

Valley Academy Inc. Public Board Meeting Agenda  
June 22nd, 2023 @ 6:00 pm  
539 N 870 W, Hurricane, UT 84737

1. Welcome

2. Pledge of Allegiance and Mission Statement:

*At Valley Academy we are dedicated to achieving excellence in our education, our character, and our pathways\* for the future.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to [miranda@valleyacademycharter.com](mailto:miranda@valleyacademycharter.com). Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Monthly Training Topic: Board Evaluation

5. Review and discussion of Annual Board Calendar

6. Review and Report: Action Items from last month's meetings.

- a. Posting of items - policy, minutes, audio

7. Student Council Report

8. Business Manager's Monthly Report

9. Director's Monthly Report

10. Reports from Board Committees:

- a. Finance/Audit
- b. Policy
- c. Charter Accountability
- d. Executive

11. Approval of the May 11th, 2023, meeting minutes.

12. Discussion of the Risk Assessment

- e. Discussion and approval of LEA's decision to participate or not participate in School-Based Mental Health Screening
- f. Discussion and possible approval of the SPED Policy and Procedure Manual
- g. Discussion and possible approval of the Tough Mudder event.
- h. Discussion and possible approval of bus repairs.
- i. Discussion and possible approval of the following policies:
  - o Uniform Policy K-5
  - o Middle School Dress Code
  - o Removal of Online Dress Code
  - o Prohibition of Bullying, Hazing, and Retaliation
  - o Internet Safety Policy (CIPA)
  - o Parental Engagement Policy
  - o Language Action Plan Policy
  - o Gang Prevention and Intervention

- o Student Search Policy
  
- j. Discussion and possible approval of the final FY22-23 Budget
- k. Discussion and possible approval of the FY23-24 Budget
- l. Discussion and possible approval of the 23-24 Leadership Positions
  - i. Chair
  - ii. Vice-Chair
  - iii. Secretary
  - iv. Treasurer
- m. Discussion and possible approval of the appointment of two new Board Members
- n. Closed session, if needed. **Utah Code 52-4-205(a).**
- o. Any action necessary from closed session
- p. Recap and assignment of any action items needed from this meeting
- q. Next proposed meeting is July 13, 2023
- r. Adjourn

Valley Academy Inc. Public Board Meeting Minutes  
June 22nd, 2023 @ 6:00 pm  
539 N 870 W, Hurricane, UT 84737

Board members In attendance: Miranda Kloos, Nicki Hill, Jackie Choto, Michael Palfreyman, Wes White, Alisha Terry-Martin. Additional attendees: Marilyn White, Adam Allred, Judy Johnston, Ellen Olsen, JJ Tanner, Tracy Stevens and Nate Adams joined by zoom..

Pledge of Allegiance led by Wes White.

Mission Statement by Michael Palyfreyman.

No Public Comment

Monthly Training Topic: Board Evaluation couple still need to be submitted.

Review and discussion of Annual Board Calendar- no major items to be discussed.

Review and Report: Action Items from last month's meetings. Posting of items - policy, minutes, audio all completed.

Student Council Report- no report

Business Manager's Monthly Report given by Nate Adams. Went over the final 2022-23 budget and proposed fiscal year 2024 budget.

Director's Monthly Report given by Tracy Stevens. Enrollment is higher than expected at 572. The new modular from GWA has arrived. Continued installation of modular and new carpets happening this month. Discussed important dates for August including the first day of school August 14th.

Reports from Board Committees:

- s. Finance/Audit- report given by Jackie Choto- approvals and proposals up for vote this weekend.
- t. Policy-unable to meet, policy in progress.
- u. Charter Accountability- met twice, Alisha Terry-Martin gave report of data moments regarding risk assessments and RISE results which are trending up; freezer in kitchen issues, phone problems now resolved and new desktops for teachers.
- v. Executive- did not meet.

Member White made a motion for the Approval of the May 11th, 2023, meeting minutes. Member Palfreyman second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Discussion of and approval of the Fraud Risk Assessment. Was discussed and noted to be rated very low risk.

Chair Kloos made a motion for the Discussion of and approval of LEA's decision to participate in School-Based Mental Health Screening. Member second. Lots of discussion regarding the potential benefits versus the potential negative impacts specific to time restraints. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Member White made a motion for the discussion of and approval of the SPED Policy and Procedure Manual. Member second Choto. Discussion and information led by Judy Johnston. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion for the Discussion and possible approval of the Tough Mudder event. Member Palfreyman second. NOTE: Purchased tickets on May 31st for a significant discount but it is allotted in the 2024 budget. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Member White made a motion for the Discussion and possible approval of bus repairs. Member Palfreyman second. NOTE: Purchases have been made as they were emergent. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion for the Discussion and possible approval of the Uniform Policy K-5. Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion for an updated Middle School Dress Code. Member Terry-Martin second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion to remove online dresscode. Member Palfreyman second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion to approve the Prohibition of Bullying, HAZing and Retaliation Policy. Member White second. Question posed by Member Terry-Martin of teacher training. Tracy Stevens clarified it is part of new school year teacher training. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion for the approval of the Internet Safety Policy (CIPA). Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion for the approval of Parental Engagement Policy. Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion for the approval of the Language Access Plan Policy. Member Palfreyman second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion for the approval of the Gang Prevention and Intervention Policy. Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion to approve the Student Search Policy. Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- recusing from vote.**

Member White made a motion for the approval of the final FY22-23 Budget. Member Palfreyman second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Member Palfreyman made a motion for the Discussion and possible approval of the FY23-24 Budget. Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Member Palfreyman motioned to approve Miranda Kloos as board chair. Member Terry-Martin second. **Miranda Kloos - recused, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos motioned to approve Alisha Terry-Martin as Vice-Chair. Member Choto second. **Miranda Kloos - recused, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- recused**

Chair Kloos motioned to approve Nicki Hill as secretary. Member White second. **Miranda Kloos - Yes, Nicki Hill- recused, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos motioned to approve Jackelyn Choto as treasurer. Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- recused, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Chair Kloos made a motion to move into closed session to discuss the character and competence of individuals. Member White second. **Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

**Meeting adjourned at 7:59 PM Closed session.**

**Member West made a motion to close Closed session. Member Choto second. Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Open session 8:18 PM

Action from closed session:

**Member Palfreyman made a motion to appoint Ellen Olsen and Betsey Kimber as new board members. Member Choto second. Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

Recap and assignment of any action items needed from this meeting: Chair Kloos will post policies and check formatting. Also will email Judy and JJ the minutes. Member Hill will post recordings and minutes. Tracy Stevens to do all the assurances.

Next proposed meeting is July 13, 2023.

Retreat is August 5th, 2023.

**Member White made a motion to Adjourn. Member Choto second. Miranda Kloos - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes and Alisha Terry-Martin- Yes**

**8:22 pm Adjourned.**