

ACWORTH COMMUNITY CHARITABLE TRUST  
PO Box 10, Acworth, NH 03601

2020 GRANT APPLICATION INFORMATION

GUIDELINES FOR GRANTS TO INDIVIDUALS, 2020

**PURPOSE.** The purpose of the Trust is to support charitable projects benefiting the town of Acworth, NH, and its citizens. Grants to individuals are made to artists, craftsmen, musicians, writers and independent scholars living in Acworth.

**GRANT AVAILABILITY for 2020.** Grants of up to \$1500.00 are available. Deadline for receipt of applications is April 1, 2020. Awards will be announced by June 1, 2020.

**ELIGIBLE APPLICANTS.**

Must have been residents of Acworth for at least two years prior to applying and must maintain legal residence in Acworth for the duration of the grant period.

Trust Directors and staff and their immediate families are NOT eligible.

**GRANT APPLICATIONS.** Applicants will be expected to demonstrate a history of commitment and development in their fields. Grant funds are available to participate in workshops, seminars, master classes, symposia, advanced training, and conferences focused on the arts, crafts, and humanities. Funds must be applied to tuition and enrollment fees required for the course of study. College and other long-term degree programs are not eligible.

**SELECTION CRITERIA**

Application form is properly completed by eligible applicant.

Electronic & hard copies as specified are received by the deadline

Commitment to educational/artistic development is demonstrated.

Proposal explains how grant will further applicant's development.

Proposed budget complies with covered expenses.

**SELECTION PROCESS.** The goal of the process is to further the mission of the Trust and to be fair towards all applicants. Applications will be evaluated for compliance with the selection criteria. The selection process may include review by an independent panel. An interview may also be required. All applications will be carefully reviewed and applicants will be notified of the final decision on their applications. Awards will be announced by June 1.

## GRANT RECIPIENTS' RESPONSIBILITIES

Sign and return the Grant Acceptance Contract, and all additional information requested, by August 1, 2020. Failure to comply will cancel the grant.

Use the grant monies for the purposes approved by the Trust

Submit a report to the board on completion of the program that includes invoices paid with Trust funds, certification that the recipient attended the program, and a statement that briefly describes the impact of the program on the recipient. Such statement may be used in Trust publicity as appropriate.

Recipients of grants shall acknowledge that any publication, performance, or display of artwork or other creations resulting from such assistance will carry the annotation that they were "Made possible, in part, through a grant from the Acworth Community Charitable Trust." Further, the recipient agrees to provide the Trust with two published copies or appropriate facsimiles or records of the creation that will become part of the Trust's record. Any work so created will remain the sole property of the creator. Recipients may be asked to participate in media events to further community awareness of the Trust's activities.

Grants to individuals may be subject to state and federal income taxes. Please consult the IRS or a tax professional for further information.

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PO Box 10, Acworth, NH 03601

APPLICATION FOR GRANTS TO INDIVIDUALS , 2020

Date of Application:

Name:

Address:

Phone:

Email:

Are you a current resident of Acworth? Yes \_\_\_\_\_ No \_\_\_\_\_ For how long? \_\_\_\_\_

Are you related by birth or marriage to any Directors of the Trust or are you engaged in any business relationship with them? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain.

Name of program:

Amount requested:

Please attach a statement in two pages or less describing your proposal. Include the name of the institution or program, the term of your enrollment, and costs the grant is to cover. Describe your background as it applies to the grant and explain how your proposal and this grant will further your development

Please attach letters of recommendation from two people who can contribute to the Trust's understanding of your qualifications. The writers should include comment on how they have come to know your work.

Please supply the Trust with five to ten examples of your work in an appropriate format and a list of any published works, recent exhibitions and professional recognitions. Also list any professional organizations to which you belong.

**INCLUDE YOUR COMPLETED APPLICATION CHECKLIST**

I hereby acknowledge that if any funds I receive are not used in accordance with the terms of the grant, I may be held liable for their repayment in full, including costs of collection.

Signed:

Date:

Printed:

Signature of Parent or Guardian if applicant is under 18: \_\_\_\_\_  
Printed: \_\_\_\_\_ Date: \_\_\_\_\_

**ACWORTH COMMUNITY CHARITABLE TRUST**

**CHECKLIST FOR INDIVIDUAL GRANT APPLICATION**

- \_\_\_\_ Application form completed and signed
- \_\_\_\_ Description of proposal
  - \_\_\_\_ Name of institution or program
  - \_\_\_\_ Term of enrollment
  - \_\_\_\_ Budget of covered costs
  - \_\_\_\_ Your educational/artistic background
  - \_\_\_\_ How the proposal and grant will further your development
- \_\_\_\_ Two letters of recommendation.
- \_\_\_\_ Artistic work / membership documentation
- \_\_\_\_ Hard copy sent to ACCT, PO Box 10, Acworth, NH by April 1, 2020
- \_\_\_\_ Electronic copy (**WORD or pdf attachment or email text only. No internet links**) submitted to [frogwood@myfairpoint.net](mailto:frogwood@myfairpoint.net) by April 1, 2020

**IF YOU ARE UNCLEAR ABOUT THE ACCEPTABLE ELECTRONIC  
FORMAT, EMAIL OR CALL 603-835-2925 IN ADVANCE**

FOR OFFICE USE ONLY

- Date received:
- Date presented to the Board of Directors:
- Date and action taken:
- Date signed contract received:
- Check number, amount, and date:
- Date final report received:
- Date final report presented to the Board:

Adopted June 17, 2018