



PETERSBURG INDIAN ASSOCIATION

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TRIBAL COUNCIL MEETING Meeting Minutes

DATE: Tuesday, June 18, 2024
TIME: 5:15 p.m.
LOCATION: PIA Conference Room

DRAFT

Lead

Handout

I. CALL TO ORDER/ROLL CALL

Secretary

Called to order by President, Debra O'Gara at 5:17pm

Present Council

- ☒ ~~Debra O'Gara, President~~
- ☒ ~~Nathan Lopez, Vice President~~
- ☐ Jaclyn Eide, Secretary
- ☒ ~~Heather Conn, Treasurer~~
- ☒ ~~Jeanette Ness, Council Member (Virtual & In-person @7:07pm)~~
- ☒ ~~Brandon Ware, Council Member (Virtual)~~

Excused: Jaclyn Eide, Secretary

Absent:

Quorum: [X] Yes [] No

We have

Present Staff: Everett Bennett, Tribal Administrator; Lauren Barbour, Bookkeeper; Brandon Thynes, IGAP; Rachelle Larson, ICWA/638 Director; Andy Edfelt, Facilities

Virtual Presence: David Rogers

II. AMENDMENT AND APPROVAL OF MEETING AGENDA

Chair

in packet

Nathan Lopez moved to approve the agenda

Heather Conn seconded

Amendments: Debra O'Gara moved for changes of 8A to under approval of agenda and add under New Business 8G ICDG grant approval.

Motion passed: 4-0

III. Swear in Christina Yatchmenoff to fill vacant Council seat

Chair

☒ ~~Christina Yatchmenoff~~

IV. APPROVAL OF MINUTES

Chair

A. May 15, 2024 Tribal Council Meeting

in packet

Nathan Lopez moved to approve the May 15th, 2024 meeting minutes.

Heather Conn seconded

Amendments: N/A

Motion passed: 5-0 (Brandon, Jeanette, Christine, Nathan, and Heather)

V. PERSONS TO BE HEARD RELATED TO AGENDA

Chair

N/A

Brenda Louise, Tribal Citizen (Concern with Hutli Project)

Suggested: Look at protocols to put in place.

VI. PERSONS TO BE HEARD UNRELATED TO AGENDA

Chair

N/A

Ray Born, USFS District Ranger (Would like to work on Memorandum of Understanding: MOU)

VII. REPORTS

A. Finance

Review first quarter 2024 report, ending 5/30/24

David Rogers/Quick Pro Accounting attending virtually.

How to read the quarterly reports?:

Left to Right Columns: Total Federal Award (Column 1), How many \$ over life of award? (Column 2), Available on Total Award (Column 3), Approved FY 24 Budget (Column 4), Fiscal Date Expenditures (1/1 to present date in the fiscal year) (Column 5), What is left in FY:24 Budget (Column 6), Where are we at in budget % (Column 7), Notes (Column 6)

Any Concerns: The Tribe is strong. There is a concern on the items not budgeted. Reporting to the government needs a plan, when there is no plan it draws concern.

Working on:

FY 22 Audit (Sample requests are coming) Completed Mid-August to September

Move from operating two quickbook files to one.

FY 23 Audit

Finalize indirect costs proposal

Lauren Barbour

Written report included in the minute packet

- B. IGAP - Brandon Thynes Written report included in the minute packet
Green Crab report from South of Ketchikan, they are moving in. The green crab are a species from Sweden. They have been heading up the western coast. Sonny Rice and Brandon Thynes will be doing a beach walk. The 2025 grant was submitted. The IGAP assistant job was just posted.
- C. Facilities - Andy Edfelt Written report included in the minute packet
- D. Housing - Jalyn Pomrenke Written report included in the minute packet
Highlight: Forms for Celebration reimbursement are due to Jalyn Pomrenke on Saturday, June 22nd, 2024
Action item needed (Tabled as we need a proposal from TFCU):
moved to approve TFCU to complete their remodel.
seconded
Discussion:
Motion pass:
- E. Roads/TTP - Susan Harai Written report included in the minute packet
Highlight: Tuesday, July 9, 2024, at the EP Building Conference Room at 5:30 PM.
This is a Public Meeting to solicit public feedback on the fiscally constrained four-year Tribal Transportation Program funding plan. The proposed TTP is available for download from the PIA website.
- F. ICWA/638 - Rachelle Larson Written report included in the minute packet
Looking forward to the meeting with Gloria from BIA and having David and Allison Rogers present.
JP&T for approving gear for work related expenses. Rachelle Larson is approving these expenses. Clarification needs to be made on if this gear needs to be certificated job related.
- G. JOM - Heather Conn
Met with Tribal Administrator to brief her on conversations between Rachelle Larson and I, as well as the conversation that the Tribal Council has had. I also reached out to the JOM Parent Committee, via email, letting them know that our new Tribal Administrator has started and we will have more information for them and Tribal Citizens in the months of July/August on the 638 programs.
- H. Tribal administrator - Everett Bennett Written report included in the minute packet
T&H is interested in coming to town to offer different classes. Chilkat Headbands, \$100 for each student, they need space, and maybe scholarships for those wanting to participate. Proposed date in August. Evening class M-F 5:00-8:00 and Sat. & Sun. 10:00-4:00
New council uniformed emails first initial and last name @piatribal.org
Working on staff uniformed emails to be similar

VIII. OLD BUSINESS

- A. Proposal to post approve council minutes on webpage Chair
Nathan Lopez moved to accept this proposal
Heather Conn seconded

Discussion:

The meeting minutes have a lot of bandwidth, so maybe limiting it to six months to one year. Maybe a summary of the staff reports. Could this be done by the secretary? Would any names or confidential information be omitted? Staff would summarize their reports for the public. Cris Morrison suggested putting approved minutes out for public without staff reports, then providing a quarterly newsletter.

Council requests to place this item under old business on the July agenda.

B. Update on Petersburg tax exemption ordinance

Debra

Ordinance on books: Any exemptions need to go to the vote of the people. The assembly wants to change this. This has passed the first and second readings of the assembly. Debra proposed for the tribe to stay put and let the vote go through and work with the assembly in the future for tax exemption. Next Borough Assembly Meeting is July 1st at 12:00. Tribal Citizens to vote YES.

C. Discussion on forming committees and review proposed
PIA Idea form – hold for July meeting

Jaclyn

IX. NEW BUSINESS

A. Proposed Job Fair for HS seniors and adults

Heather

Fall Job Fair: Invitation to Community of Petersburg and High School Seniors.

Invite: UAS, UAF, UAA, AVTEC, Beauty Schools, Local Business Owners (Rock-n-Road, Reid Brothers, PIA: TTP, USFS, Fish and Game, T&H, etc.)

Talk with Petersburg High School: Rachel Etcher

Focus: HS seniors and Adults

Applications available for the post secondary careers

JP&T Advertising NOW - TA will follow-up with Rachelle

Heather will follow-up with Rachel Etcher

B. Finance/budget modifications:

a. 105L BIA lease – resolutions for [PIA bldg & JHH](#)

Debra

in packet

Nathan Lopez moved to approve the resolutions for the PIA bldg & JHH for the 501 lease program.

Christina Yatchmenoff seconded

Discussion:

It was reported by Lauren Barbour that it was an extremely long delay because they had not hired enough staff to process applications. It was reported by Cris Morrison that the EP building had submitted the letter of intent. We were not compliant with JHH. Sue Haria did an updated building perspective of EP building. Contact in WA D.C. is Cody Motion passed 4-0 (Jeanette, Christine, Nathan, and Heather)

b. Add Everett Bennett to PIA credit card – resolution

Nathan Lopez moved to approve the **Authorization for Tribal Administrator to be added as cardholder for the PIA Bank of America credit card**

Heather Conn seconded

Motion passed 4-0 (Jeanette, Christine, Nathan, and Heather)

- c. ARPA/Treasury fund budget modification Heather in packet
Heather Conn moved to approve proposed budget modification for remaining balances on the ARPA Budget.

Jeanette Ness seconded

Discussion:

The project manager is a contract position with the ARPA money. Proposed drawings for JHH and EP remodel.

Heather Conn gave the proposal overview.

Motion passed: 4-0 (Jeanette, Christine, Nathan, and Heather)

Nathan Lopez made a motion to go into executive session to discuss budget modification.

Jeanette Ness seconded

In Executive Session @7:24pm

Jeanette Ness made a motion to go out of executive session to discuss budget modification.

Nathan Lopez seconded

Out of Executive Session @7:38pm

Nathan Lopez moves to Negotiate with NDA protected business opportunity will be appointed to Tribal Administrator Everett Bennett, and Heather Conn

Jeanette Ness seconded

Motion passed: 4-0 (Jeanette, Christine, Nathan, and Heather)

- C. Office of Victims of Crime grant application – resolution Debra in packet
Nathan Lopez moved to approve the **Resolution to Apply for Funding and Administer a Program with aOffice of Victims of Crime, Tribal Victims Set-Aside grant**

Jeanette Ness seconded

Discussion: Hire tribal resource coordinator part-time, we will be working on community outreach. Strategic planning for Tribal Citizens and/or Petersburg impacted by victims of crime, supplies and cultural stipends, and travel costs to professional development. This could be an annual grant opportunity.

Motion passed: 4-0 (Jeanette, Christine, Nathan, and Heather)

- D. Proposed welcome ceremony for Hutli story pole Debra
Discussion: The Hutli ceremony will happen on July 5th, 2024 @5:30pm at the Sandy Beach Park. gift is a sticker design, program and information on the Hutli project will be printed on cardstock. The cost for food, food supplies, printing, gifts. In the future we want to make sure tribal citizens and elders are part of this process so voices are heard. The ceremony will consist of a welcoming (Debra), drumming/song, prayer, elders speaking, thank you's (Brenda), gifts, and food.

- E. Discuss and decide whether to pay dues for AFN Debra in packet

- F. ICDBG Approval of Grant Debra in packet
Heather Conn moved to approve the **resolutions for Tlingit Haida Regional Housing Authority to Submit 2024 Indian Community Development Block Grant Application and**

Citizen Participation Certification for FY 2024 Indian Community Development Block Grant Application.

Christine Yatchmenoff seconded

Discussion: ICDBG grant and PIA work together to provide economic development in smaller communities.

Motion passed: 4-0 (Jeanette, Christine, Nathan, and Heather)

X. COMMENTS FROM COUNCIL MEMBERS

Christine excused @8:14pm

Debra: Appreciated the streamlining of the monthly report. Thank you to Everett and all PIA staff.

Heather: Handed out the Constitution and By-Laws: Requested this to be added as New Business item - Non Action item.

XI. NEXT MEETING – July 17, 2024

XII. EXECUTIVE SESSION: New Business Item B.c

XIII. ADJOURN @8:34