

## Letter of Termination

Owners: \_\_\_\_\_

Your contract with Pittsburgh Red Door Property Management LLC will be officially terminated on  
\_\_\_\_\_ 20\_\_

Select one:

\_\_\_\_\_ Owner terminates:

- \$ 350 early termination fee due and payable from final rental income
- Final reports will be mailed by \_\_\_\_\_ 20\_\_
- Final rent will be collected for the month of \_\_\_\_\_
- Management fee will be charged for the final month
- Escrows held \$ \_\_\_\_\_
- All unpaid repair invoices must be paid in full before dispersing the final rental income

\_\_\_\_\_ Management company terminates:

- \$ 350 early termination fee is waived.
- Final reports will be mailed by \_\_\_\_\_ 20\_\_
- Final rent will be collected for the month of \_\_\_\_\_
- Management fee will be charged for the final month
- Escrows held \$ \_\_\_\_\_
- All unpaid repair invoices must be paid in full before dispersing the final rental income

## Return of Property:

Keys will be mailed Priority Mail, with a cost of \$ 14.00. Alternately, owner may install ( at their cost ) a combo lockbox and keys will be placed in the combo box.

## Tenant Contact

Tenants will be notified that contact will be made by new management company, and to hold payment for rent until such time that they have new mailing / payment instructions

Signed: \_\_\_\_\_

Manager Name

Signed: \_\_\_\_\_

Owner Name