

Valley Academy, Inc. Public Board Meeting Agenda
July 27, 2019 @ 9am-5pm
Springhill Suites
1141 Canyon Springs Drive, Springdale, UT 84767

1. Welcome and open public meeting of the Board

2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a **Social Emotional Learning environment that promotes responsible freedom.***

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to alisha@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Presentation by St. George Academy

5. Approval of minutes from the 6/20/19 meeting

6. Discussion and possible approval of PPM for SPED

7. Discussion and possible vote on amendment to Bylaws

8. Discussion and possible approval of fee schedule and fee policies (R277-407-5)

9. Appoint and Review members of the curriculum materials review committee R277-474-5 (due Aug 1)

10. Discussion and possible approval of Exhibit A document

11. Discussion of Annual Assurances and Board required trainings

12. Discussion and possible approval of Cash Disbursement Policy

13. Discussion and possible approval of Equipment Policy

14. Discussion and possible approval of Time and Effort Policy.

15. Review of year end surveys

16. Annual Board Evaluation

17. Director's Formal Evaluation

18. Review Board and School goals from the 2018/2019 school year

19. Discussion and creation of Board and School goals for the 2019/2020 school year

20. Review of existing committees and assignments for 2019/2020 school year

21. Closed session, if needed. Utah Code 52-4-205(a).

22. Any action necessary from closed session

23. Recap and assignment of any action items needed from this meeting

24. Next meeting proposed Aug 15, 2019

25. Adjourn

There will be a break for lunch from 12:00- 12:30pm

Valley Academy, Inc. Public Board Meeting Minutes
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In attendance: Miranda Kloos, Susan Peterson, Tracy Stevens, Elaina Westegaard, JJ Tanner, Alisha Terry-Martin, Weston White, Judy. Excused: Michael Palfreyman, Kevin Castro

Welcome and open public meeting of the Board @ 0907

Pledge of Allegiance led by Wes

Mission Statement read by Elaina

No Public Comment

Presentation by St. George Academy- Scheduled for 0900. Representative arrived at 1350 and gave a presentation on SG Academy's academic program- ended at 1420.

We made a motion to approve the minutes from the 6/20/19 meeting. Elaina 2nd. No discussion. All members in favor.

Discussion of PPM for SPED. Judy is our new SPED Director. The document she provided us with is the document on file with the State. It needs updating (it's the 2017 version), but the State would like all personnel trained in the new PSW format before the document can be updated. Currently we are using the RTI (response to intervention) model and this is the document that will guide all questions until the next PSW training (probably sometime in September). We need to reach out to Erin for assistance with this. Judy says that Elisha Wench will be the new psychologist doing evaluations this year.

Alisha made a motion to approve the PPM from 2017 that is currently on file with the State office. Elaina second. No further discussion. All members in favor. Tracy agreed to place this document on the website.

Discussion on amendment to Bylaws. There was an amendment made to the bylaws in April 2017 having to do with dissolution of the property. This was done when we bought the building. It is not known for sure if this amendment is legally allowed due to the USOE needing the language to read that the property belongs to them in the event of dissolution. Alisha will follow up with Erin on this specifically. State Risk Management Training on insurance for the Board. Next meeting- bring conflict of interest papers to sign. Get a place in the school for Board documents.

Miranda made a motion to table the approval of amendments to the bylaws until Erin has had a chance to review. Wes second. Discussion: Alisha will make the requested draft changes and send them to Erin for review. All members in favor.

Miranda made a motion to table the approval of Fee Schedule and Fee Policy until the State model is complete. Wes second. Discussion: This is a new requirement. On August 1, there will be more information available and possibly a sample policy from the State that we can use. All members in favor.

Discussion: appointment and review of members of the curriculum materials review committee. Tracy says that the current members of the Teacher Liason/Academics committee are the members of the curriculum materials review committee.

Discussion of Annual Assurances and Board required trainings. Miranda wrote down ideas for Board trainings we need this year. We are doing well on all assurances.

Miranda made a motion to Table items 12-14 (Cash Disbursement, Equipment, and Time and Effort policies) until the next meeting. Wes second. Discussion: The policies were just returned from legal yesterday and there hasn't been time for Tracy to review them yet. We can add this to the next meeting. All members in favor.

Discussion of Exhibit A document. Items we need to edit: add the SEI sentence to the mission statement, edit 6J so it is more grammatically correct, edit 6b to take out the time specified, remove 6n. There is a question on our max enrollment. What is the correct number? Miranda will be following up on this and also some further resources to create the required goals. Discussion of class size. Instead of adding this to the Exhibit A, we need to instead create a policy that states we will not go over 25 students per classroom.

Miranda made a motion to table the approval of Exhibit A. Elaina second. No further discussion. All members in favor.

Discussion of year-end surveys. Overall good comments. 41 parents responded. This is slightly down from the mid-year survey. Uniforms were brought up again. At the mid-year survey, we will add a question for 2 choices (to keep the current dress code or to adopt the 6-8 grade dress code. Depending on the vote, this could be changed mid-year like we did with the 6-8th grade last year. This is a large topic with many sides to consider. Although it was a part of the original charter, our goal was not to create a divisive issue. This can be discussed again after the mid-year survey.

Annual Board Evaluation- we did not get the survey out in time, but at mid-year, we will use the same survey we used at our last mid-year evaluation.

Director's Formal Evaluation- we reviewed the previous evaluation and got updates on the goals set at mid year. We also reviewed the year end surveys in regards to the Director. Tracy is ok with the format we used the first time. Miranda is wondering if we should have only one evaluation per year- or perhaps not 2 "formal" evaluations. Maybe one formal and one as more of a check in. To match the calendar, we will need to send out surveys earlier this year. It was agreed that 2 evaluations are appropriate and needed to keep communication open between Board and Director. Some evaluation formats were discussed. This will be a follow up item.

Reviewed Board and School goals from the 2018/2019 school year. Many of the goals were met. Some would be good to revisit.

Created new goals for 2019/2020 school year.

- More parent involvement (be more specific in requests)
- Continue to plan and pilot after school programs/clubs (make sure board/admin goals align)
- Enrollment goal 500/450 (depending on what the max is)- charter max. Retention goal 425
- Academic- identify GVC and create a baseline. Track growth over one year.
- Technology- grants to supplement, identify Valley's definition of technology and tech programs to focus on, continue to review tech needs and policy.
- Arts- create and arts calendar with in and out of school activities, before school starts. New arts director.
- SEI- create an SEI training calendar with monthly training that can be evaluated. Faculty and staff training. SEI reinforced to parents in newsletter
- 3 year goals....new jr high and high school building complete, amend charter to k-12 (50 per grade), continue building programs and supporting pillars, FFA, Green school
- 5 year goals....enroll high school students, natural amphitheater complete

Committees and assignments for 2019/2020.

- Executive (Miranda, Michael, Tracy, JJ)- meets monthly
- Audit (Miranda, Michael, Elaina, Eva)- meets 3 times per year
- Finance (Miranda, Elaina, Tracy, Nate)- meets monthly
- Policy (Michael, Kevin, Tracy, JJ)- needs to meet for longer than an hour
- Safety/SLT (3 parents, Tracy, Kelly)- meets quarterly
- Charter Accountability, includes all pillars (Alisha, Susan, Tracy)- meets monthly
- PAC (Elaina, Alisha, Susan)- Tracy and JJ will be working on making this a parent committee
- Building Development (Wes, Tracy, JJ, Susan, Lane)- meets quarterly to monthly

Director's report: enrollment 442 currently, expecting more kindergarten before school start.

Additions for 2019-2020

- o Keyboarding/computer class K-8 (Now a roaming Teacher)
- o Higher Level Math Class (G&T) (limited # for class size issue)

Upcoming Events Summer Projects

- o Parent, Student and Teacher Handbooks (as per Charter) JJ
- o Establish operational procedures, such as: check in of students and visitors (new electronic software system such as GWA), pick up/drop off, emergency response (as per Charter)
- o Student data Audit Request (Miranda)
- o Move Middle School to portables Monday
 - Room has been divided
- o Music Room in building
- o Parking lot restructure (Formed-Pouring Next week)
- o Walk in freezer next Monday
- o New Stage installed (Issue with design)

Academics: DIBELS scores are jumping up, SPALDING is in full swing, G&T Math,

Visual & Performing Arts: Expanded Musical Theater

Technology: LEGO Robotics taught by Tavia (taught it for 3 years)

SEI: Standards

No closed session needed.

Next meeting proposed Aug 8, 2019

Wes made a motion to adjourn. Elaina second. All members in favor. 1733.