

ISLE OF WIGHT CRICKET BOARD

Board Meeting Minutes (Online)

Tuesday 9th November 2020

Board Members – Directors

Chairman Phil Mew Present (PM)

Director Kate Barton Present (KB)

Director Martyn Richards Apologies (MR)

Director Dave Pratt Present (DP)

Director Duncan Mills Present (DM)

Director Dave Cox Apologies (DC)

Director Hugh Wells Present (HW)

**Invited:**

Stuart Chatfield Cricket Development Manager (SC)

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Discussion Points** | Action |
| 1. | Welcome to all |  |
| 2. | **Minutes of the meeting last meeting**  DP explained that the September meeting minutes were on his work computer, which was broken, not approved. | **Action:** DP to circulate Sept Minutes once retrieved from computer |
| 3. | **Previous Minute Actions:** None |  |
| 4. | **Safeguarding**   * **County Welfare Officers:** email is live [cwo@iwcb.org.uk](mailto:cwo@iwcb.org.uk).   Peni and Harriet have meet with Claire Bassett from the ECB and another online meeting to happen on Monday 16th Nov (SC will attend as well).  Peni has completed a SPC online course as well   * **Safe Hands Management System (SHMS):** SC reported that the system is going live to Club Mark clubs first (Ryde Cavs & Ventnor).   SC has supplied the contacts that require access to the SHMS system from the Board perspective. | SC will work with the clubs to get set up on the system. **Ongoing** |
| 5. | **Isle of Wight Cricket Board Strategy:**  SC reported that an Engaging Children and Young People at a meeting held at Porchfield CC.  Ideas Discussed: -   * Development days at clubs to integrate young players into open age cricket * Work with clubs to increase opportunities for senior and junior players to engage more as one club. * Continue develop safe environments within clubs * Look at U9 festivals * Increase finance to deliver more teacher training, skills festivals into all schools (Develop on the good work completed in chance to shine schools) * Build on the success of All Stars into Dynamos | Continue to run these meetings to discuss the priorities with the wider cricket community.  Action: SC & DP |
| 6. | **Financial Review –**   * **Final 2019/20 Accounts:** The P&L and Balance Sheet for the financial year 2019/20 was circulated before the meeting. £27k surplus for the year   KB asked what was in the Office Expenses line of the accounts.  HW asked if we could produce a cut down P&L and Balance Sheet  KB asked about whether we need to have the office at Newclose. SC said that he felt it was a good time for the conversation.   * **2020/21 Draft Budget:** The draft budget was presented to the Board. SC explained that this was a worst case scenario due to the uncertainty moving forward due to restrictions of Covid-19. Some clarity was request by the Board on the headings used * **Furlough:** The hours put forward by Andy and Stuart for part time furlough through the 2nd lockdown were discussed. It was felt Andy may need more hours than he presented. That should be checked with him. Otherwise the hours were approved. | **Action:** SC to ask Richard Webb (RW) to draw that information out and circulate.  **Action:** SC to work with Richard to produce before the AGM  **Action:** SC to resend to board once the clarity was got.  **Action:** PM to contact them confirming the furlough position and to check with Andy whether he required more hours |
| 7. | **Cricket Development Manager’s Report**   * **IWCB AGM:** It was agreed that the AGM would be run online on the 7th December   It was agreed that PM, RW and SC to be in a room together. DM offered some equipment he has used at school to help with this.  Clubs will need to nominate their representative before the evening, to help with voting procedures and running of the meeting.   * **W&G Officer JD:** After much discussion it was agreed to put more information together around financing the role and agreement on the person spec. Caution was expressed because of the financial uncertainty * **Approved Coaching Centre:** We are now an approved 1st 4 sport coaching centre. We need to set up a page with all the procedures and policies on * **Chance to Shine & Table Cricket:** SC continuing to put together the programme with schools. Chance to Shine coaching is allowed through the 2nd lockdown. * **Whatapp:** SC asked if the performance Whatapps groups had been closed down as he had been removed from all groups. As lead officer it would be good to be on them so I know the situation, especially with lockdown. * **Women’s Coaching Bursaries:** We have been awarded £741 to support female club coaches in getting qualified to support club sections * **Lord Taverners Kit Recycle Scheme:** IWCB &Newclose are going to act as a collection point for the Lord Taverners Recycle Scheme. We have to wait for Covid-19 working guidance from Lord Taverners before we start collecting. | **Actions:** SC to confirm with clubs the AGM date and time  **Action:** DM to get the equipment offered to SC  **Action:** SC to make sure voting can be done online.  **Action:** SC to meet with KB and AW to discuss this further to develop the role.  **Action:** SC to set up the coaching page on website.  **Action:** Ongoing  **Action:** HW to speak to Andy about reinstating SC to the groups |
| 8. | **Reports from Directors**   1. **Director with responsibility for Cricket Development**   Points within the meeting agenda   1. **Director with responsibility for League Cricket**   No report DC not present   1. **Director with responsibility for Clubs**   Points within the meeting agenda   1. **Director with responsibility for Performance**   No report DC not present  Note: Performance training has not started due to the 2nd lockdown and not being allowed due to Gov/ECB guidance  Andy is looking at changing the programme pre Christmas to try and maximise the time before Christmas. |  |
| 10. | * **Meeting Dates:** AGM 7th Dec, 14th Dec, 11th Jan, 8th Feb, 8th Mar and 19thApr all 6.30pm starts |  |