

Valley Academy, Inc Public Board Meeting Agenda
June 9th, 2022 @ 6 pm
539 N 870 W, Hurricane, UT 84737

1. Welcome
2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning** environment that promotes responsible freedom.*
3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.
4. Monthly Training Topic: Marie Steffensen will review the process of the expansion application
5. Board Evaluation
6. Review and discussion of Annual Board Calendar
7. Review and Report: Action Items from last month's meetings.
8. Student Council Update
9. Business Manager's Monthly Report
10. Director's Monthly Report
11. Reports from Board Committees:
 - a. Finance/Audit
 - b. Policy
 - c. Charter Accountability
 - d. Executive
12. Approval of minutes from the May 12th meeting.
13. Discussion and possible approval of the GoMath curriculum.
14. Discussion and possible approval of the purchase and installation of carpet.
15. Discussion and possible approval of the lease extension agreement for the portables.
16. Discussion and possible approval of the final 2021-2022 budget.
17. Discussion and possible approval of the proposed 2022-2023 budget.
18. Discussion and approval of the 2022-2023 leadership positions:
 - a. Chair
 - b. Vice Chair
 - c. Secretary
 - d. Treasurer
19. Closed session, if needed. **Utah Code 52-4-205(a)**.
20. Any action necessary from closed session

21. Recap and assignment of any action items needed from this meeting
22. Next proposed meeting is July 14th, 2022
23. Adjourn

Valley Academy, Inc Public Board Meeting Minutes *Approved*
June 9th, 2022 @ 6 pm
539 N 870 W, Hurricane, UT 84737

In attendance: Wes White, Miranda Kloos, Alisha Terry-Martin, Buffy Nelson, JJ Tanner, Michael Palfreyman, Nate Adams, Jackie Choto.

Excused: Nicki Hill, Tracy Stevens.

Welcome and start meeting @ 1802

Pledge led by Member White

Mission statement read by Member Nelson

No public comment requested

Board Evaluation: 7 responses out of 9 received so far. Admin Stevens and Tanner are included in that. Review of survey. Miranda will follow up to make sure everyone completes the survey and share the results when all members have responded.

Calendar:

June- Training, leadership vote, board eval, approval of budgets.

July- meeting schedule for the year. Looking ahead to next June for moving that scheduled meeting to the end of the month due to budget, etc.

Action items: postings were completed

No student council update

Training: Marie Steffensen (via zoom) from USCB with presentation on expansion and satellite application processes. Who is eligible for expansion? Answers can be found in R277-552-6. All requirements need to be met before application is considered. We need to provide evidence for each item. At or above stated charter goals for academics. Debt ratio under 25% for 3 of the last 4 years. Satellite: all of the above items plus a market analysis with all schools in the 10 mile radius. Admin met in person with Marie a couple of weeks ago and asked about doing a mixture of both Expansion and Satellite. Review of options in email from May 20, 2022. Expansion is not eligible for start up funds, but a Satellite is. Start up funds are "pretty much" guaranteed, in addition to access to 5 year revolving loan. Discussion of what Expansion and Satellite as terms would mean for us specifically. Does the funding split mean two audits? Need some follow up on this question. Application for expansion was already approved by the Board.

Business Manager's report: Review of the 2021-2022 budget finalized. Ending the year with a 5% net operating margin. This is the beginning of the audit process. Review of the 2022-2023 budget. ADM count at 515 is what this budget will be based on. Chair Kloos asked about how we will be keeping track of fees in this budget due to change in requirements. Nate says we will be tracking this carefully. Moving the June meeting to the end of the month will be helpful for next year.

Director's report: Enrollment is at our charter cap plus 3-5%. There is a question about if the funding will be allowed for students over the cap. This needs follow up because we haven't had a direct answer to this question. Employment agreements are complete for all staff. Still looking for a few employees. Summer projects are in progress. New playground equipment and turf. Painting. Shade structure will be put up for the animals.

Committees:

Finance- did not meet this month

Policy- did not meet this month

Accountability- did not meet this month

Exec- finished the evaluation for Director Stevens.

Member White made a motion to approve the minutes from the May 12 meeting. Member Palfreyman second.

Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.

Member Palfreyman made a motion to approve the purchase of the Go Math curriculum. Member White second. Discussion: The 3 year bid is what is being approved. Member White asks about high shipping costs. Director Tanner states this will be a print version to match the online version. Discussion of needing time to potentially vet a new program. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.**

Member White made a motion to approve the purchase and installation of carpet from Ogden's flooring. Member Nelson second. Discussion: This purchase is coming from the capital and technical budget. Question from Member Nelson- Why are we going with the higher bid? Director Tanner said higher quality carpet and a more reputable company for future installations. Discussion of some carpet being installed now and some next year. Teachers are excited for carpet. Director Tanner states this will also reduce some of the need for custodial services that tile requires. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.**

Member White made a motion to approve the lease extension agreement for the portables. Member Choto second. Discussion: This will be for the 2 year term. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.**

Member Palfreyman made a motion to approve the final 2021-2022 budget. Member White second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.**

Member Choto made a motion to approve the proposed 2022-2023 budget. Member White second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.**

2022-2023 leadership positions:

Member Palfreyman made a motion to appoint Miranda Kloos as Chair. Member Nelson second. **Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes. Chair Kloos abstained from this vote.**

Chair Kloos made a motion to appoint Alisha Terry-Martin as Vice Chair. Member Nelson second. **Miranda Kloos - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes. Member Terry-Martin abstained from this vote.**

Chair Kloos made a motion to appoint Nicki Hill as Secretary. Member Palfreyman second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.**

Chair Kloos made a motion to appoint Jackelyn Choto as Treasurer. Member Palfreyman second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Member Choto abstained from this vote.**

No closed session needed.

Action items: Chair Kloos will update the website and handouts. Member Terry-Martin will make postings.

Member White made a motion to adjourn. Member Nelson second. **Miranda Kloos - Yes, Alisha Terry-Martin - Yes, Michael Palfreyman- Yes. Wes White- Yes. Buffy Nelson- Yes. Jackelyn Choto- Yes.**