



## **IMPORTANT INFORMATION**

Keg Grove strives to maintain a community presence through synergistic relationships with community organizations. It is preferred, but not required, that organizations have an established IRS 501(c)(3) status.

### **WE DO NOT MAKE DONATIONS TO THE FOLLOWING:**

- Individuals
- Capital campaigns, building projects, or equipment
- Transportation and travel expenses
- Political organizations
- Religious organizations for religious purposes
- Salaries
- Government agencies
- Loans or investments
- Research studies
- Symposiums, conferences, conventions, professional association meetings
- Development or production of books, films, videos, television programs, or websites
- Deficit funding

**If the organization meets the above requirements, please complete the following form and submit it, along with a copy of your IRS tax letter and 501(c)(3) status to Keg Grove Brewing Company.**

# Keg Grove Donation Request Form

**GENERAL INFORMATION**

This form should be completed and returned in person or via email. If an item on this form is incomplete or illegible, it may not be considered for approval. Requests should be submitted at least 4-6 weeks in advance of an event to allow time for review. Gift Cards may be issued in lieu of monetary or in-kind requests. Due to the large number of requests, Keg Grove Brewing Company is unable to guarantee a response to all donation requests.

Today's Date: \_\_\_\_\_

**ORGANIZATION INFORMATION**

_____	_____	_____
Name of Organization	EIN/Tax ID #	501(c)(3) Status (since)
_____	_____	_____
Mailing Address	City	State/Zip Code
_____	_____	_____
Telephone Number	Organization Website	Contact E-mail Address
_____	_____	_____
Name of Contact	Title or Relationship to Organization	Contact's Telephone Number (if different)
_____	_____	_____
Has the organization received support from Keg Grove?	When?	Amount:

**PROGRAM INFORMATION**

---

Program or Event Name

---

Purpose of Support

---

How will the funds raised for the program be used?

---

How will a Keg Grove donation assist your program?

---

Area/Community the program will serve

Estimated number of people served

Date of program/event

---

Signature of Applicant

*By signing this form, I verify that I am an authorized agent of the requesting nonprofit and this organization **preferably** qualifies for "501(c)(3)" tax-deductible contributions as defined by the Internal Revenue Service and is in full compliance with the USA Patriot Act.*

**Please bring this completed form to Keg Grove Brewing Company, or email it to [kgbc@keggrovebrewing.com](mailto:kgbc@keggrovebrewing.com).**

**FOR KEG GROVE BREWING COMPANY USE ONLY**

Date Received:

Donation:

Notes:

Fiscal Year:

Status:

Gift Card or Product Given:

Authorized By:

Delivery Information: