

Website Governance Manual

HALO Legal, LLC

June 25, 2026

HALO LEGAL LLC

WEBSITE TERMS OF USE

Effective Date: June 25, 2026

ARTICLE 1

ACCEPTANCE OF THESE TERMS

Welcome to the website of **HALO Legal LLC** (“HALO Legal,” “the Firm,” “we,” “our,” or “us”).

These Terms of Use (“Terms”) govern access to and use of this website, including all pages, portals, forms, content, downloadable materials, scheduling tools, client intake systems, communication features, and related online services (collectively, the “Website”).

By accessing or using this Website, you acknowledge that you have read, understood, and agree to be legally bound by these Terms and by all applicable laws and regulations.

If you do not agree to these Terms, you should discontinue use of this Website immediately.

ARTICLE 2

ELIGIBILITY

This Website is intended solely for individuals who are **eighteen (18) years of age or older**.

By using this Website you represent and warrant that:

- you are at least eighteen years of age;
- you possess the legal capacity to enter legally binding agreements;
- the information you provide is truthful and accurate;
- you will use this Website only for lawful purposes.

HALO Legal reserves the right to refuse access to any user at any time.

ARTICLE 3

NO ATTORNEY-CLIENT RELATIONSHIP

Accessing this Website does **not** create an attorney-client relationship.

Specifically, no attorney-client relationship is created by:

- visiting this Website;
- reading articles or legal resources;
- downloading materials;
- communicating through contact forms;
- sending an email;
- sending a text message;
- participating in online chat;
- using an AI assistant or chatbot;
- scheduling a consultation;
- uploading documents;
- submitting an intake questionnaire.

An attorney-client relationship is formed **only** after:

1. conflicts have been completed and cleared;
2. the Firm has agreed to represent you; and
3. both you and HALO Legal LLC have signed a written engagement agreement.

Until then, the Firm has no obligation to provide legal services or protect submitted information beyond applicable law and ethical obligations.

ARTICLE 4

NO LEGAL ADVICE

All materials on this Website are provided solely for general educational and informational purposes.

Nothing contained on this Website constitutes:

- legal advice;
- tax advice;
- financial advice;
- investment advice;

- professional advice for your particular circumstances.

Because every legal matter is unique, Website materials may not apply to your situation.

Users should consult qualified legal counsel before making legal decisions.

ARTICLE 5

CONFLICTS OF INTEREST

Before HALO Legal may undertake representation, the Firm must conduct a conflict-of-interest review consistent with the Utah Rules of Professional Conduct.

Submitting information through this Website does not prevent the Firm from representing another party unless and until an attorney-client relationship has been established.

Users should avoid submitting confidential or highly sensitive information until requested to do so by the Firm.

ARTICLE 6

CONFIDENTIAL INFORMATION WARNING

Information submitted through contact forms, scheduling tools, email, chat features, or other Website functions may not be protected by the attorney-client privilege.

Unless specifically instructed otherwise, users should not submit:

- trade secrets;
- privileged communications;
- confidential business information;
- protected health information;
- highly sensitive personal information;
- litigation strategy;
- proprietary documents.

Secure methods of communication may be provided after engagement.

ARTICLE 7

PERMITTED USE

Users may use this Website only for lawful purposes.

Users agree not to:

- interfere with Website security;
- attempt unauthorized access;
- introduce malware or malicious code;
- scrape or harvest Website content;
- impersonate another individual;
- submit false information;
- violate intellectual property rights;
- disrupt Website operations.

HALO Legal may suspend or terminate access for violations of these Terms.

ARTICLE 8

INTELLECTUAL PROPERTY

Unless otherwise indicated, all Website content—including text, graphics, logos, branding, photographs, videos, downloadable materials, articles, forms, page layouts, and design elements—is owned by HALO Legal LLC or its licensors and is protected by applicable copyright, trademark, and other intellectual property laws.

Users are granted a limited, revocable, non-exclusive license to view and print materials for personal, non-commercial use only.

No content may be reproduced, republished, distributed, modified, sold, or exploited without prior written permission from HALO Legal LLC.

ARTICLE 9

ELECTRONIC COMMUNICATIONS

By communicating with HALO Legal electronically, you consent to receive electronic communications relating to your inquiry or legal matter, including communications by email, secure portal, or text message where appropriate.

Electronic communications may not always be secure. Users should review the Firm's Privacy Policy and Client Intake & Electronic Communications Consent for additional information regarding electronic communications and associated risks.

ARTICLE 10

RELATED POLICIES

These Terms of Use should be read together with HALO Legal LLC's:

- Privacy Policy;
- Cookie Policy;
- SMS/Text Messaging Terms & Conditions;
- Accessibility Statement;
- Website Disclaimer; and
- Client Intake & Electronic Communications Consent.

Together, these documents establish the comprehensive legal framework governing the use of the Website, electronic communications with HALO Legal LLC, and the Firm's online client intake process.

ARTICLE 11

GOVERNING LAW

These Terms are governed exclusively by the laws of the State of Utah, without regard to conflict-of-law principles.

Unless otherwise required by applicable law or a written engagement agreement, any dispute relating to these Terms or the Website shall be brought in a court of competent jurisdiction located in the State of Utah.

ARTICLE 12

MODIFICATIONS

HALO Legal LLC reserves the right to revise these Terms at any time. Updated Terms will become effective upon posting to the Website unless otherwise stated. Continued use of the Website after changes are posted constitutes acceptance of the revised Terms.

ARTICLE 13

ATTORNEY ADVERTISING

Certain portions of this Website may be considered attorney advertising under the laws or professional conduct rules of one or more jurisdictions.

The hiring of an attorney is an important decision and should not be based solely upon advertisements or statements appearing on this Website.

Unless expressly stated otherwise, attorneys of HALO Legal LLC are licensed to practice law only in those jurisdictions in which they are admitted. The Firm does not seek to represent any person in a jurisdiction where this Website or its contents would not comply with applicable law or ethical rules.

ARTICLE 14

NO GUARANTEE OF RESULTS

Prior case results, client testimonials, representative matters, settlements, verdicts, or descriptions of legal outcomes appearing on this Website are provided solely for informational purposes.

Every legal matter involves unique facts and applicable law.

Nothing on this Website constitutes a promise, warranty, or guarantee regarding the outcome of any legal matter.

Past performance is not indicative of future results.

ARTICLE 15

TESTIMONIALS AND ENDORSEMENTS

Client testimonials, reviews, endorsements, and recommendations appearing on this Website reflect the individual experiences and opinions of those providing them.

They are not intended to represent or guarantee that current or future clients will obtain similar results.

Testimonials should not be interpreted as legal advice or as assurances regarding the quality or outcome of legal representation.

ARTICLE 16

ONLINE SCHEDULING

The Website may permit visitors to request appointments or consultations through online scheduling platforms.

Submitting a scheduling request does not:

- create an attorney-client relationship;
- reserve legal services;
- guarantee attorney availability;
- constitute acceptance of representation.

Appointments remain subject to conflict-of-interest review, attorney availability, and confirmation by the Firm.

HALO Legal LLC reserves the right to reschedule or decline any requested appointment.

ARTICLE 17

VIRTUAL CONSULTATIONS

HALO Legal LLC may offer consultations using telephone or secure video conferencing platforms.

Although commercially reasonable efforts are made to use reputable technology providers, no electronic communication platform can be guaranteed to be completely secure or uninterrupted.

By participating in a virtual consultation, you acknowledge and accept the inherent risks associated with electronic communications.

ARTICLE 18

AI-ASSISTED WEBSITE FEATURES

The Website may utilize automated technologies, including artificial intelligence (“AI”), chatbots, virtual assistants, automated document assembly, or similar technologies to assist visitors.

Any information generated through these tools:

- is provided for general informational purposes;
- is not legal advice;
- does not establish an attorney-client relationship;
- should not be relied upon as a substitute for consultation with a licensed attorney.

AI-generated responses may contain inaccuracies, omissions, or outdated information.

Legal advice is provided only by licensed attorneys after an attorney-client relationship has been established.

ARTICLE 19

CLIENT PORTALS AND DOCUMENT EXCHANGE

The Firm may make available secure client portals or electronic document-sharing systems.

Users are responsible for maintaining the confidentiality of login credentials.

Users agree to notify the Firm immediately of any suspected unauthorized access.

HALO Legal LLC may suspend portal access for security reasons or maintenance.

ARTICLE 20

PAYMENT SERVICES

If online payment services are offered, payment processing may be performed by independent third-party payment processors.

HALO Legal LLC does not store complete payment card information unless specifically disclosed.

Use of third-party payment platforms is governed by the applicable provider's own terms and privacy practices.

The Firm is not responsible for interruptions, errors, or security incidents occurring solely within third-party payment systems.

ARTICLE 21

THIRD-PARTY WEBSITES

The Website may contain links to third-party websites, resources, software, or services.

These links are provided solely as a convenience.

HALO Legal LLC does not control, endorse, or assume responsibility for:

- third-party content;
- privacy practices;
- availability;
- accuracy;
- security;
- products or services offered by third parties.

Users access third-party websites at their own risk.

ARTICLE 22

USER SUBMISSIONS

Information voluntarily submitted through the Website may include inquiries, comments, feedback, documents, or other materials.

Except where prohibited by law or protected by an attorney-client relationship, HALO Legal LLC may use submitted information to:

- evaluate inquiries;
- respond to requests;
- improve services;
- comply with legal obligations;
- administer Website operations.

Users represent that they possess the legal authority to submit all information provided.

ARTICLE 23

WEBSITE AVAILABILITY

HALO Legal LLC makes reasonable efforts to maintain Website availability but does not guarantee uninterrupted access.

Website services may be unavailable because of:

- scheduled maintenance;
- emergency maintenance;
- software updates;
- cybersecurity incidents;
- internet failures;
- acts of third parties;
- circumstances beyond the Firm's reasonable control.

The Firm reserves the right to modify, suspend, or discontinue any Website feature without prior notice.

ARTICLE 24

DISCLAIMER OF WARRANTIES

TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE WEBSITE IS PROVIDED "AS IS" AND "AS AVAILABLE."

HALO LEGAL LLC DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING WARRANTIES OF:

- MERCHANTABILITY;
- FITNESS FOR A PARTICULAR PURPOSE;
- NON-INFRINGEMENT;
- ACCURACY;
- RELIABILITY;
- AVAILABILITY;
- SECURITY;
- ERROR-FREE OPERATION.

No oral or written information provided by the Firm shall create any warranty not expressly stated in these Terms.

ARTICLE 25

LIMITATION OF LIABILITY

To the fullest extent permitted by applicable law, HALO Legal LLC, its attorneys, members, managers, employees, contractors, and agents shall not be liable for any indirect, incidental, consequential, special, exemplary, or punitive damages arising from or relating to:

- use of the Website;
- inability to access the Website;
- reliance upon Website content;
- third-party services;
- electronic communications;
- cybersecurity events beyond the Firm's reasonable control;
- technical interruptions.

Where liability cannot legally be excluded, it shall be limited to the fullest extent permitted by applicable law.

ARTICLE 26

INDEMNIFICATION

You agree to defend, indemnify, and hold harmless HALO Legal LLC and its attorneys, employees, members, managers, affiliates, and agents from and against any claims,

liabilities, damages, losses, costs, or expenses, including reasonable attorneys' fees, arising out of:

- your violation of these Terms;
 - misuse of the Website;
 - infringement of another person's rights;
 - unlawful conduct;
 - information submitted through the Website.
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ARTICLE 27

FORCE MAJEURE

HALO Legal LLC shall not be liable for delays or failures in performance resulting from events beyond its reasonable control, including acts of God, natural disasters, governmental actions, cyberattacks, labor disputes, utility interruptions, internet outages, pandemics, or failures of third-party service providers.

ARTICLE 28

SEVERABILITY

If any provision of these Terms is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

ARTICLE 29

ENTIRE AGREEMENT

These Terms, together with the Privacy Policy, Cookie Policy, SMS/Text Messaging Terms & Conditions, Accessibility Statement, Website Disclaimer, and Client Intake & Electronic Communications Consent, constitute the complete agreement governing use of the Website.

Nothing contained herein modifies any separate written engagement agreement between HALO Legal LLC and a client.

ARTICLE 30

CONTACT INFORMATION

Questions regarding these Terms may be directed to:

HALO Legal LLC

350 E. 400 S., No. 3011

Salt Lake City, Utah 84111

P: 801.880.4244

Email: info@halo.legal

Website: www.halo.legal

HALO LEGAL LLC

PRIVACY POLICY

Effective Date: June 25, 2026

ARTICLE 1

PURPOSE

HALO Legal LLC (“HALO Legal,” “the Firm,” “we,” “our,” or “us”) respects your privacy and is committed to protecting the personal information entrusted to us.

This Privacy Policy explains how we collect, use, disclose, retain, safeguard, and otherwise process personal information obtained through:

- our website;
- online contact forms;
- consultation requests;
- electronic communications;
- text messaging;
- video conferencing;
- the MyCase client portal;
- electronic document exchange;
- social media communications where applicable; and
- other online services operated by HALO Legal LLC (collectively, the “Services”).

This Privacy Policy should be read together with our:

- Website Terms of Use;
- Cookie Policy;
- SMS/Text Messaging Terms & Conditions;
- Accessibility Statement;
- Website Disclaimer; and
- Client Intake & Electronic Communications Consent.

Together these documents establish the legal framework governing your interactions with HALO Legal LLC.

ARTICLE 2

INFORMATION WE COLLECT

Depending upon your interaction with the Firm, we may collect the following categories of information.

A. Contact Information

Including:

- name;
- mailing address;
- email address;
- telephone number;
- employer;
- preferred communication method.

B. Consultation Information

Information voluntarily submitted through:

- website forms;
- consultation requests;
- intake questionnaires;
- appointment scheduling;
- email communications;
- secure document uploads.

Examples include:

- legal issue summaries;
- opposing party information;
- business information;
- dates and timelines;
- supporting documentation.

C. Client Information

For individuals who become clients, additional information may include:

- government-issued identification;

- billing information;
- payment history;
- legal documents;
- contracts;
- pleadings;
- discovery;
- correspondence;
- litigation records;
- estate planning documents;
- corporate records.

Collection and use of client information is also governed by applicable ethical obligations and attorney-client privilege.

D. Technical Information

When visiting the Website, we may automatically collect:

- IP address;
- browser type;
- operating system;
- referring website;
- device identifiers;
- pages visited;
- visit duration;
- date and time of access;
- clickstream information.

E. Cookies and Analytics

We may collect information through:

- browser cookies;
- analytics technologies;
- session cookies;
- persistent cookies;
- log files.

Additional information regarding cookies appears in our Cookie Policy.

ARTICLE 3

HOW WE USE INFORMATION

HALO Legal LLC may use collected information to:

- respond to inquiries;
- evaluate potential representation;
- conduct conflict checks;
- schedule consultations;
- communicate with prospective and current clients;
- provide legal services;
- maintain client files;
- comply with court requirements;
- satisfy legal and ethical obligations;
- improve Website functionality;
- administer our business operations;
- detect fraud;
- protect Website security;
- enforce our Terms of Use.

We do not sell personal information.

ARTICLE 4

MYCASE CLIENT PORTAL

HALO Legal LLC utilizes **MyCase** as its secure client portal for communications, document sharing, calendaring, task management, invoicing, and related client services.

Through MyCase, clients may be able to:

- securely exchange messages with the Firm;
- upload documents;
- review invoices;
- pay invoices;
- sign documents electronically;
- access case materials;
- review appointments and deadlines.

Use of the MyCase platform is also subject to the applicable MyCase Terms of Service and Privacy Policy.

Although HALO Legal LLC selects reputable technology providers, no electronic system can guarantee absolute security.

Clients are responsible for maintaining the confidentiality of their login credentials and should immediately notify the Firm if unauthorized access is suspected.

ARTICLE 5

ELECTRONIC COMMUNICATIONS

The Firm may communicate using:

- email;
- telephone;
- secure MyCase messaging;
- encrypted document sharing;
- SMS text messages;
- electronic signatures;
- virtual meeting platforms.

While commercially reasonable safeguards are employed, electronic communications inherently involve certain risks including:

- unauthorized interception;
- malware;
- phishing attacks;
- accidental transmission;
- internet outages;
- third-party service interruptions.

By communicating electronically with the Firm, you acknowledge these inherent risks.

ARTICLE 6

DOCUMENT SHARING

Documents may be exchanged through:

- MyCase;
- encrypted email;
- secure upload links;
- approved cloud-based collaboration platforms;
- other secure technologies selected by the Firm.

Clients should avoid transmitting confidential information through unsecured methods unless specifically instructed by the Firm.

ARTICLE 7

PAYMENT INFORMATION

HALO Legal LLC may utilize secure third-party payment processors for invoices and trust account payments.

The Firm generally does not retain complete payment card information.

Payment processing providers maintain their own privacy and security practices, which govern information submitted directly to those providers.

ARTICLE 8

TEXT MESSAGING

If you consent to receive SMS communications, the Firm may send text messages concerning:

- appointment reminders;
- scheduling updates;
- document requests;
- status notifications;
- administrative matters.

Sensitive legal advice generally will not be transmitted by text message unless specifically requested by the client and deemed appropriate by the Firm.

Additional information appears in our SMS/Text Messaging Terms & Conditions.

ARTICLE 9

VIDEO CONFERENCING

The Firm may conduct meetings using commercially reasonable video conferencing platforms.

Participants should ensure they participate from private locations whenever possible.

Recording virtual meetings without prior consent of all participants may violate applicable law.

ARTICLE 10

INFORMATION FROM THIRD PARTIES

We may receive information from:

- courts;
- governmental agencies;
- opposing counsel;
- witnesses;
- experts;
- referral sources;
- publicly available records;
- identity verification providers;
- financial institutions;
- authorized representatives.

Such information is used only for lawful business and legal purposes.

ARTICLE 11

DISCLOSURE OF PERSONAL INFORMATION

HALO Legal LLC treats personal information as confidential and discloses it only when reasonably necessary to provide legal services, operate the Firm, comply with legal obligations, or as otherwise authorized by the client.

Depending upon the circumstances, personal information may be disclosed to:

- courts and administrative agencies;
- arbitrators or mediators;
- opposing counsel or parties, where required in the representation;
- expert witnesses and consultants;
- court reporters;
- process servers;
- investigators;
- financial institutions;
- insurance carriers;
- technology vendors providing services to the Firm;
- accountants and auditors;
- legal research providers;
- governmental authorities when required by law;
- successors in the event of a merger, acquisition, or sale of substantially all Firm assets, subject to applicable ethical obligations.

HALO Legal LLC does **not** sell personal information to third parties for monetary consideration.

ARTICLE 12

SERVICE PROVIDERS

To operate efficiently and securely, the Firm may engage trusted third-party service providers that process information on our behalf.

Examples may include providers for:

- website hosting;
- domain registration;
- email services;
- secure cloud storage;
- legal practice management;
- client relationship management;
- payment processing;
- document automation;
- calendaring;
- appointment scheduling;
- electronic signature services;

- cybersecurity monitoring;
- backup and disaster recovery;
- analytics.

Current providers may include:

- **MyCase** (practice management and secure client portal);
- **LawPay** or another approved payment processor (if utilized);
- **Microsoft 365** or **Google Workspace** (as applicable);
- other vendors selected by the Firm to support legal operations.

These providers receive only the information reasonably necessary to perform their contracted services and are expected to maintain appropriate safeguards.

ARTICLE 13

ATTORNEY-CLIENT PRIVILEGE

Nothing in this Privacy Policy limits or waives any protections provided by:

- the attorney-client privilege;
- the attorney work-product doctrine;
- applicable confidentiality obligations;
- the Utah Rules of Professional Conduct; or
- other applicable law.

Communications occurring before an attorney-client relationship has been established may not be protected by the attorney-client privilege.

Prospective clients should avoid transmitting highly confidential or time-sensitive information until requested by the Firm following an appropriate conflict review.

ARTICLE 14

DATA SECURITY

HALO Legal LLC maintains administrative, technical, and physical safeguards designed to protect information against unauthorized access, disclosure, alteration, and destruction.

Security measures may include:

- encrypted communications where appropriate;
- multi-factor authentication;
- password management practices;
- endpoint protection;
- secure cloud storage;
- access controls;
- periodic software updates;
- backup procedures;
- employee training;
- cybersecurity monitoring;
- vendor due diligence.

While the Firm employs commercially reasonable safeguards, no method of electronic transmission or storage is completely secure. Accordingly, HALO Legal LLC cannot guarantee absolute security.

ARTICLE 15

INCIDENT RESPONSE

If the Firm becomes aware of a security incident affecting personal information, HALO Legal LLC will investigate the matter promptly and, where required by applicable law, provide appropriate notice to affected individuals and governmental authorities.

The Firm reserves the right to take reasonable actions necessary to contain, investigate, and remediate any security incident.

ARTICLE 16

DATA RETENTION

HALO Legal LLC retains information only for as long as reasonably necessary to:

- provide legal services;
- satisfy legal and ethical obligations;
- comply with court rules;
- comply with tax and accounting requirements;
- resolve disputes;

- enforce agreements;
- maintain appropriate business records.

Client file retention is governed by the Firm's record retention policies, applicable law, and professional responsibility obligations.

Information submitted by prospective clients who do not become clients may be retained for conflict checking, administrative purposes, or as otherwise permitted by law.

ARTICLE 17

COOKIES AND SIMILAR TECHNOLOGIES

The Website may use cookies and similar technologies to:

- remember user preferences;
- improve Website functionality;
- measure Website performance;
- understand visitor interactions;
- maintain security;
- facilitate navigation.

Cookies may include:

- essential cookies;
- functional cookies;
- analytics cookies;
- security cookies.

Additional information is available in the HALO Legal LLC Cookie Policy.

ARTICLE 18

WEBSITE ANALYTICS

HALO Legal LLC may utilize analytics tools to better understand Website usage and improve visitor experience.

These tools may collect information such as:

- pages viewed;

- session duration;
- referral sources;
- browser information;
- device information;
- general geographic region;
- interaction data.

Analytics information is generally aggregated or de-identified where reasonably practicable.

If Google Analytics, Microsoft Clarity, or similar services are implemented, their collection and processing of information will also be governed by the applicable provider's privacy practices.

ARTICLE 19

YOUR PRIVACY CHOICES

Subject to applicable law, individuals may have the ability to:

- request access to certain personal information;
- request correction of inaccurate information;
- request deletion of information where legally permissible;
- update contact information;
- withdraw consent for certain communications;
- opt out of non-essential cookies;
- unsubscribe from marketing communications.

Certain information may be retained where necessary to comply with legal, ethical, contractual, or professional obligations.

ARTICLE 20

EMAIL COMMUNICATIONS

Individuals may receive emails regarding:

- consultation scheduling;
- legal representation;

- invoices;
- client portal notifications;
- document requests;
- Firm announcements;
- newsletters or legal updates, if subscribed.

Recipients may opt out of marketing emails using the unsubscribe instructions provided. Transactional or legal-service communications may continue where necessary.

ARTICLE 21

SMS COMMUNICATIONS

Where a user has provided appropriate consent, HALO Legal LLC may send text messages relating to appointments, scheduling, document requests, billing reminders, or other administrative matters.

Message frequency may vary.

Message and data rates may apply.

Consent to receive text messages is not a condition of obtaining legal services.

Users may opt out by replying **STOP**. Assistance may be obtained by replying **HELP** or contacting the Firm directly.

Additional terms are contained in the HALO Legal LLC SMS/Text Messaging Terms & Conditions.

ARTICLE 22

CHILDREN'S PRIVACY

HALO Legal LLC's Website is intended for individuals who are at least eighteen (18) years of age.

The Firm does not knowingly collect personal information directly from children under eighteen through the Website.

If the Firm becomes aware that information has been submitted by a minor without appropriate authorization, reasonable efforts will be made to remove such information consistent with applicable law and professional obligations.

ARTICLE 23

INTERNATIONAL USERS

HALO Legal LLC is based in the State of Utah, United States.

The Website is intended primarily for individuals located within the United States.

Individuals accessing the Website from other jurisdictions acknowledge that information may be transferred to and processed in the United States, where privacy laws may differ from those of their home jurisdiction.

ARTICLE 24

CHANGES TO THIS PRIVACY POLICY

HALO Legal LLC may revise this Privacy Policy periodically to reflect changes in legal requirements, technology, business operations, or Firm practices.

The revised Privacy Policy will become effective upon posting unless otherwise indicated.

Users are encouraged to review this Privacy Policy periodically.

ARTICLE 25

CONTACT US

Questions regarding this Privacy Policy or the Firm's privacy practices may be directed to:

HALO Legal LLC

350 E. 400 S., No. 3011

Salt Lake City, Utah 84111

P: 801.880.4244

Email: info@halo.legal

Website: www.halo.legal

HALO LEGAL LLC

COOKIE POLICY

Effective Date: June 25, 2026

ARTICLE 1

PURPOSE

This Cookie Policy explains how HALO Legal LLC (“HALO Legal,” “we,” “our,” or “us”) uses cookies and similar technologies when you visit our Website.

This Cookie Policy should be read together with our:

- Terms of Use
 - Privacy Policy
 - SMS/Text Messaging Terms & Conditions
 - Accessibility Statement
 - Website Disclaimer
 - Client Intake & Electronic Communications Consent
-

ARTICLE 2

WHAT ARE COOKIES?

Cookies are small text files stored on your computer, tablet, or mobile device when you visit a website.

Cookies help websites:

- remember preferences;
- improve security;
- maintain user sessions;
- measure website performance;
- enhance user experience.

Cookies generally do not contain information that directly identifies an individual by themselves but may become associated with other information maintained by the Firm or trusted service providers.

ARTICLE 3

TYPES OF COOKIES WE USE

Essential Cookies

These cookies are necessary for the Website to function properly.

Examples include:

- page navigation;
- session management;
- website security;
- fraud prevention;
- load balancing;
- accessibility preferences.

Without these cookies, portions of the Website may not function correctly.

Functional Cookies

These cookies remember user choices including:

- language preferences;
 - browser settings;
 - accessibility settings;
 - previously entered information where appropriate.
-

Performance Cookies

Performance cookies help us understand:

- how visitors use the Website;
- which pages receive the most traffic;
- how users navigate the Website;
- opportunities to improve Website performance.

Information collected is generally aggregated whenever reasonably practicable.

Security Cookies

Security cookies help protect the Website by:

- detecting suspicious activity;
 - preventing unauthorized access;
 - supporting authentication;
 - protecting Website integrity.
-

ARTICLE 4

THIRD-PARTY TECHNOLOGY PROVIDERS

HALO Legal LLC utilizes reputable third-party technology providers in support of Website operations.

These providers may place cookies or similar technologies as necessary to provide their services.

Current providers may include:

GoDaddy

GoDaddy provides website hosting, domain registration, DNS services, security, and related infrastructure.

GoDaddy may use cookies necessary for:

- Website operation;
- performance monitoring;
- security;
- infrastructure management.

Additional information is available through GoDaddy's Privacy Policy.

Microsoft 365

HALO Legal LLC utilizes Microsoft 365 for business communications and productivity services.

Microsoft technologies may process information associated with:

- email communications;
- authentication;
- document collaboration;
- calendaring;
- secure cloud services.

Use of Microsoft services is governed by Microsoft's applicable privacy documentation.

MyCase

HALO Legal LLC utilizes MyCase as its secure legal practice management system and client portal.

MyCase may utilize cookies or similar technologies necessary to:

- authenticate users;
- maintain secure sessions;
- facilitate secure messaging;
- support document sharing;
- enable electronic signatures;
- process invoices and payments;
- maintain client portal functionality.

Use of the MyCase platform is governed by MyCase's own Terms of Service and Privacy Policy.

ARTICLE 5

ANALYTICS

At the present time, HALO Legal LLC may not utilize third-party behavioral advertising technologies.

Should analytics services such as Google Analytics or Microsoft Clarity be implemented in the future, this Cookie Policy and the Privacy Policy will be updated to reflect those services.

ARTICLE 6

MANAGING COOKIES

Most web browsers permit users to:

- block cookies;
- delete cookies;
- receive notifications before cookies are stored;
- limit certain categories of cookies.

Please note that disabling cookies may affect Website functionality, including secure login features and certain interactive services.

ARTICLE 7

DO NOT TRACK

Some browsers transmit “Do Not Track” signals.

Because there is currently no universally accepted standard governing such signals, HALO Legal LLC does not presently respond differently to Do Not Track requests.

ARTICLE 8

CHANGES TO THIS POLICY

HALO Legal LLC may revise this Cookie Policy periodically to reflect technological, operational, or legal developments.

Updated versions become effective upon posting unless otherwise stated.

ARTICLE 9

CONTACT

Questions regarding this Cookie Policy may be directed to:

HALO Legal LLC

350 E. 400 S., No. 3011

Salt Lake City, Utah 84111

P: 801.880.4244

Email: info@halo.legal

Website: www.halo.legal

HALO LEGAL LLC

SMS / TEXT MESSAGING TERMS & CONDITIONS

Effective Date: June 25, 2026

ARTICLE 1

PURPOSE

These SMS/Text Messaging Terms & Conditions ("SMS Terms") govern text message communications between HALO Legal LLC ("HALO Legal," "the Firm," "we," "our," or "us") and individuals who choose to receive text messages from the Firm.

These SMS Terms supplement and should be read together with the Firm's:

- Website Terms of Use;
 - Privacy Policy;
 - Cookie Policy;
 - Accessibility Statement;
 - Website Disclaimer; and
 - Client Intake & Electronic Communications Consent.
-

ARTICLE 2

TYPES OF TEXT MESSAGES

If you provide your mobile telephone number and consent to receive text messages, HALO Legal LLC may send messages relating to:

- consultation scheduling;
- appointment confirmations;
- appointment reminders;
- client intake;
- requests for documents or information;
- client portal notifications;
- billing reminders;

- administrative updates;
- case status notifications, where appropriate;
- secure communication reminders.

The Firm does **not** use text messaging as a substitute for formal legal advice or confidential legal communications except where appropriate and expressly agreed.

ARTICLE 3

CONSENT TO RECEIVE TEXT MESSAGES

By voluntarily providing your mobile telephone number and affirmatively opting in, you expressly authorize HALO Legal LLC to send text messages using automated or non-automated technologies as permitted by applicable law.

Your consent:

- is voluntary;
- may be withdrawn at any time;
- is not required to obtain legal representation;
- does not create an attorney-client relationship.

The Firm maintains records of consent where reasonably practicable.

ARTICLE 4

MESSAGE FREQUENCY

Message frequency varies depending upon:

- appointment activity;
- legal representation;
- client requests;
- administrative communications;
- document exchanges;
- scheduling needs.

HALO Legal LLC does not guarantee any minimum or maximum number of text messages.

ARTICLE 5

MESSAGE AND DATA RATES

Message and data rates may apply according to your wireless carrier's plan.

You are solely responsible for any charges imposed by your mobile service provider.

ARTICLE 6

OPTING OUT

You may withdraw your consent to receive text messages at any time.

To stop receiving SMS messages:

Reply:

STOP

Upon receipt of a valid STOP request, HALO Legal LLC will make commercially reasonable efforts to discontinue non-essential text communications.

Certain transactional communications required to complete an ongoing legal representation may continue where permitted by applicable law or with your consent.

ARTICLE 7

HELP

For assistance regarding the Firm's messaging program:

Reply:

HELP

or contact:

HALO Legal LLC

Phone: 801.880.4244

Email: info@halo.legal

ARTICLE 8

CARRIER DISCLAIMER

Wireless carriers are not liable for delayed or undelivered messages.

Delivery depends upon numerous factors outside the Firm's control, including:

- carrier availability;
- network conditions;
- device settings;
- roaming status;
- internet connectivity.

HALO Legal LLC does not guarantee successful delivery of every text message.

ARTICLE 9

PRIVACY

Information collected through the Firm's text messaging program is governed by the HALO Legal LLC Privacy Policy.

The Firm does not sell mobile numbers collected through its messaging program.

Mobile information will not be shared with third parties for their own marketing purposes.

Information may be disclosed only:

- to trusted service providers supporting Firm operations;
 - to MyCase as part of secure client communications;
 - as required by law;
 - with client authorization;
 - as otherwise described in the Privacy Policy.
-

ARTICLE 10

MYCASE COMMUNICATIONS

HALO Legal LLC utilizes **MyCase** as its secure practice management platform and client portal.

Clients may elect to receive notifications generated through MyCase concerning:

- secure messages;
- document uploads;
- document requests;
- invoices;
- appointments;
- tasks;
- case activity.

These notifications may include email and text message reminders depending upon client preferences and available MyCase functionality.

Use of the MyCase platform remains subject to MyCase's own Terms of Service and Privacy Policy.

ARTICLE 11

A2P (APPLICATION-TO-PERSON) MESSAGING STANDARDS

HALO Legal LLC is committed to responsible business messaging practices. The Firm designs its SMS program to align, where applicable, with:

- the Telephone Consumer Protection Act (TCPA);
- Federal Communications Commission (FCC) regulations;
- CTIA Messaging Principles and Best Practices;
- wireless carrier requirements;
- Application-to-Person (A2P) messaging standards;
- 10DLC campaign registration requirements applicable to business messaging.

Accordingly, the Firm endeavors to:

- obtain appropriate consent before sending text messages;
- identify itself in initial communications where appropriate;
- honor opt-out requests promptly;

- provide HELP instructions upon request;
- limit messaging to legitimate business purposes;
- avoid prohibited content;
- maintain reasonable records of consent;
- protect personal information;
- comply with applicable legal and ethical obligations governing attorney communications.

Because carrier requirements and industry standards evolve, HALO Legal LLC reserves the right to modify its messaging practices to remain aligned with applicable requirements.

ARTICLE 12

SECURITY OF TEXT MESSAGES

Text messaging is generally **not** considered a secure method for transmitting confidential legal information.

Although reasonable precautions are employed, SMS messages may be:

- intercepted;
- delayed;
- delivered to unintended recipients;
- stored on mobile devices;
- accessed by individuals with access to the recipient's phone.

Clients should avoid transmitting privileged or highly sensitive legal information through ordinary SMS unless specifically instructed by the Firm.

Whenever appropriate, HALO Legal LLC may direct clients to communicate through the secure **MyCase Client Portal** instead.

ARTICLE 13

CHANGES TO THESE TERMS

HALO Legal LLC may revise these SMS Terms periodically to reflect changes in law, technology, carrier requirements, or Firm practices.

Updated versions become effective upon posting unless otherwise stated.

ARTICLE 14

CONTACT INFORMATION

Questions concerning these SMS Terms may be directed to:

HALO Legal LLC

350 E. 400 S., No. 3011

Salt Lake City, Utah 84111

P: 801.880.4244

Email: info@halo.legal

Website: www.halo.legal

HALO LEGAL LLC

ACCESSIBILITY STATEMENT

Effective Date: June 25, 2026

OUR COMMITMENT TO ACCESSIBILITY

HALO Legal LLC (“HALO Legal,” “the Firm,” “we,” “our,” or “us”) is committed to providing a website that is accessible and usable for all individuals, including people with disabilities.

We believe that access to legal information and legal services should be available to everyone. We continually strive to improve the accessibility and usability of our website and online services.

ACCESSIBILITY STANDARDS

HALO Legal LLC endeavors to design, develop, and maintain its website in substantial alignment with the **Web Content Accessibility Guidelines (WCAG) 2.2, Level AA**, as published by the World Wide Web Consortium (W3C).

These guidelines are widely recognized as an industry benchmark for digital accessibility.

Because websites, browsers, assistive technologies, and accessibility standards continue to evolve, accessibility is an ongoing process rather than a one-time achievement.

ACCESSIBILITY FEATURES

Where reasonably practicable, the Firm seeks to incorporate features that support accessible use of the website, including:

- Logical page structure and headings
- Keyboard-accessible navigation
- Descriptive alternative text for meaningful images
- Sufficient color contrast for text

- Resizable text through browser settings
- Clearly labeled forms and interactive elements
- Consistent navigation throughout the site
- Compatibility with common screen readers and assistive technologies
- Accessible hyperlinks and buttons
- Readable typography and spacing

We periodically review the website and make improvements as resources, technology, and content evolve.

THIRD-PARTY CONTENT

Our website may include links to or integrations with third-party services, including, but not limited to:

- MyCase
- Microsoft 365 services
- GoDaddy-hosted infrastructure
- Video conferencing platforms
- Mapping services
- Payment processors
- Social media platforms

HALO Legal LLC does not control the accessibility of third-party websites or applications. Users should review the accessibility information published by those providers.

CLIENT PORTAL ACCESSIBILITY

HALO Legal LLC uses **MyCase** as its secure client portal.

While we endeavor to select reputable service providers that prioritize accessibility, the accessibility of the MyCase platform is governed by MyCase's own development practices and accessibility resources.

If you experience difficulty accessing information through the client portal, please contact the Firm. We will make reasonable efforts to provide information through an alternative accessible method where appropriate.

REQUESTING ASSISTANCE

If you encounter an accessibility barrier while using our website or online services, we encourage you to contact us.

Please include, if possible:

- the webpage or feature involved;
- the nature of the accessibility issue;
- the assistive technology or browser being used (if known);
- your preferred method of communication.

This information helps us investigate and address accessibility concerns more effectively.

REASONABLE ACCOMMODATIONS

HALO Legal LLC will make reasonable efforts to provide auxiliary aids or alternative methods of communication when appropriate and consistent with applicable law and professional obligations.

Examples may include:

- providing documents in an alternative electronic format when reasonably available;
- communicating by telephone instead of through a web form;
- scheduling a virtual or in-person meeting when appropriate;
- assisting with document completion upon request.

Requests will be evaluated on a case-by-case basis.

ONGOING IMPROVEMENT

Accessibility is an ongoing commitment.

HALO Legal LLC periodically reviews website content, functionality, and technology to identify opportunities for improvement.

As our website evolves, accessibility considerations will be incorporated into the development and maintenance process to the extent reasonably practicable.

LIMITATIONS

Despite our efforts, some content or third-party functionality may not yet achieve full accessibility.

We welcome feedback from users so that we can continue improving the accessibility of our website and services.

Nothing in this Accessibility Statement creates a contractual obligation or guarantees that every aspect of the website will conform to any particular accessibility standard at all times.

RELATED POLICIES

This Accessibility Statement should be read together with the Firm's:

- Website Terms of Use
 - Privacy Policy
 - Cookie Policy
 - SMS/Text Messaging Terms & Conditions
 - Website Disclaimer
 - Client Intake & Electronic Communications Consent
-

CONTACT US

If you have questions about this Accessibility Statement or wish to request an accommodation, please contact:

HALO Legal LLC

350 E. 400 S., No. 3011

Salt Lake City, Utah 84111

P: 801.880.4244

Email: info@halo.legal

Website: www.halo.legal

We value your feedback and appreciate the opportunity to improve accessibility for all visitors.

HALO LEGAL LLC

WEBSITE DISCLAIMER

Effective Date: June 25, 2026

PURPOSE

This Website Disclaimer (“Disclaimer”) applies to the website and all related online services operated by **HALO Legal LLC** (“HALO Legal,” “the Firm,” “we,” “our,” or “us”).

This Disclaimer should be read together with the Firm’s:

- Website Terms of Use
- Privacy Policy
- Cookie Policy
- SMS/Text Messaging Terms & Conditions
- Accessibility Statement
- Client Intake & Electronic Communications Consent

Collectively, these documents govern your use of the Firm’s website and online services.

INFORMATIONAL PURPOSES ONLY

The information contained on this Website is provided solely for general educational and informational purposes.

Nothing contained on this Website constitutes:

- legal advice;
- tax advice;
- accounting advice;
- financial advice;
- business advice; or
- any other professional advice.

Website content should not be relied upon as a substitute for obtaining legal advice from a qualified attorney regarding your particular circumstances.

NO ATTORNEY-CLIENT RELATIONSHIP

Viewing this Website, downloading materials, submitting a contact form, sending an email or text message, scheduling a consultation, communicating through the MyCase client portal, or otherwise interacting with HALO Legal LLC through the Website does **not** create an attorney-client relationship.

An attorney-client relationship is established only when:

1. the Firm has completed an appropriate conflict-of-interest review;
2. the Firm agrees to provide legal representation; and
3. both the client and the Firm execute a written engagement agreement.

Until that time, no duty of representation is assumed.

NO GUARANTEE OF OUTCOMES

Every legal matter is unique.

Past case results, settlements, verdicts, transactions, testimonials, or representative matters described on this Website are provided solely for illustrative purposes.

Nothing on this Website should be interpreted as a guarantee, prediction, or promise of any particular legal outcome.

ATTORNEY ADVERTISING

Portions of this Website may constitute attorney advertising under the laws or professional conduct rules of one or more jurisdictions.

The hiring of an attorney is an important decision and should not be based solely upon advertisements, testimonials, or website content.

Unless expressly stated otherwise, attorneys associated with HALO Legal LLC are licensed only in the jurisdictions in which they are admitted to practice.

The Firm does not seek to represent any person where doing so would violate applicable law or professional conduct rules.

JURISDICTIONAL LIMITATIONS

The Website is intended primarily for individuals and businesses seeking legal services that HALO Legal LLC is authorized to provide.

Nothing contained on this Website is intended to solicit clients in jurisdictions where the Firm or its attorneys are not authorized to practice law.

THIRD-PARTY LINKS

This Website may contain links to third-party websites, including providers such as:

- MyCase
- Microsoft
- GoDaddy
- government agencies
- courts
- legal resources
- payment processors
- mapping services

These links are provided solely as a convenience.

HALO Legal LLC does not control, endorse, or guarantee the accuracy, availability, security, or privacy practices of third-party websites.

Users access third-party websites at their own risk.

ARTIFICIAL INTELLIGENCE AND AUTOMATED TOOLS

The Website may include automated features, including artificial intelligence (“AI”), chatbots, automated intake tools, or document-generation technologies.

Information generated through these tools:

- is for informational purposes only;
- is not legal advice;
- may contain errors or omissions;
- should not be relied upon as a substitute for legal counsel.

Only advice provided directly by a licensed attorney of HALO Legal LLC pursuant to an established attorney-client relationship constitutes legal advice.

MYCASE CLIENT PORTAL

HALO Legal LLC utilizes **MyCase** as its secure client portal for communications, document sharing, billing, and case management.

While the Firm uses commercially reasonable efforts to select secure technology providers, no electronic platform can guarantee absolute security or uninterrupted availability.

Use of the MyCase platform is also governed by MyCase's own terms and privacy practices.

CONFIDENTIAL INFORMATION

Visitors should not submit confidential, privileged, proprietary, or time-sensitive information through general website forms, email, or text message unless specifically requested by the Firm.

Secure communications may be provided through the MyCase client portal or other secure methods designated by the Firm after an attorney-client relationship has been established or as otherwise directed.

RELIANCE ON WEBSITE CONTENT

Although HALO Legal LLC strives to maintain accurate and current information, laws, regulations, court decisions, and administrative guidance change frequently.

The Firm makes no representation or warranty that Website content is complete, current, or applicable to any particular factual situation.

Users are responsible for obtaining legal advice regarding their specific circumstances.

NO WARRANTIES

To the fullest extent permitted by applicable law, the Website and its content are provided “AS IS” and “AS AVAILABLE.”

HALO Legal LLC disclaims all express, implied, and statutory warranties, including warranties of:

- merchantability;
 - fitness for a particular purpose;
 - non-infringement;
 - uninterrupted availability;
 - accuracy;
 - completeness; and
 - reliability.
-

LIMITATION OF LIABILITY

To the fullest extent permitted by law, HALO Legal LLC and its attorneys, members, managers, employees, and agents shall not be liable for any direct, indirect, incidental, consequential, special, exemplary, or punitive damages arising out of or relating to the use of this Website or reliance upon its contents.

Nothing in this Disclaimer limits liability that cannot be limited under applicable law.

CHANGES TO THIS DISCLAIMER

HALO Legal LLC reserves the right to modify this Disclaimer at any time.

Revisions become effective upon posting unless otherwise indicated.

Continued use of the Website constitutes acceptance of the revised Disclaimer.

CONTACT INFORMATION

Questions regarding this Disclaimer may be directed to:

HALO Legal LLC

350 E. 400 S., No. 3011

Salt Lake City, Utah 84111

P: 801.880.4244

Email: info@halo.legal

Website: www.halo.legal

HALO LEGAL LLC

CLIENT INTAKE & ELECTRONIC COMMUNICATIONS CONSENT

Effective Date: June 25, 2026

ARTICLE 1

PURPOSE

This Client Intake & Electronic Communications Consent (“Consent”) governs the use of electronic communications and technology in connection with prospective client inquiries, client intake, legal representation, and related services provided by **HALO Legal LLC** (“HALO Legal,” “the Firm,” “we,” “our,” or “us”).

This Consent supplements and should be read together with the Firm’s:

- Website Terms of Use;
 - Privacy Policy;
 - Cookie Policy;
 - SMS/Text Messaging Terms & Conditions;
 - Accessibility Statement; and
 - Website Disclaimer.
-

ARTICLE 2

ELECTRONIC COMMUNICATIONS

To improve efficiency and client service, HALO Legal LLC may communicate electronically using one or more of the following:

- Email (Microsoft 365)
- Telephone
- SMS/Text Messaging
- Secure MyCase Client Portal
- Electronic document sharing

- Electronic invoicing
- Electronic payment notifications
- Secure file transfer
- Video conferencing
- Electronic signatures

You acknowledge that electronic communications are a customary method of communication for legal services and consent to their use as described in this Consent.

ARTICLE 3

PROSPECTIVE CLIENT INTAKE

Individuals requesting consultations or submitting information through the Firm's website acknowledge that:

- submitting an inquiry does not create an attorney-client relationship;
- the Firm must complete an appropriate conflict-of-interest review before accepting representation;
- representation begins only after execution of a written engagement agreement;
- information submitted before engagement may not be protected by the attorney-client privilege.

Prospective clients should provide only information reasonably necessary for the Firm to evaluate the request for representation unless otherwise instructed.

ARTICLE 4

MYCASE CLIENT PORTAL

HALO Legal LLC utilizes **MyCase** as its primary secure client portal.

Depending upon the nature of the representation, clients may use MyCase to:

- exchange secure messages;
- upload and download documents;
- review case materials;
- sign documents electronically;
- receive invoices;

- submit payments;
- review appointments;
- receive task notifications.

Clients are responsible for maintaining the confidentiality of their MyCase credentials and for notifying the Firm promptly if unauthorized access is suspected.

Use of the MyCase platform is also subject to MyCase's own Terms of Service and Privacy Policy.

ARTICLE 5

EMAIL COMMUNICATIONS (MICROSOFT 365)

HALO Legal LLC uses **Microsoft 365** for business email and related productivity services.

Email communications may include:

- consultation scheduling;
- legal correspondence;
- document exchange;
- invoices;
- administrative notices;
- engagement documents.

Although commercially reasonable safeguards are employed, email is not immune from unauthorized access, delay, interception, or delivery errors.

Clients should promptly notify the Firm if their email address changes or if they believe their email account has been compromised.

ARTICLE 6

TEXT MESSAGE COMMUNICATIONS

If a client or prospective client has provided appropriate consent, HALO Legal LLC may send text messages relating to:

- appointment reminders;
- scheduling updates;
- document requests;

- administrative matters;
- client portal notifications.

Text messaging is not intended to replace secure communications regarding confidential legal matters.

Clients are encouraged to use the MyCase client portal for sensitive or privileged communications whenever practical.

Message frequency varies. Message and data rates may apply. Consent may be withdrawn at any time by following the opt-out instructions in the Firm's SMS/Text Messaging Terms & Conditions.

ARTICLE 7

ELECTRONIC SIGNATURES

Where permitted by applicable law, HALO Legal LLC may use electronic signatures for engagement agreements, authorizations, acknowledgments, and other documents.

By consenting to electronic communications, you agree that electronic signatures and electronically executed documents may have the same legal effect as handwritten signatures, consistent with the federal Electronic Signatures in Global and National Commerce Act (E-SIGN Act), the Utah Uniform Electronic Transactions Act (UETA), and other applicable law.

You may request paper copies of documents where appropriate by contacting the Firm.

ARTICLE 8

VIDEO CONFERENCING

The Firm may conduct consultations, meetings, mediations, or other communications through secure video conferencing platforms.

You acknowledge that:

- internet disruptions may occur;
- technical issues may affect meetings;
- confidentiality may depend in part on your environment and devices.

You agree to participate from a private location whenever reasonably possible and to take reasonable precautions to protect confidential information.

ARTICLE 9

DOCUMENT EXCHANGE

Documents may be exchanged through:

- the MyCase client portal;
- encrypted email;
- secure file transfer services;
- other secure technologies selected by the Firm.

You agree to review documents promptly and to notify the Firm if you are unable to access electronically delivered materials.

ARTICLE 10

CYBERSECURITY AWARENESS

While HALO Legal LLC employs commercially reasonable administrative, technical, and physical safeguards to protect information, no electronic communication system can guarantee absolute security.

You acknowledge the risks associated with electronic communications, including:

- phishing attacks;
- malware;
- ransomware;
- unauthorized account access;
- internet outages;
- device theft or loss.

The Firm recommends that clients:

- use strong, unique passwords;
- enable multi-factor authentication when available;
- keep devices updated;
- promptly report suspected unauthorized access;

- avoid using public Wi-Fi for confidential communications unless protected by a secure VPN.
-

ARTICLE 11

COMMUNICATION PREFERENCES

You may inform the Firm of your preferred methods of communication.

The Firm will make reasonable efforts to honor those preferences, subject to legal, ethical, and practical considerations.

Certain communications, such as court deadlines or urgent case developments, may be provided through the most reliable method available under the circumstances.

ARTICLE 12

WITHDRAWAL OF CONSENT

You may withdraw your consent to receive non-essential electronic communications by notifying the Firm in writing.

Withdrawal of consent may affect the Firm's ability to provide efficient legal services and, in some cases, may require communications to occur by alternative means.

The Firm will discuss any operational impacts before implementing requested changes.

ARTICLE 13

RECORD RETENTION

Electronic communications and electronically signed documents may become part of the Firm's client file.

Records are retained in accordance with the Firm's record retention policies, applicable law, and professional responsibility obligations.

Clients are encouraged to maintain copies of significant documents for their own records.

ARTICLE 14

ACKNOWLEDGMENT

By submitting an online inquiry, creating a client portal account, signing documents electronically, or otherwise using the Firm's electronic communication systems, you acknowledge that you have:

- read this Client Intake & Electronic Communications Consent;
 - had an opportunity to ask questions regarding electronic communications;
 - understand the risks and benefits of electronic communications;
 - consent to the Firm's use of electronic communications and technologies as described herein; and
 - agree to the Firm's related policies governing the use of its website and online services.
-

ARTICLE 15

CONTACT INFORMATION

Questions regarding this Consent or the Firm's electronic communication practices may be directed to:

HALO Legal LLC

350 E. 400 S., No. 3011

Salt Lake City, Utah 84111

P: 801.880.4244

Email: info@halo.legal

Website: www.halo.legal