



Petersburg Indian Association
PO Box 1418
Petersburg, AK 99833
Phone: 907-772-3636 Fax: 907-772-3637



Job Title: IGAP Assistant
Supervisor: IGAP Director
Job Status: Part-time Seasonal
Hours: 6 Hours per day M-F

Job Description:

Under the direction of the Tribal Resource Director, perform a variety of technical/administrative functions to ensure compliance with EPA standards relating to Tribal lands. Provide assistance to the EPA Tribal Resource Director in the coordination of the Tribe's "Indian General Assistance Program" (IGAP) which focuses on a broad range of environmental issues.

Essential Job Functions:

- Assist with collecting water samples weekly and identifying Phytoplankton.
- Collect clams and/or mussels to send out on airline weekly.
- Report results for samples on designated website.
- Collect nets and strip the weed line.
- Assist with composting operations:
 - Collecting compost materials
 - Mixing compost
 - Fueling equipment
 - Screening compost
 - Bagging Compost
- Assist with writing reports.
- Other duties as assigned

Minimum Qualifications:

- Valid Driver's License
- Must pass a pre-employment drug screen