



Petersburg Indian Association
PO Box 1418
Petersburg, AK 99833
Phone: 907-772-3636 Fax: 907-772-3637



Petersburg Indian Association

Conference Room

Rental Contract

<p><u>RATES</u></p> <p>\$80.00 (plus 6% tax) 1-6 hours</p> <p>\$150.00 (plus 6% tax) 6-24 hours</p>
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Renter Name _____ Phone _____

Address _____

City _____ State _____

Dates of Rental: _____ Time of Rental: _____

Rental Fee \$ _____ Sales Tax \$ _____ Total Due \$ _____

Deposit \$ _____ (Please make out separate check)

- The PIA Conference room will be left in the same condition as you found it.
- No alcoholic beverages allowed
- Tables, chairs & equipment will be put back in its original position.
- No string, wire, tape.etc. on sprinklers.
- Please ask permission prior to decorating. No thumbtacks or nails.
- If PIA Conference room is rented for a minor (under 21 years of age) an adult must be present at all times.
- During business hours the noise level in the PIA Conference room will be kept at a reasonable level.
- The refrigerator, stove, tabletops & coffee pots will be cleaned if used.
- Garbage will be tied up & placed outside the door.
- Close all windows & lock all doors when leaving or if building is not supervised.
- Return key to designated PIA employee.
- Floors will be vacuumed; tables & chairs will be put away in proper place.
- After inspection by a PIA employee of the PIA Conference room, the deposit for \$100 will be returned to the renter if there are no damages & room is left clean & in the same condition as you found it.
- Cancellation must be made seven (7) days prior to date(s) of rental in order to get the full deposit amount of \$100

**If an emergency occurs such as fire, broken pipes, furnace outage or injury on the premise, please contact Petersburg Indian Association immediately (907)772-3636.

I _____ agree to all terms of this contract.

_____ (Signature of Renter)

_____ (Signature of Property Manager)