

TOWN OF TOMAH DRIVEWAY PERMIT APPLICATION

PERMIT INFORMATION

To be filled out by applicant

Name of Applicant _____ Phone No. _____

Present Mailing Address _____ City _____ State _____ Zip _____

Town Road Involved _____ Number of Driveways _____

Type of Driveway Requested: Residential _____ Ag _____ Proposed Road _____ Other _____

Town of Tomah: _____ ¼ of the _____ ¼, of Section _____

Approximate location of driveway (nearest road intersection and distance from that intersection):

On which side of town road will driveway be located? _____

Has the property been surveyed or subdivided? Yes _____ No _____

Certified Survey Map No: _____ Vol: _____ Page: _____

Unusual features of driveway request: (i.e. wider driveway for school bus, visibility, etc.)

**APPLICANT WILL PLACE STAKES IN DITCH LINE WHERE DRIVEWAY IS PROPOSED SO
THAT THE TOWN OF TOMAH BOARD OR DESIGNEE CAN INSPECT LOCATION.**

I, the undersigned applicant do hereby certify that I have requested this driveway permit and that I have read, understand and agree to abide by all the applicable provisions and restrictions which are shown on the reverse side of this application.

Please read **OWNERS COVENANT**.
(On Reverse side.)

Owners Signature

Please submit to: Town of Tomah Chairman
Todd R. Sparks
P.O. Box 7
Tomah, WI 54660
Office: 608-372-4611
Cell: 660-233-0535

Date

**\$100.00 Permit Fee to be submitted with application
(Submission of a Permit in not an approval.)**

OWNERS COVENANT

I have read, understand and hereby agree to abide by the following special regulations and provisions of this permit:

- A. The entire cost of the driveway construction, installation and/or replacement shall be the responsibility of the applicant. Culvert(s), if needed, must be a minimum diameter of 15" and 22' in length (maximum length cannot exceed 30 feet).
- B. Any grading, special ditching, alteration of slopes or any other disturbance of any portion of the road right-of-way, shall be restored by and at the expense of the applicant, to the condition existing prior to such disturbance and to the satisfaction of the Town of Tomah Board. If the restoration work or any damage caused to road right-of-way by the applicant cannot or will not be accomplished voluntarily, the Town of Tomah Board may complete the required work at the applicant's expense.
- C. The applicant shall keep the driveway culvert free of debris and other obstructions in order to provide proper drainage along the Town Road.
- D. The maintenance and upkeep of the driveway(s) on and over Town of Tomah road right-of-way shall be the responsibility of the applicant.
- E. When entering the Town Road, a 90% approach is required.
- F. Driveway shall be designed so water or runoff will not flow onto the Town Road.
- G. The Permittee, his/her successors or assigns, agree to hold harmless the Town of Tomah Board and its duly appointed agents and employees against any actions for personal injury or property damage sustained by reasons of the issuance or exercise of this permit.

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To be filled out by Town of Tomah Board

Assigned Address (when known): _____

Size of Culvert _____ Length of culvert _____ If no culvert, state why _____

Is adequate clear vision available looking both ways from proposed driveway? Yes _____ No _____

Is driveway entrance within 200 feet of an intersection or bridge? Yes _____ No _____

Additional Requirements: _____

Date of Pre-Installation check: _____ By: _____

Date of Post-Installation check: _____ By: _____

Date approved: _____ By: _____

Damages or Additional Repairs Needed: _____

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WISCONSIN STATUTES 86.05 provides that "Whenever it is necessary, in making any highway improvement to cut or fill or otherwise grade the highway in front of any entrance abutting premises, a suitable entrance to the premises shall be constructed as a part of the improvements; and if the premises are divided by the highway, then one such entrance shall be constructed on each side of the highway. Thereafter each entrance shall be maintained by the owner of the premises. During the time the highway is under construction, the state, city, village or town shall not be responsible for any damage that may be sustained through the absence of an entrance to such premises".

WISCONSIN STATUTES 86.07(2) provides in part that "No person shall make any excavation or fill or install any culvert or make any other alteration in any highway or in any manner disturb any highway or bridge without a permit therefore from the highway authority maintaining the highway. Such permit shall contain the statement and be subject to the condition that the work shall be constructed subject to such rules and regulations as may be prescribed by said authority and be performed and completed to its satisfaction,..."