



SHORT- TERM EVENT VENDOR APPLICATION

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City of Elsa

Short-Term Event Vendor Application

For temporary vendors operating at short-term events such as holiday markets, pop-up sales, or food stands.

Application Fee: \$25 (non-refundable)

1. Applicant Information

- **Applicant Name / Business Name:** _____
- **Primary Contact Name:** _____
- **Phone Number:** _____
- **Email Address:** _____

2. Event Details

- **Event Name (if applicable):** _____
- **Event Description (what will you be selling/doing?):**

- **Event Start Date:** _____
- **Event End Date:** _____
- **Event Operating Hours (each day):** _____

NOTE: Maximum duration: **7 consecutive days** per application.

3. Location Information

- **Event Location Address:** _____
 - **Do you have written permission from the property owner to operate at this location?**
☐ Yes (attach copy)
☐ No (application will not be processed)
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4. Food and Health Safety

- **Are you selling or distributing food or beverages?**
 - ☐ Yes (attach copy of valid food handler's permit)
 - ☐ No
- **Health Department Signoff (if applicable):**
 - ☐ Attached
- **Fire Marshal Signoff (if applicable):**
 - ☐ Attached

5. Trash Disposal and Cleanup Responsibilities

The applicant is responsible for maintaining a clean site throughout the event and ensuring all trash, debris, and waste are properly disposed of at the end of each event day. Failure to comply may result in penalties or denial of future applications.

☐ I acknowledge and agree to comply with trash disposal and cleanup requirements.

6. Payment Information

Application Fee: \$25

(Payable by check, money order, or credit card to **City of Elsa**. Submit payment with application.)

7. Agreement and Certification

By signing below, I certify that:

- All information provided is true and correct.
- I will comply with all local laws, health codes, fire codes, and zoning regulations.
- I understand this application does not guarantee approval, and unauthorized operation may result in enforcement action.

Applicant Signature: _____

Date: _____

Checklist of Required Attachments

- ☐ Proof of property owner's permission
- ☐ Food handler's permit (if applicable)
- ☐ Health department and/or fire marshal signoff (if applicable)
- ☐ \$25 application fee