

ISLE OF WIGHT CRICKET BOARD

Board Meeting 4th April 2022 at Newclose CCG

Minutes

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| **Board Members – Directors**  Chair / W&G Kate Barton (KB) via zoom  V/C / Staff Management Hugh Wells(DM) via zoom  Director Martyn Richards (MR)  Director Dave Pratt (DP) absent  Performance Dave Cox (DC) apologies  Finance / W&G Claire Everard (CE)  Youth Development Ben White (BW)  Media/Marketing Hugh Griffiths (HG)  Clubs Simon Wratten (SW)  Leagues Steve Holbrook (SH) via zoom  Safeguarding Charlie Bennett (CB) apologies |
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| **Invited:**  Stuart Chatfield (SC) Cricket Development Manager  Andy Woodward (AW) Head of Performance & EPP  Ross Whyte (RW) Treasurer |  |

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| **Agenda Item** | **Discussion Points** | Action |
|  | **Welcome**. To All.  **Apologies** from Charlie Bennett, David Cox.  David Pratt msg via SW. |  |
|  | 7th March 2022 minutes were agreed | SC to upload March Minutes to website |
|  | Previous minutes Actions: |  |

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| **Action Points from the meetings held in March** | | **ACTION** | **RAG RATING** |
| Agenda Item | Action Point |  |  |
| 2.12 | DM, HG, MR. MR to set up sub group to start looking at current constitution EGM to be set up at a future date re. constitution. MR to start the process and will contact HG+DP for meeting | MR to update in 2022. Update due 06/22 | Amber |
| 7 July | Work party to reduce and distribute equipment from Newclose storage into schools & clubs. End of season. | Kitbags distributed. Work still ongoing | Amber |
| 7 Aug | Follow up partially qualified umpires with field craft training | Revisit in  06/22  SC | Amber |
| 6 Feb | SC to follow up with Sam at WL regarding discounted crossings not awarded. | SC | Green |
| 6 Feb | SC to chase clubs for Audit Reports to be returned. | SC | Green |
| 7 March ‘22  Item 4 | **Safeguarding:**  ECB recommended that IWCB look at the code of conduct from club. A written warning or communication to the individual and/or club is recommended. | **SC** to request Cowes CC code of conduct.  **KB** to write letter | Green |
| 7 March ’22 Item 5 | **Finance:**  Report sent round from Claire but being adjusted, updated and finalised. | **CE** to send finance report. **End of March** | Green |
| 7 March  Item 8 | **Brading CC:**   * Brading Trustees have ‘gifted’ the Middlemead ground to IWCB. The financial commitments & implications for IWCB are huge and it was agreed that we (IWCB) would not accept the ‘gift’.   An offer from Ryde School was received to take over all responsibilities. The IWCB agreed unanimously that we would pass this back to the Trustees. | **SW** to contact Brading Trustees with our response and information re Ryde School. | Green |
| 7 March  Item 9 | **Performance:** remove the limit on Hampshire players playing in our 14s 16s & 18 teams. Unanimously agreed. | **AW** to inform Hampshire and update our agreement | Green |
| 7 March  Item 10 | **Hugh’s News:**   * Hugh is keen to obtain offers for fundraising for the Aug 9th game Hants v Northants. | **ALL** | Amber |
| 7 March  Item 13 | **AOB:**   * Question re club fixtures. Stuart informed SW will be published this week, some confusion with leagues as VCC IIIs have re-entered after deadline. | **SC** to inform SH of all League/Cup queries | Green |

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|  | **Safeguarding:**   * On-line courses to be completed by ALL directors | SC to continue to help directors complete the courses with info and encouragement. |
|  | **Finance:**   * Claire suggested a monthly invoice to parents for match fees. Ross recommended the QuickBooks system. * Team sheets need to be accurate. * Any debts can now be carried forward and not written off. * Proposed Quick-Books with a PayPal backup was agreed. * Anyone who does not pay at end of month will not be selected for following month – this to be refined for next month. * We now have two new iPads   Ross Whyte left the meeting 19.05 | CE to work out policy for unpaid match fees. Anyone who does not pay at end of month will not be selected for following month – this to be refined + presented at next b/m. |
|  | **C.D.M. report:**   * Facility strategy audit questionnaire is shortly being sent around to schools * County Grant.Scheme: Shanklin almost final + Northwood is completed. Ventnor have not sent in application. Top up funding received (£9000) * CE reported that Ryde School are also looking to change l.e.d lights in the sports hall and they are also eligible to apply for CG funding. * The Notts quotes have all been sent to clubs looking for new nets. * Volunteers rewards will be selected monthly by the board. * Umpires are prioritising ECB competition i.e. U16s over u14s. * Street Cricket being re-sent. Two sessions being done over Easter by BA * Sponsorship. Andy has acquired pledges for £6000 plus 10x£150 match sponsors. Kate B acquired 3x£150 Match sponsors. | SC to notify Ventnor that cut off date for completing their application is 30th April. If date is not met the offer of £7500 will be withdrawn and they must re-apply.  SC to update Street Cricket to board next month.  SH to review HG & SC proposed sponsorship amounts per competition.  SC to arrange meeting with SH after one week (12/13/14 April) |
|  | **E.D.I. report:**   * Action plan has been completed. Whistle Blower contact details are on website. |  |
|  | **Clubs report:**   * Brading – solicitors are now instructed & involved and we await any questions that need answering.   KB gave thanks to Simon for his work with the parties involved |  |
|  | **Performance:**   * **H**ampshire boys came over recently for EPP session * Parents night on Friday 22nd April to go through upcoming season. * Shaftab (Worcs Spinner) delivered a spin session recently * D’Olivera (Worcs) coming over for a session soon |  |
|  | **Hugh’s News:**   * 2021 Year review book require names for obituary/memorial page. * The review book was suggested to be placed in Drs & Dentists for better exposure outside immediate the cricket family. * The Disability team won an award at the Sports award on 31/3 * Andy Woodward should be recommended for next year Sports Award for his ECB coach of the year award. The Board should make sure more cricket people/teams are put forward next year. * Handbook to be reproduced for this year. It is a good reference for rules. Print cost last year was approx. £400 and ten copies are placed at every club. | SC to form list of names for memorial page of year review book.  KB to write Forward |
|  | Simon Wratten left the meeting 19.45pm  **Women & Girls:**   * Claire introduced Alex as newly appointed IWCB women & girls development officer * Women & girls 6-a-side hardball festival on 30th April at Newclose * Fixtures against u13 & u15 Middlesex teams awaiting confirmation after a trip to Middx coaches seminar |  |
|  | **Correspondence:**   * Ben reported of the overseas player that was originally approved at Shanklin CC by Hants League has now been told cannot play. |  |
|  | **AOB:**   * Zero hours contracts should be issued to coaches who work regular hours and wear uniform. Holiday pay needs to be calculated and paid. * Coaches who lead sessions are entitled to a higher hourly rate of pay and have been paid incorrectly. This was disputed by several people as wrong. * Lord Taverners: Stuart urged the board to reconsider offering the LT job. Stuart has identified a candidate and reported that there is likelihood of extra hours in C2S coaching through AndyDay   The pay rate should be the same as the wgdo.   * MR proposed we readvertise the job pay rates should be aligned. This agreed.   AW & SC left the meeting at 20.38 | SC to estimate entitled holiday hours for staff.  KB to circulate coaches pay code for leading sessions for clarification.  SC to check with LT whether hourly rate can be reduced to align with wgdo job |
|  | Next board meeting: TUESDAY 3rd May 2022 18.30 |  |