

Valley Academy Inc. Public Board Meeting Agenda  
March 9th, 2023 @ 6:00 pm  
539 N 870 W, Hurricane, UT 84737

1. Welcome
2. Pledge of Allegiance and Mission Statement:

*At Valley Academy we are dedicated to achieving excellence in our education, our character, and our pathways\* for the future.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to [miranda@valleyacademycharter.com](mailto:miranda@valleyacademycharter.com). Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Monthly Training Topic: FERPA [Training Videos \(utahcharters.org\)](https://utahcharters.org)
5. Review and discussion of Annual Board Calendar
6. Review and Report: Action Items from last month's meetings.
  - a. Posting of items - policy, minutes, audio
7. Student Council Report
8. Business Manager's Monthly Report
9. Director's Monthly Report
10. Reports from Board Committees:
  - a. Finance/Audit
  - b. Policy
  - c. Charter Accountability
  - d. Executive
11. Approval of the February 9th, 2023 meeting minutes.
12. Discussion and possible approval of the 2023-2024 School fees and Spend Plan..
13. Discussion and possible approval of the School Land Trust Plan and Progress Report.
14. Discussion and possible approval of Auditors
15. Discussion and possible approval of the School Fee Policy
16. Discussion and possible approval of the purchase of GPS/Camera system for buses.
17. Discussion and possible approval of the purchase of projectors
18. Discussion and possible approval of the purchase of Chrombooks
19. Closed session, if needed. **Utah Code 52-4-205(a)**.
20. Any action necessary from closed session
21. Recap and assignment of any action items needed from this meeting
22. Next proposed meeting is April 13th, 2023
23. Adjourn

Valley Academy Inc. Public Board Meeting Minutes  
March 9th, 2023 @ 6:00 pm  
539 N 870 W, Hurricane, UT 84737

Board members In attendance: Alisha Terry-Martin, Nicki Hill, Jackie Choto, Michael Palfreyman. Additional attendees Tracy Stevens, Kandice White, Dawn Holland, Dale Varga, and JJ Tanner. Nate Adams present on zoom. Miranda Kloos and Buffy Nelson excused.

Board member Alicia Terry-Martin opened the meeting at 6:01 PM.

Pledge of Allegiance led by Director Stevens.

Mission Statement led by Member Palfryman.

No Public Comment.

Monthly Training Topic: FERPA [Training Videos \(utahcharters.org\)](https://utahcharters.org) information regarding procedures and disclosures of school records, including parental rights. Some penalties might include withholding of Federal funds. Reviewed appropriate storage of records.

Review and discussion of Annual Board Calendar, no updates other than School Land Trust to be discussed.

Review and Report: Action Items from last month's meetings.  
Posting of items - policy, minutes, audio- completed.

Student Council Report- Kandice White gave report much excitement regarding Leadership trip to Disneyland. Student Council hosting a Soccer Tournament and involvement in Spring Fling.

Business Manager's Monthly Report given by Nate Adams. Provided information regarding budget and updates on Legislative results, awaiting Governor to sign into law at which point more will be known about any funding roll outs.

Director's Monthly Report given by Director Stevens. Further discussion of Lunch audit, which received very good feedback. Offered many thanks to Nate and Kelly for their hard work leading up to the lunch audit. SPED audit, also completed yesterday, offered accolades to Judy for doing a good job. Invite back letters will be completed shortly and go out.

Reports from Board Committees:

- e. Finance/Audit- Member Choto reported on two different audit bids. Recommended Eide Baily bid.
- f. Policy- Committee was not able to meet in February, but continuing to work on School Fee Policy via email for board review in the March board meeting.
- g. Charter Accountability- Member Terry Martin gave report on data moments/points.
- h. Executive- Member Terry Martin gave report. Surveys are closed. Chair Kloos compiling data. Revisit Dress code with stakeholders. Director Stevens intends to return.

Member White made a motion for the approval of the February 9th, 2023 meeting minutes. Member Palfreyman second. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

Member Palfreyman made a motion for the approval of the 2023-2024 School fees and Spend Plan. Member White second. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

Member White made a motion for the approval of the School Land Trust Plan and Progress Report. Member Hill second. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

Member Choto made a motion for the approval of the Auditor, specifically Eide Bailey. Member White second. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

Member White made a motion to table the approval of the School Fee Policy. Member Palfreyman second. Discussion regarding refunds by Member White to add wording regarding a refund should a school trip get canceled. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

Member Palfreyman made a motion for the approval of the purchase of GPS/Camera system for buses. Member Choto second. Member White requested discussion/further information regarding what this system is. Director Stevens explained it's a subscription service. Timesaver for evaluations. Helpful for behavior issues as well. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

Member Choto made a motion for the approval of the purchase of projectors from Onward.. Member Palfreyman second. Discussion of bids. Director Stevens recommends Onward. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

Member White made a motion for the approval of the 150 purchase of Chromebooks from Tech to School. Member Hill second. Some discussion from Member White in regards to using the same company we have in the past. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

No Closed session.

Any action necessary from closed session- Member Hill post recording and minutes. Policy Committee to follow up on School Fee.

Recap and assignment of any action items needed from this meeting

Next proposed meeting is April 13th, 2023

Adjourn Member White made a motion to Adjourn. Member Hill. second. **Alisha Terry-Martin - Yes, Nicki Hill- Yes, Jackelyn Choto- Yes, Michael Palfreyman - Yes, Wes White- Yes**

**Member Terry-Martin closed the meeting at 7:15 PM.**