

Valley Academy Inc Public Board Meeting Agenda
Nov 11th, 2021 @ 6 pm
539 N 870 W, Hurricane, UT 84737

1. Welcome
2. Pledge of Allegiance and Mission Statement: The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning environment that promotes responsible freedom.***
3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.
4. Monthly Training Topic: FERPA [UAPCS | Training Videos \(utahcharters.org\)](#)
5. Review and discussion of Annual Board Calendar
6. Review and Report: Action Items from last month's meetings.
7. Student Council Update
8. Board Member Interviews
9. Business Manager's Monthly Report
10. Director's Monthly Report
11. Reports from Board Committees:
 - a. Finance/Audit
 - b. Policy
 - c. Charter Accountability
 - d. Technology
12. Approval of minutes from the Oct 14th meeting.
13. Discussion and possible approval of the 7th grade Utah History trip.
14. Discussion and possible approval of the 8th grade History trip.
15. Discussion and possible approval of the Secretary position.
16. Discussion and possible approval of the Leave Policy.
17. Discussion and possible approval of the Paid Time Off Policy.
18. Closed session, if needed. **Utah Code 52-4-205(a).**
19. Any action necessary from closed session.
20. Discussion and possible appointment of 2 new Board members.
21. Recap and assignment of any action items needed from this meeting - BIOS!!
22. Next proposed meeting is Dec 9th, 2021
23. Adjourn

Valley Academy Inc Public Board Meeting Agenda***Approved***
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Welcome and open meeting at 1803

Board members in attendance: Buffy Nelson, Weston White, Miranda Kloos, Alisha Terry-Martin, Michael Palfreyman

Additional in attendance: JJ Tanner, Nicki Hill, Kandis White, Jenna Nash, Nate Adams, Jackelyn Choto. Excused: Tracy Stevens

Member White led the pledge

Member Nelson read the mission statement

No public comment requested

Board training: FERPA State Training. Due to the Book Fair setup, we won't be able to watch in person tonight, but please watch on your own prior to the next meeting and we can add it to our discussion at the next meeting.

Annual board calendar (Nov):

- FERPA training
- Review charter goals- overall we are currently meeting most of these
 - Increasing parent participation in school sponsored activities (through Booster Club), email agenda of Board meeting out to parents (will work on that in future months). The agenda is posted to UPN and FB page.
 - Retention Rate 100% with wait list with an exit survey for any students that leave
 - Oversee the schools 4 pillars (through Accountability Committee)
- Management letter and management response letter from prior years (assurances). Tracy and Miranda have completed these.
- Audit report is due back- no findings- working through the modulars lease. Overall the audit looked good.

Action items from last meeting: Posting monthly items (complete), Member Palfreyman will be added to the bank accounts.

Student council update: Kandis White reported that dress up days for red ribbon week, helped with spooktacular, sold cotton candy and snow cones (made a couple hundred dollars). Canned food drive this week. Student council members have adopted classrooms as "parents". Looking into donating to Tan's Treats. They meet after school. Kids are excited.

Board member interviews: Jenna Nash, Nicki Hill, Jackelyn Choto

Financial report: Nate Adams gave the monthly report. ESSER funds are not reflected in the budget report because Admin is still discussing how to best spend those funds prior to their expiration dates. Looking at technology projects, before and after school programs. Open enrollment is coming up for insurance. Our teachers pay a little more per month than teachers at the neighboring district for insurance. Overall, we are looking good for this time in the year. Still waiting for true up for Oct 1 count. One concern about line item for substitutes- higher than usual.

No directors report this month.

Committee reports:

- Finance-substitute teacher line is high. Are we having trouble getting subs? Sometimes. ESSER grant funds will be added as they are used.
- Policy-finished the PTO and Leave policies.
- Accountability-working on vision statements with each of the directors for the pillars. Will be starting to transition toward standards-based grading in January. SEI Second Steps is well received by the faculty and being taught in all classrooms. Arts classes were well represented at the Spooktacular. Musical Theater performance Nov 15 @ 7pm. Music (strings) performance Nov 17 @ 4:30. Working on Title one goals for

reading and math. Technology- Powerschool is working, school messenger is working, and they are working on a new monitoring system. If they could, they would love to hire a technology guru.

- Exec- surveys have been sent out and we are getting some responses already. Results have been positive.

Approvals:

Member Palfreyman made a motion to approve the minutes of the Oct 14 meeting. Member Nelson second. Discussion: Chair Kloos says date needs to be changed to Oct 7, also Dixie Direct fundraiser should say that funds go first to the history trips, and if they don't happen or if any money is left over, the funds will go to FACS and Arts. Member Palfreyman amended his motion to approve the minutes of the October 7th meeting with changes made to the Dixie Direct fundraiser as stated. Member Nelson second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Member White made a motion to approve the 7th grade history trip. Member Palfreyman second. Discussion: This is the wagon trek. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Member White made a motion to approve the 8th grade history trip to Wash DC. Member Nelson second. Discussion: Member White had a question about planning. Nate Adams stated that last year has been refunded to all that he knows about and they are starting to plan for this year. Still many unknowns with travel. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Chair Kloos made a motion to approve Member Terry-Martin as the Board Secretary. Member White second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Member Palfreyman made a motion to approve the Leave Policy. Chair Kloos second. Discussion: Clarification questions were asked about rate of accrual, punctuality, and possible contradictions with PTO policy. Member Palfreyman amended his motion to table approval of the Leave Policy. Chair Kloos Second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Member White made a motion to approve the PTO Policy. Chair Kloos second. Discussion: Should this be changed to a leave donation procedure? Member White amended his motion to table the PTO Policy. Chair Kloos second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Chair Kloos made a motion to move into closed session to discuss the character and competence of individuals. Member White second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Closed Session

Chair Kloos made a motion to move back into open session. Member White second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Chair Kloos made a motion to appoint Jackie Choto and Niki Hill as new board members. Member Palfreyman second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Recap and assignments: Please watch the FERPA training. Chair Kloos will post the minutes and recording until Member Terry-Martin has access. Chair Kloos will take the Leave Policy and PTO policy to the committee for amendment and let us know if we need a special meeting to approve or save for the next meeting. Please send a brief bio to Chair Kloos for website requirement.

Next meeting Dec 9

Member White made a motion to adjourn. Member Palfreyman second. **Miranda Kloos - Yes, Michael Palfreyman - Yes, Alisha Terry-Martin - Yes, Buffy Nelson - Yes, Wes White - Yes.**

Meeting adjourned 2016