character and competence of individuals and strategy sessions to discuss the purchase, exchange, or lease of real property. Second Elaina. All in Favor, by roll call.

Moved to closed session at 7:05PM

Miranda reopened public meeting at 8:38PM. No action items resulted from closed session.

Michael motioned that Brian Brough confirmed as a member of the VAC Board. Second by Bronwyn. All in Favor. Motion Passed.

Miranda will inform Brian that he has been confirmed as a Board Member. Items as noted above will be added to next month's agenda.

Next meeting proposed February 13th, 2020.

Motion to close public meeting- Bronwyn. Second Wes. All in favor.

Meeting Adjourned, 8:41PM.