

Town of Tomah Town Board Meeting
December 8, 2025

Present: Chairman Todd R. Sparks, Supervisor John Ollendick, Supervisor Ken Simon, Treasurer Teresa Hubert, and Clerk Breanne Zaremba.

- Meeting was called to order at 7:00pm by Chairman Todd R. Sparks.
- Public Comment
 - Ernie Thackeray – commented on how other meetings are run
 - Scott Pekin – asked for info on building a pole shed and permits
 - Vaughn Kuehl – asked for a copy of the employee handbook if it exists
 - Val Holmes – asked if anyone has a road inspector certification, commented on statements made by the board, and commented on Vaughn being fired
- Approval/Correction of November 10 Public Hearing, Special Electors Meeting, and Town Board Meeting Minutes
 - Clerk Zaremba read the minutes for the Public Hearing – Supervisor Ollendick made a motion to approve the minutes for the public hearing, seconded by Supervisor Simon. All in favor, motion carried.
 - Clerk Zaremba read the minutes for the Special Electors' Meeting. Chairman Sparks made a motion to change the "75" to "75,000" in the description of options on the ballots, seconded by Supervisor Simon. All in favor, motion carried.
 - Chairman Sparks made a motion to approve the amended minutes; Supervisor Simon seconded the motion. All in favor, motion carried.
 - Clerk Zaremba read the minutes for the Town Board Meeting. Supervisor Simon made a motion to change "clerk's" to "treasurer's" in the Treasurer's Report section, and change the wording to say "submitting" instead of "making" application in the Highland Ave Bridge update. Motion was seconded by Chairman Sparks. All in favor, motion carried.
 - Supervisor Ollendick made a motion to approve the amended minutes, seconded by Supervisor Simon. All in favor, motion carried.
- Clerk's Report
 - Clerk Zaremba gave a report changing banking to TACU and status of credit cards.
 - Chairman Sparks made a motion to accept the clerk's report, seconded by Supervisor Simon. All in favor, motion carried.
- Treasurer's Report
 - Treasurer Hubert read an accounting of all accounts.
 - Supervisor Simon made a motion to accept the treasurer's report, seconded by Supervisor Ollendick. All in favor, motion carried.
- Appoint Election Inspectors 2026-2027 (Discussion/Action)
 - Clerk Zaremba presented a list of 17 individuals, and the process of selecting election inspectors.

- Chairman Sparks made a motion to approve the provided list of individuals to act as election inspectors for 2026-2027, seconded by Supervisor Simon. All in favor, motion carried.
- Toro Community Giving Program (Discussion/Action)
 - Discussion occurred on applying to Toro's Community Giving Program to get a new mower.
 - Supervisor Ollendick made a motion to apply for a new mower through the Toro Community Giving Program, seconded by Supervisor Simon. All in favor, motion carried.
- Ordinance 2025-12-01: Refund of Certain Overpayments to the Town (Discussion/Action)
 - Discussion occurred on the reason for passing the ordinance for overpayments under \$10.
 - Supervisor Simon made a motion to approve Ordinance 2025-12-01: Refund of Certain Overpayments to the Town, seconded by Supervisor Ollendick. All in favor, motion carried.
- Reading minutes at meetings (Discussion/Action)
 - Discussion occurred on whether minutes should be read at town board meetings, or read before to find errors and fixed at the board meeting.
 - Supervisor Simon made a motion to stop reading minutes at Town Board meetings, seconded by Chairman Sparks. All in favor, motion carried.
- Chairman Updates: a new employee, Debra Peterson, was hired.
- Next Meeting date will be January 12, 2026 at 7p.m.
- Approval of town bills.
- Motion at 8:08 p.m. by Supervisor Ollendick, seconded by Supervisor Simon to adjourn the meeting.

Respectfully Submitted,

Breanne Zarembo, Town Clerk