



# City of Elsa Mechanical Permit Application

102 S. Diana St, Elsa, TX 78543  
Ph:(956)262-2127 Ext #3  
Fax (956)262-5002  
Email [tmedina@cityofelsa.net](mailto:tmedina@cityofelsa.net)

Owner/Agent Name: \_\_\_\_\_  
Job Location \_\_\_\_\_  
Has a building permit been obtained for this project? \_\_\_\_ Y \_\_\_\_ N \_\_\_\_ Not Required

### Contractor Information

(A copy of state issued license is required along with driver's license and master's license)

Contractor Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
State Mechanical License No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Homeowner Information

Property Identification Number: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Project Information

[ ] Single-Family [ ] Duplex/Two-Family [ ] Townhome [ ] Apartments  
[ ] Commercial Specify \_\_\_\_\_  
\_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**COMPLETE APPLICATION ON BACK**

	FEE	N.O OF ITEMS	TOTAL
ISSUANCE OF PERMIT	\$45.00		
REINSPECTION	\$50.00		
ALL HEATING, VENTILATION, DUCT WORK, AIR CONDITION AND REFRIGERATION SYSTEM			
1-2 TONS	\$45.00 for the first ton plus \$45.00 for the additional ton.		
3 - 4 TONS	\$70.00 for the first 2 tons plus \$35.00 for additional ton.		
5-10 TONS	\$105.00 for the first 4 tons plus \$35.00 for the additional ton.		
MORE THAN 10 TONS	\$140.00 for the first 10 tons plus \$35.00 for the additional ton.		
ALL BOILERS (BASED ON BTU INPUT)			
33,000 BTU(1BHP) TO 165,000 BTU (5BHP)	\$20.00		
165,001 BTU (5BHP) TO 330,000 BTU (10BHP)	\$30.00		
330,001 BTU (10 BHP) TO 1,165.00 BTU (52 BHP)	\$50.00		
MORE THAN 3,300,000 BTU	\$60.00		

TOTAL FEE AMOUNT: \$ \_\_\_\_\_

**GENERAL:** Mechanical work shall not be started until the application has been approved and an electrical permit issued. No work shall be concealed until it has been inspected and approved by the Electrical Inspector. When ready for an inspection call (956)262-2127. Please note type of inspection, permit number, the date of inspection(s) is requested for and any other important information such as lock box combination, or key location.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time of commencing the work. A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.