



Committee Volunteer Guide • 2026–2027

The Pleasant Ridge Elementary PTA offers a variety of opportunities for parents, family members, and community supporters to get involved and make a meaningful impact on our school. Whether you have a few hours to volunteer or want to take on a larger role, there is a committee to fit your interests and schedule.

COMMUNICATIONS & MEDIA

- **Directory Coordinator**

Coordinates and produces the electronic family directory for Pleasant Ridge families each year.

Position: 1 Chairperson **Time:** 3–5 hours total in September / October

- **Website & Social Media Coordinator**

Helps manage the PTA website and maintain the online calendar so families have up-to-date information.

Position: 1 Chairperson **Time:** 1–2 hours per month

- **Yearbook Committee**

Designs and coordinates production of the annual school yearbook. Including layout, photos, and student features.

Position: 1 Chairperson + 1 Committee Member **Time:** 1–2 hours per month; increases Feb–Apr

- **Audit Committee**

Conducts the annual financial audit each July.

Position: 1 Chairperson + 2 Committee Members **Time:** 4–6 hours total

FUNDRAISING

- **Restaurant Nights**

Plans and coordinates 4–5 restaurant nights throughout the year, including contacting restaurants via email, phone, or online forms, coordinating dates and event details, and printing and delivering stickers to the school during the week of each event.

Position: 1 Chairperson **Time:** 6–10 hours total across the year

- **Parents Night Out**

Supports planning and execution of the PTA's major fundraiser, including silent auction, sponsorships, donations, décor, and volunteers.

Position: Chair, Co-Chair, Silent Auction Lead, Decor Team, Donations Team, Teacher Donations Lead, and Sponsorships Lead

Time: 10–15 hours in the 4–6 weeks before the event

EVENTS & COMMUNITY

- **Foam-A-Palooza Committee**

Coordinates vendor logistics, food trucks, activities, setup, cleanup, and event support.

Position: 1 Chairperson + 2 Committee Members **Time:** 6–8 hours total

- **International Night**

Celebrates the cultures represented within our school community.

Position: 1 Chairperson + 1 Committee Member **Time:** 6–8 hours total

- **Me & My Guy Dance Committee**

Plans a special evening featuring music, dancing, refreshments, décor, and photo opportunities.

Position: 1 Chairperson + 2 Committee Members **Time:** 5–7 hours total

- **Mother-Son Event Committee**

Coordinates a memorable outing such as bowling or another activity.

Position: 1 Chairperson + 2 Committee Members **Time:** 5–7 hours total

- **Skating City Committee**

Organizes three family-friendly skating events throughout the year.

Position: 1 Chairperson **Time:** 3–6 hours total

- **Junior Master Gardeners**

Supports the school gardening program and student learning opportunities.

Position: 1 Committee Member **Time:** Varies by season

- **Bingo Night Committee**

Hosts family bingo nights including setup, prizes, concessions, and check-in.

Position: 1 Chairperson **Time:** 4–6 hours total

SCHOOL SUPPORT

- **Hospitality Committee**

Coordinates teacher appreciation events, staff luncheons, conference week meals, and Teacher Appreciation Week.

Position: 1 Chairperson + 1 Committee Member **Time:** 6–10 hours total across the year

- **STAR Nominations & Recognition**

Collects and submits STAR nominations recognizing Pleasant Ridge teachers and staff.

Position: 1 Chairperson **Time:** 4–6 hours total

- **Fifth Grade Celebration Committee**

Plans the fifth-grade sendoff, including T-shirts and celebration activities.

Position: 1 Chairperson **Time:** 6–8 hours total

VOLUNTEER WITH US

Volunteering with the PTA is a meaningful way to support students, connect with teachers, meet other families, and help create memorable experiences for our school community. Whether you have a few hours to give or would like to take on a leadership role, your time and talents make a difference. Every volunteer helps strengthen Pleasant Ridge and enrich the experience of our students and staff.



Scan to complete the Committee Interest Form.

SPONSOR A STUDENT

- **Sponsor 1 Student - \$50** (PTA membership + field trip support for one student)
- **Sponsor 2 Students - \$80** (PTA membership + field trip support for two students)
- **Sponsor 3+ Students - \$110+** (PTA membership + field trip support for three plus students)
- **PTA Membership Only - \$20** (PTA voting rights + supports general PTA activities)
- **Grandparent or Relative Pledge - Any amount** (A meaningful way for loved ones to support a PR student)
- **Business Sponsorship - \$250** (Supports multiple students + includes acknowledgment and logo recognition on PTA Facebook, website, or flyers)



Scan to sponsor a student, or click Givebacks

 Givebacks

**Sponsorships are tax deductible*