

ISLE OF WIGHT CRICKET BOARD

Board Meeting 5/1/23 18:30 at Northwood

**Directors**

Kate Barton KB Steven Holbrook SH

Hugh Griffiths HG Simon Wratton SW

Martyn Richards MR Claire Everard CE

Charlie Bennett CB Desi Tagliaboschi DT

David Cox DC Mark Turtle MT

**Invited Staff:**

Bookkeeper/Treasurer Mark West MW

County Safeguarding Officer Sam Hillier SH (virtual)

Head Performance Coach Andrew Woodward AW

Disability CDM Martin Blackman MB

Women & Girls CDM Alex Barton AB

IT & social media (Admin) Andrew Jasper AJ

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| **Agenda Item** | **Discussion Points** | Action |
|  | Welcome to all new directors & staff,  Thanks and apologies  Apologies received from CB, CE, SW.  DC and AW absent. |  |
|  | Review previous minutes. October 21st 2022  Agreed. | AJ to post to website |
|  | Actions from previous meetings. | Postponed |
|  | Assign roles to Directors  Discussion around director’s roles. Following roles agreed-  Chair-KB  Safeguarding-CB  Leagues-MR  Recreational cricket (previously ‘Clubs’)-SW  Finance-DT  Performance-DC  W&G-KB  Sponsorship-MT  Roles to be assigned-  EDI  Media & Marketing  Directors without portfolio-  HG  SH  CE  KB to take on all staff management responsibilities with the exception of AB who will be line managed by CE. | KB to advise relevant staff. |
| IWCB staff enter (MB, AJ, MW, AB and SH) 19:00  HG arrived 19:10. | | |
|  | **Safeguarding:**  ECB audit 16th January  Discussion around current state of IWCB safeguarding policies and feedback from Mick Richards (ECB) following meeting with KB, CB, SH, and AB on the 20th December. SH and AB have progressed immensely with bringing the IWCB in line with ECB standards.  Policies (Safeguarding Children, Safeguarding AAR, Antibullying and harassment, Whistleblowing, Coaches code of conduct, Listening to children, Player code of conduct, Parent code of conduct, Staff code of conduct, Safer recruitment) all agreed and adopted by the board.  Feedback from Mick Rickards (ECB Safeguarding advisor) was that we need to have Safeguarding one of the links at the top of the homepage.  SamH explained plan to improve the methods that IWCB listen to children. This will include a link to a survey (QR code) that all players can fill out following a training session and a player committee to assist with decision making. AB created QR code link to survey.  KB propose that IWCB formally adopt the ECB Safe Hands Policy, Seconded by MR. | AJ to post new Safeguarding policies to IWCB website Safeguarding page.  AJ to remove one link from the top and replace with Safeguarding link.  AB to distribute QR codes when printed to coaches. AB and SH to put together player committee and set up meeting.  AJ to add to Safeguarding page that IWCB adopt ECB Safe Hands Policy. |
|  | **Finance:**  MW suggest that money should be transferred into the reserve account to benefit from a higher interest rate. Board agreed.  MW suggested that IWCB should thank Richard Webb for his help with the IWCB finances over the last year. Board agreed.    Review travel policy for players (Hants) and related approval process to avoid expense disputes.  Removal of Howard Downer and Richard Webb from bank mandate once KB and MW have full access to online banking.  MW to continue chasing debtors.  Money received from ECB value of £28,571 for CAG to be assigned equally to boys and girls. | MW  MW  DT  MW  KB to send to MW.DT.CE funding details and amounts. |
|  | **Delegate reports-**   * Disability Cricket (MB) N/A * Performance (AW/DC) N/A * Women and Girls (AB/CE) N/A * Clubs and Leagues (SW/SH) N/A * Hugh’s News (HG) Received. * Social Media (AJ) Received |  |
|  | **Correspondence:**  Wightlink sponsorship has been confirmed, awaiting contract. |  |
|  | **AOB**  A continued reduction of AW weekly hours (15 hrs per week) up until Easter was agreed. This will help to balance extra hours during summer months.  AW to submit a proposal of the number of fixtures planned for each month to include friendlies. CAG, ECB comps and Girls, with a costing for each match proposed and a monthly total.  Monthly budgets for Performance / CAG programmes to be agreed in advance by a management committee. | KB to write to AW |
|  | Close meeting  Next meeting Monday 6th February 2023 |  |