



Tribal Council Monthly Meeting
Wednesday, September 18, 2024 :
PIA Conference Room

PETERSBURG INDIAN ASSOCIATION
PO Box 1410
15 N. 12th Street
Petersburg, Alaska 99833
Phone: 907-772-3636
Fax: 907-772-3637

I. Call to Order/Roll Call - Called to order by President Debra O'Gara at 5:15 PM

Present Council:

Debra O'Gara, President
Nathan Lopez, Vice President
Jaclyn Eide, Secretary
Heather Conn, Treasurer
Jeanette Ness, Council Member
Brandon Ware, Council Member
Christine Yatchmenoff, Council member

Excused: Jeanette Ness, Brandon Ware

Absent:

Quorum: ☒ Yes ☐ No

Present Staff: Jalyn Pomrenke, Housing Director/ Office Lead; Brandon Thynes, IGAP Director.

II. Amendments and Approval of Agenda

MOTION - Approve the agenda as amended

Moved by Nathan Lopez

Seconded by Christine Yatchmenoff

Motion passed 4-0, 2 absent

III. Approval of Previous Minutes

MOTION - Approve the May 15, 2024 Monthly Meeting Minutes as Amended

Moved by Nathan Lopez

Seconded by Heather Conn

Motion passed 4-0, 2 absent

MOTION - Approve the August 21, 2024 Monthly Meeting Minutes as

Presented

Moved by Heather Conn

Seconded by Nathan Lopez

Motion passed 4-0, 2 absent

IV. Persons to be heard related to the Agenda

V. Persons to be heard unrelated to the Agenda

Ted Sanhoffer - Federal Subsistence Regional Advisory Board

Ray Born - USFS District Ranger - USFS Updates

VI. Reports

A. Finance - David Rogers/Quick Pro Accounting - telephonically



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Full 3rd Quarter FY2024 Financial Report
included in the minute packet

The 638 funding discrepancies were resolved and the funds are no longer frozen.

There is still 1.2 million dollars left in ARP that needs to be obligated by December 31, 2024. This does not reflect the indirect that will be taken out, approximately 200,000. It is closer to 1 million dollars.

If there is a budget item that the Council wishes to reallocate, a resolution, and narrative to BIA will be needed.

Update on the 2022 Audit

The 2022 Audit Prep has been submitted to David Porter. David Porter would like to have the draft done by September 30, 2024

All requested sample pulls were found, no extra samples were needed.

90% of the samples pulled lacked a required signature.

Update on the 2023 Audit Prep

Should have the audit packet submitted by the end of November, the Audit draft should be complete by mid December

B. IGAP - Brandon Thynes:

Full written report included in the minute packet

Tlingit and Haida has reached out and offered PIA an opportunity to address Community Composting through a 5 year Grant that they received through EPA. The grant is for \$14.9 million to improve composting infrastructure in four tribal communities, including Petersburg.

ACTION - If interested, PIA Council will need a letter of commitment and an eventual MOU or MOA to work with T&H on this program.

MOTION - Approve to enter into planning with Tlingit and Haida and to write a letter of commitment.

Moved by Nathan Lopez

Seconded by Heather Conn

Motion passed 4-0, 2 absent



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Council Members Heather Conn

and Jaclyn Eide would like to be involved.

E-Coli water testing through Admiralty Environmental was finished on September 12, 2024.

Green crab traps will be set at Olsen's Log Dump on September 19, 2024 and checked the next day.

Brandon Thynes has received a crab larvae light trap. He will be setting it and recording the data, looking for dungeness crab larvae

C. Facilities - Andy Edfelt:

Full Written report included in the minute packet.

Regular Maintenance continues

D. Housing - Jalyn Pomrenke:

No written report included in the minute packet.

Housing is going great, regular work continues.

JHH has been very busy this month with rentals.

The rental policy has been updated to reflect the decision to waive the rental fee for Tribal Member funerals and memorials.

The new duplex on the airport subdivision is well underway, with the shell of the house complete.

E. Roads/TTP - Susan Harai:

Full written report included in the minute packet

BIA FAST ACT grant(2016 - 2024) in the amount of \$4,128,953.37 was expended and closed

Some of the expenditures included construction of the Mountain View Manor Boardwalk Trail Project, City Creek Trail Phase 2 Project, Howkan Sidewalk Project, maintenance on Petersburg Borough Trails and USFS roads and trails, as well as the Senior/Disabled Transit bus services.

The Children's Canoe for the Hutli Plaza is still being carved.

City Creek Trail Phase 2 is still underway.

Harvey Lake Cabin and Trail Maintenance Agreement was Executed for the amount of \$328,477.75. The contract is effective through 4/30/2029. A contract still needs to be written. This will be a winter project.

Trail maintenance continues.

Transit bus services continue.



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The Federal Transit Authority has executed the \$8,857 to be used for operating the transit service in FY2024.

The TTP funding for FY2024 of \$970,186.75 is delayed until the 2022 Audit is submitted, then the PIA can reapply for the FY2024 funding. Jalyn Pomrenke has asked permission to post pictures of the trail construction and maintenance to the PIA website and facebook page. The council agreed that it would be nice for the public to see what is being done.

F. ICWA/638 - Rachelle Larson:

Full written report included in the minute packet.
Funding is no longer frozen as the financial discrepancies have been resolved. BIA will issue the award of \$9,112.
Revised reports for 2022, 2023 and 2024 due September 20, 2024. All the Monthly Statistical reports and end of the year FASSR reports have been revised and will be ready for signatures and to submit to Gloria Gorman of BIA for review.
Social Services continue as normal
ICWA Services continue as normal
It has been decided not to draw down the 2024 ICWA funds until the previous funds are fully expended.
One JPT application has been awarded in the amount of \$15,000
A previous JPT award will be paid back as the applicant has decided not to take the course.
Rachelle Larson has taken three trainings this month
Help me grow Alaska – hosted by SHARE coalition
Welfare Assistance training – Gloria Gorman BIA
Stewards of Children - WAVE

G. JOM - Heather Conn:

There is someone interested in applying for a JOM tutor position.
ACTION - Does the Council want to advertise for that position.
MOTION - Advertise and post for a K - 12 JOM Tutor position to be paid for out of the JOM funds
Moved Nathan Lopcz
Seconded by Heather Conn
Discussion



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Will this be a
contracted position or as an employee.

This will be a contracted position

Motion passed 4-0, 2 absent

ACTION - A budget will need to be drafted for the JOM tutor position

H. President - Debra O'Gara:

Jalyn Pomrenke has stepped in as Office Lead until a new Tribal Administrator is hired. She has been doing a great job.

Update on PIA Enterprises and Tides Inn transition

Next steps will be to transfer Vendors, utilities,

The Tides Inn accountant will balance out the funds between the previous owner and PIA.

Thomas Fine Walsh has been contracted to set up the State LLC and

ACTION - Council will need to appoint a third person to be an interim on the PIA Enterprises LLC Board.

SEARHC Healthy is Here

Programs have been resumed

We will receive more funding in October.

Budget

Would like to start working on the 2025 budget at the October meeting. Would like a draft budget from each department prior to the meeting.

Work Session for the remaining funds under ARPA.

Proposed date of September 28, 2024.

Tribal Victim Services Set-Aside

This is a grant to provide education.

There will be a position open for a program director.

Applications have been received and are being processed for funding.

\$41,989 will be added to each tribe. PIA will receive a total of \$219,402

VII. Unfinished Business

- A. MOTION - Ratify the decision made by the Council by email in August 2024 to approve the Job Placement and Training scholarship for the amount of \$15,000 as presented at the August 21, 2024 meeting**



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Moved by Nathan Lopez
Seconded by Heather Conn
Motion passed 4-0, 2 absent

B. PIA 2.5GHz Lease Agreement for Tidal Network

The 2.5GHz Lease Agreement between Tlingit and Haida and Petersburg Indian Association needs to be signed.

After the lease is signed, there will be some formal steps required in the FCC's Universal Licensing System to finalize the agreement

Tlingit and Haida can handle these steps on behalf of PIA with some additional information from the PIA Council.

ACTION - The Council is in agreement to have President Debra O'Gara sign the lease agreement.

C. PIA Idea form

Flyers asking for Tribal Citizen volunteers to join and form a PIA Idea Form Committee have been advertised on our facebook page, through the email chain and are displayed around town. The facebook posts and email will go out at least once a week until we have enough volunteers to form a committee.

Only one person has reached out expressing interest.

VIII. New Business

A. Project Coordinator Position

MOTION - Debra O'Gara will contract with the chosen applicant for the Project Coordinator position for a period of 3-6 month at a rate of \$30/hour.

Moved by Heather Conn
Seconded by Nathan Lopez
Motion passed 4-0, 2 absent

B. Bookkeeper/Accountant Position

Discussed during executive session

C. Tribal Administrator Position

The application deadline closed today, September 18, 2024

Interviews will be conducted on September 21, 2024 by Heather Conn, Nathan Lopez, and Brandon Thynes

D. IGAP Assistant Position

Brandon Thynes will create an interview committee and has been given authority to conduct the interviews



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- E. MOTION- Approve PIA to provide a grant to the PIA Enterprises TLLC in the amount of \$250,000 from the ARPA funds for start-up operation costs of the Tides Inn.

Moved by Heather Conn

Seconded by Christine Yatchmenoff

Discussion

These are allowable costs.

Motion passed 4-0, 2 absent

- F. Raising Colorectal Cancer Awareness

Tabled until the November meeting.

IX. Comments from Council Members

Christine Yatchmenoff would like to know when the JOM tutor position will start.

Jaclyn Eide would like to announce that this will be her last meeting as the PIA Council Secretary.

Nathan Lopez would like to reiterate that he is excited about our accomplishments. He would also like to bring up the possibility of having microphones so that the audience can hear us clearly.

Debra O'Gara would like to thank Jaclyn Eide for drafting up the minute template, and would like to state that Jeanette Ness will take over with the minutes. Also, she is very happy with how we work together as a team.

X. Next Meeting

October 16, 2024

XI. Executive Session

MOTION - Enter executive session at 6:58 PM

Moved by Nathan Lopez

Seconded by Christine Yatchmenoff

Motion passed 4-0, 2 absent

MOTION - Exit executive session at 8:35 PM

Moved by Nathan Lopez

Seconded by Christine Yatchmenoff

Motion passed 4-0, 2 absent

XII. Decisions, if any, following executive session

- A. MOTION - Have Rachelle Larson apply for the 2025 ICWA funds

Moved by Heather Conn

Seconded by Christine Yatchmenoff

Motion passed 4-0, 2 absent



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- B. MOTION - For the FY2023 638 funds, approve a resolution to pull social services out of the consolidated funds.
Moved by Nathan Lopez
Seconded by Christine Yatchmenoff
Discussion
Debra O'Gara will write the resolution.
Motion passed 4-0, 2 absent
- C. MOTION - For FY2020 and FY2023 in the 638 program, to approve a resolution to reallocate the Tribal Courts and Tribal Justice funds into Consolidated funds.
Moved by Heather Conn
Seconded by Christine Yatchmenoff
Discussion
Debra O'Gara will write the resolution
Motion passed 4-0, 2 absent
- D. MOTION - Direct Jalyn to direct the directors to create budgets for the remaining balances for all fiscal years. As well as create a budget proposal for FY2025.
Moved by Nathan Lopez
Seconded by Jaclyn Eide
Discussion
Debra O'Gara will direct Jalyn. The budgets for the remaining funds will be prepared for the October 16, 2024 meeting. The budgets for the FY2025 will be completed by November 1, 2024. Heather Conn will ask David Rogers for a budget template and the updated number.
Motion passed 4-0, 2 absent
- E. MOTION - Heather Conn and Nathan Lopez will negotiate with an accountant proposal.
Moved by Jaclyn Eide
Seconded by Christine Yatchmenoff
Motion passed 4-0, 2 absent
- F. MOTION - Approve a Thanksgiving Bonus to staff members to come out of the BIA ARPA ATG funds
Moved by Nathan Lopez
Seconded by Jaclyn Eide
Discussion



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The bonus will consist of a
certificate to purchase a turkey and an additional \$300
certificate.

Debra O'Gara will assign someone to gather the certificates.

Heather Conn will pick up cards to be signed by the Council

Motion passed 4-0, 2 absent

G. MOTION - Heather Conn to be an interim board member and signer for the
PIA Enterprises LLC.

Moved by Nathan Lopez

Seconded by Christine Yatchmenoff

Motion passed 4-0, 2 absent

XIII. Adjourn

MOTION - adjourn meeting at 9:04 PM

Moved by Jaclyn Eide

Seconded by Nathan Lopez

Motion passed 4-0, 2 absent

Minutes Approved by Council Date: October 16, 2024

As Presented ☒

As Amended ☐