

Valley Academy Inc Meeting Agenda
July 14th, 2022 @ 6 pm
539 N 870 W, Hurricane, UT 84737

1. Welcome
2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning** environment that promotes responsible freedom.*
3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.
4. Monthly Training - Review [VAC By-Laws](#) and sign [Board Member Agreements](#)
5. Review and discussion of Annual Board Calendar
6. Review and Report: Action Items from last month's meetings.
7. Business Manager's Monthly Report
8. Director's Monthly Report
9. Reports from Board Committees:
 - a. Finance/Audit
 - a. Policy
 - b. Charter Accountability
 - c. Executive
10. Approval of minutes from the June 9th meeting.
11. Discussion and possible approval of the Early Literacy Plan
12. Discussion and possible approval of the purchase of bulletin boards.
13. Discussion and possible approval of the Skillstruck software.
14. Discussion and possible approval of the purchase of school shirts
15. Discussion and possible approval of the Peach Days Rodeo Fundraiser
16. Discussion and possible approval of a Peach Days Food Booth Fundraiser
17. Discussion and possible approval of the selection of the company to apply for the Employee Retention Credit.
18. Discussion and possible approval of the rental of VAC school buses.
19. Closed session, if needed. **Utah Code 52-4-205(a)**.
20. Any action necessary from closed session
21. Recap and assignment of any action items needed from this meeting
22. Next proposed meeting is Aug 6th, 2022
23. Adjourn

Valley Academy Inc Meeting Minutes *Approved*
July 14th, 2022 @ 6 pm
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In attendance: Miranda Kloos, Alisha Terry-Martin, Nicki Hill, Weston White, Jackie Choto, JJ Tanner, Nancy Roundy , and Jesse Gates. Nate Adams and Tracy Stevens by zoom.

Excused: Buffy Nelson and Michael Palfreyman

Welcome and meeting started @ 1802

Pledge of Allegiance led by Member White

Mission statement read by Chair Kloos

No Public Comment requested

Training: Bylaws were reviewed. Board member agreements will be signed at the retreat.

Board Calendar items: Open meeting required training will be moved to August. Yearly meeting schedule needs to be posted on UPN. October meeting will be moved to Oct 6th.

Action items: Postings were complete.

Business Manager's report (Nate Adams): No packet was sent due to no events. Audit is beginning now. New budget starts in July, so we are just two weeks in. School-based mental health grant was obtained that will help with funding the school counselor position.

Director's monthly report (Tracy Stevens): Enrollment still @ 550. Expansion application was submitted and acknowledged by the State office. Waiting for a reply. List of summer projects were talked through.

Committee reports:

- b. Finance/Audit- approved a purchase of an addition to Go Math
- a. Policy- no meeting
- b. Charter Accountability- no meeting
- c. Executive- no meeting

Member White made a motion to approve the minutes of the June 9th meeting. Member Hill second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Early Learning Plan Discussion- Nancy Roundy explained the updated version of the plan. She has requested to be on the committee to approve reading programs for the new house bill. All our teachers are in their second year of Letters. Valley's reading scores are very high. Jesse Gates is working on the gap between Acadience and Go Math. Member Hill made a motion to approve the Early Learning Plan. Member White second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Chair Kloos made a motion to table the approval of bulletin boards because it met the requirements for/and was approved in the finance committee. Member White second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Member White made a motion to approve the purchase of the Skillstruck software. Member Choto second. Discussion: this is the computer science software we have been using. Updating the current year to year contract for a multiple year contract. Adding curriculum for K and 1st grade. Skillstruck is on the approved State contract list. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Member Choto made a motion to approve the purchase of school shirts. Member White second. Discussion: Member White asked about tax when we make an online purchase. Chair Kloos asked how we determine quality for this bid. Director Tanner said they would like to go local with someone like Megapro, but we don't have a quote from them. Nate Adams said other things besides price can be acceptable for procurement. Member White made an amended motion to approve the purchase of school shirts up to a max of \$5,500. Member Hill second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Member White made a motion to approve the Peach Days rodeo fundraiser. Member Choto second. Discussion: ag/science students and student council will be staffing this. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Member Hill made a motion to approve the Peach Days food booth fundraiser. Member White second. Discussion: student council is in charge of this. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Discussion of Employee Retention Credit: RFP was created by Admin with the help of our legal council and Nate Adams. It was posted for 7 days. Just one response. Very specific terms for RFP. We qualify because our business was affected by covid. This will be a credit of unrestricted cash. Nate recommends applying and putting the money in a savings account until the audit window is closed. Possible amount \$800,000. Nate states conflict of interest that he went to jr high school with one of the owners and Nate will also be compensated for his time on this project. Member Choto made a motion to approve the selection of B10 Capital for the Employee Retention Credit. Member White second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

Discussion of the rental of school buses: a popular fitness group would like to lease 2 buses for an event in Kanab. Risk Management requires the group to carry their own insurance. Director Stevens has not determined how much will be charged yet, but will charge them for fuel and driver plus use of the bus. The marketing this will generate is a plus for Valley. Chair Kloos made a motion to approve rental of 2 school buses to Andrea Faucett with Mama Le with the condition that risk management criteria is met, insurance is met, and all costs plus revenue for the school as discussed in the finance committee. Member White second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

No need for closed session

Action: Member Terry-Martin will do the postings and send minutes to Nancy Roundy for the Early Learning Plan requirements. Board retreat agenda is being created now for August 6, here at the school. Everyone please complete the survey.

Member White made a motion to adjourn. Member Choto second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Wes White- Yes.**

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