



Crisis Response
NETWORK *Inspiring Hope*



HMIS
Homeless Management
Information System

Agency Admin Training ***Will start at 11:00AM***

Feel free to CHAT or take our Icebreaker POLL while you wait



Agency Admin Training

June, 2018

Agenda

- *Webinar Reminders*
- **Feedback:** Survey results from last AAT
- **Update:** 0252 Report New Version (v18)
- **Update:** Refresher training is coming!
- **Update:** Naming Changes
- **Training:** SPM Reports For Use On An Individual-Agency Basis



Webinar Reminders

- Share the information with all appropriate staff at your agency
- Attendance is collected by **program**
- Webinar and notes will be sent out by **July 2nd** (Monday)
- **July 6th** deadline to complete the training



Last AAT Survey Feedback

We heard you want:

- APR training:
See Feb. Agency Admin Training! (Previous trainings are accessible in the follow-up emails)
- SPM training:
We're doing this today! 😊
- Detailed instruction (progress notes):
See online/in-person "Case Management" training – or submit ticket for assistance
- Training is too fast:
Ok! (Also, don't forget video!)



Update

0252 Data Completeness Report Card (v18)

- Both Maricopa & BOS
- Users were reporting an error on the calculation for Non Cash Benefits and for Disabilities. The errors have been cleared in both reports.
- Remember: The “Data Completeness Report Card” is one of the required monthly reports that should be run on each program.



Update – New Training Requirements

Old: Each user is required to complete **some/any** training each year.

New: In order for a user to keep their license active, users must complete all assigned trainings.

Trainings may be assigned to all users or just those that serve particular program types or particular sub-populations.



Update – New Training Requirements IMPACT

Impact of new training requirements:

Users will have 30 days to complete any required training.

After 30 days, Agencies will be notified with users that have not completed their training. If the training is not complete 15 days after agency notification, the user account will be made inactive until they complete the training.



FORMAL TRAINING NOTIFICATION

All training notifications will be done through the Agency Admin Training.

- July 2018 All User Training:
 - 7/9/2018: Training will be send via unique SurveyMonkey Link to users.
 - 8/07/2018: Users must complete training
 - 8/08/2018: Agencies will be notified of non-compliant users
 - 8/21/2018: Non-compliant users will be **deactivated** until the completion of required training



Update

July Refresher Training Topics:

- Additional HUD Disability option
- Updated HUD Verification workflow when completing sub-assessments
- **MARICOPA ONLY:** Updated privacy and security items

Any other topics that **EVERYONE** needs to be aware of?
(Submit via Q&A)



Update

ALL ACTIVE SERVICEPOINT-USING PROGRAMS WILL HAVE
NAME CHANGES BY END OF JUNE!



What are the System Performance Measures?

- 2015 – CoCs First Reported SPMs to HUD
- Submitted Annually for a one-year time period
- 70 pages of detailed programming

What are the Federal Benchmarks for achieving an end to homelessness?

Homelessness should be **RARE, BRIEF** and **NON-RECURRING**



Federal Framework & SPMs

Rare

Persons

New

Brief

Length of
Time

Increased
Income

Non- Recurring

% Returns

Positive
Exits



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

System Performance Measures in HMIS

These measures are used to evaluate system health but many are also useful for agencies for program evaluation.

Caution: These are sophisticated reports and the complexity cannot be over-emphasized. Take time to understand the report and your data.



















System Performance Measures in HMIS

▼	 System Performance Measures			  
	▶  SPM Manuals			  
	 0700 - BY PROVIDER - Length of Time Persons Homeless-Metric 1 - v4		2018-06-27 06:43	 
	 0701 - BY PROVIDER - Exits to Permanent Housing with Return to Homelessness, Metric 2 - v6		2018-06-27 06:43	 
	 0702 - BY PROVIDER - Number of Homeless Persons-Metric 3.2 - v2		2018-06-27 06:43	 
	 0703 - BY PROVIDER - Employment and Income Growth for CoC Funded Projects Metric 4 - v3		2018-06-27 06:43	 
	 0704 - BY PROVIDER - Number of Persons First Time Homeless, Metric 5 - v3		2018-06-27 06:43	 
	 0706 - BY PROVIDER - Permanent Housing Placement-Retention Metric 7 - v7		2018-06-27 06:44	 
	 System Performance Measures Prompt Dates FY2017.pdf		2018-06-27 06:59	 



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System Performance Measures in HMIS

SPM Manuals		
 0700 - Length of Time Persons Remain Homeless - Metric 1 - v4 USER MANUAL	2018-06-27 06:47	
 0701 - Exits to Permanent Housing with Return to Homelessness - Metric 2 v6 USER MANUAL	2018-06-27 06:47	
 0702 - Number of Homeless Persons Metric 3.2 - v2 USER MANUAL	2018-06-27 06:48	
 0703 - Employment and Income Growth for CoC Funded Projects Metric 4 - v3 USER MANUAL	2018-06-27 06:48	
 0704 - Number of Persons First Time Homeless Metric 5 - v3 USER MANUAL	2018-06-27 06:48	
 0706 - Permanent Housing Placement - Retention Metric 7 - v7 USER MANUAL	2018-06-27 06:48	
 System-Performance-Measures-HMIS-Programming-Specifications.pdf	2018-06-27 06:53	
 System-Performance-Measures-Introductory-Guide.pdf	2018-06-27 06:52	



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System Performance Measures in HMIS

These measures are used to evaluate system health but many are also useful for agencies for program evaluation.

Locally modified to:

- 1) Can be run PER PROVIDER**
- 2) Can be run BY REPORTING GROUP**

Due to local modification: contact the help desk if you notice any irregularities.



System Performance Measures in HMIS

- Filling in the PROMPTS are the hardest part

Measure 1 – 0700 Length of Time Persons Remain Homeless v4

- Enter Start Date: **10/1/2016**
- Enter End Date PLUS 1 Day: **10/1/2017**
- Enter Prior Year Start Date: **10/1/2015**
- Enter effective date: **10/1/2017**

More Recent Data?

Start Date: **6/1/2017**

End Date: **6/1/2018**

Prior Year: **6/1/2016**

Effective Date: **6/1/2018**



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System Performance Measures in HMIS

- **Final Tips:**

- 1. SCHEDULE the reports, do not try to run**
- 2. Download as EXCEL for easier DQ checking**
- 3. Send us feedback**
- 4. Schedule a custom 1:1 training if you need support**



Conclusion

- Your feedback is important! Please answer the 4 question survey!
- If your question was not answered, please submit a ticket to the Help Desk! 😊

