

Job Title: IGAP Assistant
Organization: Petersburg Indian Association
Employment Status: 20-40 hrs/Week
Salary: \$15.50
Shift: Day Shift
Reports To: Tribal Resource Director
Position Closing Date: Open Until Filled
Location: Petersburg, Ak



Job Overview:

The Petersburg Indian Association is seeking a dedicated Indian Environmental General Assistance (IGAP) Assistant to support various environmental recycling projects. This role involves maintaining equipment and materials at the net recycling site, handling e-waste, collecting samples, and more. The ideal candidate will ensure a safe and clean working environment while coordinating daily tasks and assisting with community presentations.

Responsibilities and Duties:

- Maintain equipment and materials at the net recycling site, including maintaining tents and organizing tools.
- Collect and recycle e-waste, and ensure proper logging of data into the Earth and Ocean website.
- Collect water samples, identify phytoplankton, and set traps for green crab.
- Clean and organize the skid steer and oversee future environmental projects.
- Ensure a safe and clean working environment by adhering to PIA rules, regulations, and procedures.
- Conserve resources by using equipment and supplies efficiently.
- Coordinate daily tasks and report to the Tribal Resource Director.
- Keep accurate records of time, materials, temperature, and other project-related variables.
- Assist in presenting environmental issues to the community and schools.
- Perform other duties as assigned by the Tribal Resource Director.

Expectations and Requirements:

- Must be at least 16 years old.
- Must have a high school diploma or GED.
- Must have a valid driver's license.
- Pass pre-employment drug screening.

Working Conditions:

- Outdoor work environment.
- Lifting 50 pounds multiple times.

Application Process:

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Interested candidates should submit PIA Application to careers@piatribal.org or deliver to PIA.

Equal Opportunity Employer:

The Petersburg Indian Association is an equal opportunity employer. Native preference applies. We celebrate diversity and are committed to creating an inclusive environment for all employees.