



TERMS & CONDITIONS

These Terms & Conditions must be accepted by all students and their parents/guardians before attending classes.

1. Trial Period

New pupils are offered a discounted 2-week trial period. A registration form **MUST** be completed prior to attending the first class. This is essential for the safety and safeguarding of all students.

Following the trial period, parents/guardians will be asked to confirm whether their child wishes to continue with classes.

2. Communication

All correspondence from Setting the Barre will be conducted by email. It is the responsibility of parents/guardians to ensure that the email address registered with us is correct and regularly checked.

3. Fees & Payment

Once the 2-week trial period has been completed and the student has confirmed they wish to continue, a monthly DD request will be sent.

Class fees are payable by ****Direct Debit (DD)** only. Parents/guardians are responsible for ensuring that an active Direct Debit mandate is in place and that sufficient funds are available for payments to be collected.

If a Direct Debit payment fails, we will contact you regarding the outstanding payment. If the payment fails again or the outstanding balance is not resolved, the student's place at Setting the Barre will be released.

Dancewear purchases must be paid for using the "Pay Now" button on the relevant invoice. We do not accept BACS, cash or card payments for class fees or dancewear invoices.

If you have any financial queries or concerns, please contact us by email. We will always endeavour to be as accommodating as possible and agree an appropriate arrangement where possible.

4. Term Fees & Absence

Setting the Barre's fees are based on the number of teaching weeks within the term/year and are not a pay-as-you-attend arrangement.

Unfortunately, we are unable to offer refunds or reductions in fees for missed classes, including holidays, illness or other periods of absence.

If a class is cancelled due to teacher illness or absence, we will endeavour to provide a suitable replacement teacher or reschedule the class. Where this is not possible, an appropriate refund or credit will be offered.

5. Uniform & Dress Code

Following the 2-week trial period, students must wear the correct Setting the Barre uniform to class. Uniform is available to purchase directly from us.

Students should arrive appropriately dressed and ready to participate. Hair should be tied back securely where appropriate and jewellery should not be worn where it could present a safety risk.

6. Medical Information & Additional Needs

Parents/guardians must notify Setting the Barre of any medical conditions, injuries, allergies, additional needs or learning difficulties that may affect their child's participation or learning, however minor they may seem.

This information enables our teachers to support students appropriately and helps us maintain a safe environment for everyone.

Parents/guardians are responsible for keeping emergency contact and medical information up to date.

7. Illness & Injury

Students should not attend class if they are unwell or have an infectious illness.

If a student becomes unwell or injured during class, their parent/guardian may be contacted and asked to collect them.

Teachers reserve the right to ask a student not to participate, or to modify their participation, if they believe they are not fit to dance safely.

8. Leaving Setting the Barre

We require 4 weeks' written notice by email if you wish to leave Setting the Barre.

Notice applies to students wishing to leave for more than one full term and does not apply to planned absences of less than one term.

Fees remain payable during the notice period, regardless of attendance.

9. Classes, Ability & Behaviour

Students are organised into classes according to age and ability. Setting the Barre reserves the right to move a student to a different class if we feel this would be more appropriate for their age, ability, development or overall experience.

Good behaviour, respect and consideration for teachers and fellow students are expected at all times. Disruptive or inappropriate behaviour will not be tolerated.

To help students remain focused and get the most from their classes, we ask that parents and guardians remain outside the studio unless specifically invited in by a teacher.

Setting the Barre reserves the right to withdraw a student's place if their behaviour is repeatedly inappropriate or disruptive.

10. Drop-Off & Collection

Parents/guardians are responsible for ensuring students arrive safely at the studio and are collected promptly at the end of their class.

Younger students must be collected by a parent/guardian or an authorised adult. If someone other than the usual person is collecting your child, please notify us where appropriate.

If you are delayed collecting your child, please contact us as soon as possible.

11. Watching Week

We will hold an organised Watching Week during the year, giving parents and family members the opportunity to come into the studio and see what students have been learning.

Details and dates will be provided with plenty of notice.

12. Examinations

Setting the Barre teachers are qualified within the ISTD, and examination sessions will take place from time to time.

If a teacher feels that a student has reached the appropriate standard, they may be invited to take an examination. This will involve additional coaching lessons to prepare for the examination, as well as an examination fee.

Examinations are not compulsory but are encouraged where appropriate.

Teachers reserve the right to withdraw a student from an examination if they feel it would not be a positive or appropriate experience for the child, including where there has been insufficient commitment, attendance or preparation.

13. Shows & Performances

Setting the Barre will participate in shows and performances when opportunities arise.

Details and correspondence will be provided with as much notice as possible. Participation is optional, and it is up to each individual student and their family whether they wish to take part.

Where participation involves additional costs, these will be communicated in advance.

14. Absence

If you know your child will be absent from a class, please endeavour to let us know in advance.

Registers are taken every week to ensure the safety and whereabouts of all students.

15. Teacher Cover & Changes to Classes

Teachers may occasionally be unavailable due to illness, personal circumstances or other unforeseen circumstances. Setting the Barre reserves the right to provide a suitable replacement teacher where necessary.

We also reserve the right to make reasonable changes to class times, teachers, locations or arrangements where necessary. We will provide as much notice as reasonably possible of any significant changes.

16. Photography & Video

Photographs and videos may be taken during classes, rehearsals, shows, events and other Setting the Barre activities.

Where appropriate consent has been provided, photographs and videos may be used by Setting the Barre for promotional purposes, including on our website, social media and other marketing materials.

Parents/guardians should ensure that their photography and video permissions are kept up to date and notify us if their preferences change.

17. Personal Belongings

Students are responsible for their own personal belongings while attending Setting the Barre.

We strongly recommend that students do not bring valuable or unnecessary items to class. Setting the Barre cannot accept responsibility for lost, stolen or damaged personal belongings.

18. Parent, Guardian & Student Conduct

We pride ourselves on creating a positive, welcoming and respectful environment for our students, families and teachers.

Parents, guardians and students are expected to treat all Setting the Barre staff, teachers, students and other families with respect.

Aggressive, abusive, threatening or inappropriate behaviour will not be tolerated. Setting the Barre reserves the right to take appropriate action, including withdrawing a student's place where necessary.

19. Health, Safety & Safeguarding

All students must follow reasonable instructions given by Setting the Barre teachers and staff to ensure the safety of themselves and others.

Parents/guardians must provide accurate and up-to-date emergency contact information and notify us of any relevant changes.

Setting the Barre is committed to maintaining a safe and appropriate environment for all students.

20. Personal Data & Privacy

Setting the Barre collects and stores personal information about students and their parents/guardians for the purposes of administration, communication, safeguarding, class management and the provision of our services.

Personal information will be handled in accordance with our Privacy Policy and applicable data protection legislation.

21. Acceptance of Terms

By registering a student with Setting the Barre and booking classes, the parent/guardian confirms that they have read, understood and accepted these Terms & Conditions.

Setting the Barre reserves the right to update these Terms & Conditions where necessary. Parents/guardians will be notified of any significant changes.

22. Queries

If you have any questions regarding these Terms & Conditions, please do not hesitate to contact us by email.