

Valley Academy Public Board Meeting Agenda  
March 21, 2019 @ 6pm  
539 N 870 W, Hurricane, UT 84737

1. Welcome and open public meeting of the Board
2. Board Training: Valley Academy Charter Review and Board Training (UCAP)
3. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning environment that promotes responsible freedom.***

4. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to [alisha@valleyacademycharter.com](mailto:alisha@valleyacademycharter.com). Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

5. Approval of minutes from the 2/14/19 meeting.
6. Discussion and possible approval of RFP for Procurement.
7. Discussion and possible approval of State Trust Lands plan.
8. Reports from Committees:
  - a. Academics/Curriculum/Teacher Liaison
  - b. Technology
  - c. Arts
  - d. SEI
  - e. PAC
  - f. Safety/State Trust Lands
  - g. Policy
  - h. Building Development
  - i. Wellness
  - j. Finance
  - k. Executive Committee

9. Business Manager's Report

10. Director's Monthly Report

- a. Introduction of new staff members
- b. Presentation by Nancy Roundy on Spaulding curriculum and scores

11. Closed session, if needed. Utah Code 52-4-205(a).

12. Any action necessary from closed session
13. Recap and assignment of any action items needed from this meeting
14. Next meeting proposed April 11, 2019
15. Adjourn

Valley Academy Public Board Meeting Minutes

March 21, 2019 @ 6pm

539 N 870 W, Hurricane, UT 84737

In attendance: Alisha Terry-Martin, Kevin Castro, Elaina Westegaard, Weston White, Miranda Kloos, (Excused: Michael Palfreyman, Eva Pelton). Tracy Stevens, Jilene Gubler, Blair Gubler, Melissa Rounds, Lynar Tucker, Hunter Lombardi, Anna Reimers, Ashlee Irwin, Laurie Harper, Mary Vosta Valerio, Audrey Warren, Samantha Adair, Paulette Johnson, Kandis White, Charlotte Potter, Crystal Brown, Jessie Gates, Bronwyn Gooch, Melanie Daubs, Nancy Roundy, Tracy Roundy.

Welcome and open public meeting of the Board- 1803.

Board Training: State Trust Lands video. Very informative. Tracy confirms that we are in compliance with all the rules and regulations with State Trust Lands. Links to State Trust Lands website are available on our Valley website.

Pledge of Allegiance was led by Kevin.

Mission Statement was read by Weston.

No Public Comment

Director's Report: Student count at 417 (up 14 since last meeting). Intent to return has been received from 387 so far. Looking at hiring 2 new teachers next year for increased enrollment. \*Lottery will be held at the end of Spring Fling. Average daily attendance 92.27%. Marvin and Jesse assemblies are continuing and the SafeUt App has been used once since the last meeting. Commissioner of Agriculture, LuAnn Adams, selected and visited our school today and was very impressed with our garden and lunch programs. She and her staff will be writing up something for the State's Blog and the Spectrum. Teacher observations and evaluations are continuing this month. April 9th is the Title I onsite audit- staff says they are ready!

Introductions of new staff members.

Presentation on Spalding program by Nancy and Tracy Roundy. Nancy is a Spalding Trainer from the Spalding Foundation. This year teachers were trained and the impact on reading scores has already been incredible over last year. (DIBELS testing) Next year plans are to have more parent resources and trainings. The teachers had a lot on their plates with learning this new program, but are now using it with success in all the classrooms. Many of the teachers spoke up to say how much it has been helping in all grades. If anyone wants to look up the resources online, [www.spalding.org](http://www.spalding.org). Nancy has also set up a google site for anyone on the Valley email group with resources. Nancy is asking for help to fund the Spalding library so every student has access to the literature.

Elaina made a motion to approve the minutes from the 2/14/19 meeting. Kevin second. Discussion: Miranda requested a change in the wording of the closed meeting motion to say "competency" instead of "physical and mental health". Elaina made a motion to approve the minutes from the 2/14/19 meeting with the changes requested. Kevin second. All members in favor.

Discussion and possible approval of RFP for Procurement. This item is tabled for next meeting.

Discussion of State Trust Lands plan. Available for everyone to view:


<https://valleyacademycharter.com/trustland>

Elaina made a motion to approve the State Trust Lands Plan. Kevin second. No discussion. All members in favor.

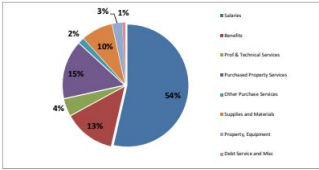

Reports from Committees:

- Academics/Curriculum/Teacher Liaison (did not meet this month due to Spring Break)
- Technology (did not meet this month, but Elaina will have a draft of the Technology plan ready for the April meeting)
- Arts (unknown)
- SEI (did not meet this month)
- PAC (Spring Fling is coming up on the 25th. Penny Wars will be in April. All the funds from Penny Wars will fund Teacher Appreciation in May)
- Safety/State Trust Lands (Key fob/buzz in to front door will be part of next year's budget as well as more cameras. Working on better safety with traffic in the parking lot during pick up and drop off)
- Policy (looking forward to charter amendment)
- Building Development (did not meet this month)
- Wellness (did not meet this month)
- Finance (talked about advertising in the movie theater soon)
- Executive Committee (no report)

Business Manager's Report: Nate and Tracy are working on the budget for next year.



**Financial Summary**  
as of February 28th, 2018

BUDGET REPORT					EXPENSES		RATIOS														
67% through the Year																					
	YTD Actuals	Approved Budget	Forecast	% of Forecast			Forecasted	Actual													
Enrollment	399	340	399				Operating Margin	3.3%													
Revenue							Actual	Goal													
1000 Local	\$ 62,365	\$ 59,600	\$ 73,667	85%			Forecasted Operating Margin	5%													
2000 State	\$ 1,798,335	\$ 2,410,904	\$ 2,736,075	65%			Debt Service Coverage	1.25													
4000 Federal	\$ 97,058	\$ 287,449	\$ 288,024	34%			Days Cash on Hand	60-90													
<b>Total Revenue</b>	<b>\$ 1,957,758</b>	<b>\$ 2,758,033</b>	<b>\$ 3,097,766</b>	<b>63%</b>			Building Payment %	20%													
Expenses							<b>Red Apple Target Budgeting Scale</b> <table border="1" style="font-size: small;"> <tr> <th>Cash Reserve</th> <th>Operating Margin</th> <th>Student Count</th> </tr> <tr> <td>\$0-\$300,000</td> <td>5%</td> <td>0-600</td> </tr> <tr> <td>\$300,000-\$500,000</td> <td>4%</td> <td>0-600</td> </tr> <tr> <td>\$500,000-and above</td> <td>3%</td> <td>0-600</td> </tr> </table>			Cash Reserve	Operating Margin	Student Count	\$0-\$300,000	5%	0-600	\$300,000-\$500,000	4%	0-600	\$500,000-and above	3%	0-600
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\$0-\$300,000	5%	0-600																			
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\$500,000-and above	3%	0-600																			
100 Salaries	\$ 1,042,662	\$ 1,388,807	\$ 1,605,254	65%																	
200 Benefits	\$ 284,676	\$ 308,618	\$ 402,620	71%																	
300 Prof & Technical Services	\$ 88,954	\$ 127,456	\$ 134,380	66%																	
400 Purchased Property Services	\$ 306,888	\$ 454,497	\$ 458,304	67%																	
500 Other Purchase Services	\$ 40,966	\$ 32,520	\$ 44,920	91%																	
600 Supplies and Materials	\$ 208,285	\$ 204,955	\$ 247,837	84%																	
700 Property, Equipment	\$ 68,370	\$ 52,804	\$ 76,825	67%																	
800 Debt Services and Misc.	\$ 15,412	\$ 25,500	\$ 25,500	60%																	
<b>Total Expenses</b>	<b>\$ 2,056,213</b>	<b>\$ 2,675,157</b>	<b>\$ 2,995,640</b>	<b>69%</b>																	
<b>Net Income from Operations</b>	<b>\$ (98,455)</b>	<b>\$ 82,876</b>	<b>\$ 102,126</b>																		
Operating Margin	-5.0%	3.0%	3.3%																		

**CASH**

Ending Cash Balance	\$ 484,958
Days Cash on Hand	59



**RESERVES**

	Actual Ytd	Forecast
Last Year Reserve Balance	\$ 106,622	\$ 106,622
Reserves Added this Year	\$ (98,455)	\$ 102,126
Expenses from Reserves	\$ -	\$ -
<b>New Reserve Balance</b>	<b>\$ 8,167</b>	<b>\$ 208,748</b>

**ENROLLMENT**

	J	A	S	O	N	D	J	F	M	A	M	J
K	72	71	70	71	71	71	72					
J	47	46	46	46	46	46	50					
P	43	42	44	44	42	43						
B	51	50	51	50	50	52						
4	54	52	51	51	51	52						
5	44	45	46	46	47	49						
6	33	32	31	31	31	31						
P	39	39	41	41	42	46						
8	16	16	17	17	18	18						
<b>Total</b>	<b>400</b>	<b>399</b>	<b>393</b>	<b>397</b>	<b>397</b>	<b>399</b>	<b>424</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

As of the end of each month



No closed session needed.

Next meeting proposed April 11, 2019

Weston made a motion to adjourn. Elaina second. All members in favor. 1935.