

ISLE OF WIGHT CRICKET BOARD

Minutes of Meeting

14th JUNE 2022 at Newclose CCG

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| **Board Members – Directors**  Chair / W&G Kate Barton (KB)  V/C / Staff Management Hugh Wells(HW) Apologies  Director Martyn Richards (MR)  Director Dave Pratt (DP) Apologies  Performance Dave Cox (DC) Apologies  Finance / W&G Claire Everard (CE)  Youth Development Ben White (BW) Apologies  Media/Marketing Hugh Griffiths (HG)  Clubs Simon Wratten (SW) Apologies  Leagues Steve Holbrook (SH)  Safeguarding Charlie Bennett (CB) Apologies |
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| **Invited:**  Stuart Chatfield (SC) Cricket Development Manager  Andy Woodward (AW) Head of Performance & EPP Apologies  Ross Whyte (RW) Treasurer |  |

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| **Agenda Item** | **Discussion Points** | Action |
|  | Welcome, thanks and apologies.  Apologies from: HW, DP, DC, CB, BW, SW, AW. |  |
|  | Review previous minutes:  May Minutes were agreed | SC to post to website |
|  | Actions from previous meetings: |  |

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| **Action Points from the meetings held in March** | |  | **RAG RATING** |
| Agenda Item | Action Point | Individual responsible |  |
| 2.12/21 | DM, HG, MR. MR to set up sub group to start looking at current constitution EGM to be set up at a future date re. constitution. MR to start the process and will contact HG+DP for meeting | MR to update in 2022. Update due 06/22 | Red |
| 7. 07/21 | Work party to reduce and distribute equipment from Newclose storage into schools & clubs. End of season. | KB resume & update in September | Amber |
| 13. 04/22 | SC to estimate entitled holiday hours for staff. | SC | Red |
| 2. 05/22 | KB to recirculate  SC to post amended April Minutes to website | KB  SC | Green  Red |
| 6. 05/22 | SC to explore option of charging £20 per school for entrance to Beach cricket event. |  |  |
| 7. 05/22 | SC to vigorously encourage Directors to complete mandatory training by 31/5  SC to check if there are any repercussions for non-completion by 31/5 | SC  **ALL DIRECTORS** | RED |
| 12. 05/22 | SC to ask St Helens for more details of funds required and for what purpose. | SC | RED |

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|  | **Safeguarding:** Specific team lists are not sent out for every fixture. Safeguarding lists are sent to coaches which include the details of all members of squad. This information is shared with all coaches. This is done electronically to maintain data protection.  If coaches wish to create/print team lists for each fixture, they are able to do this. |  |
|  | **Finance:**  Report submitted and read. Electronic invoicing of players going well.  Conversation regarding financial structure of IWCB and if setting up as a charity would be beneficial.  Indoor competition entry fees still outstanding.  RW has received the debit card for the IWCB account. Discussion regarding spend cap on card. SH suggests that cap should be in line with insurance. | SC to contact other cricket boards who have structured as a charity to find out details.  RW to set daily spend limit as £500 and continue to check accounts regularly. |
|  | **CDM Report:**  Report received and read.  Conversation regarding camera that will be purchased for recording/streaming games. SC and AW to discuss further. Possibility of requiring a laptop that can utilise potential coaching tools associated with camera. |  |
|  | **EDI:**  No updates |  |
|  | **Hugh’s News**  HG would like to draft a press release for the under 18s game playing Sussex at Newclose on Sunday 26th of June  Hampshire vs Nottinghamshire - Activity plan briefly discussed AllStars and Dynamos presence for Guard of honour & displays | KB/AB/SC to meet to arrange  SC/HG to confirm whether coaches are charged. ……………. |
|  | **Performance:**  No updates: |  |
|  | **Clubs report**  **Brading update:**  SW report taken as read. |  |
|  | **Correspondence**:  SC: Two tickets for Lords 14/7 for volunteers. Stuart suggested Alex.  Letter from Roy Cooper giving thoughts on a match | SC to offer tickets to deserving volunteers |
|  | **A.O.B.**  KB asked if we able to offer Ryde Cavs help with any grants to provide toilets? Perhaps the CGS could help?  MCC dinner? Kate, Claire & Charlie will attend.  Date of next meeting MONDAY 25th JULY at Newclose CCG 6.30pm start | SC to follow up if CGS could help Ryde Cavs. |