

TRAGJ LPR

(Liability – Policies – Rules)

2026

Signature Packet

Return this portion of the packet to

Fox Lane Farm/The Riding Academy of GJ

Coach - Sheila Johnson

RELEASE OF LIABILITY

WITNESS THIS AGREEMENT this _____ day of _____, 2026, by and between SHEILA JOHNSON, hereinafter referred to as MANAGER & TRAINER at & for The Riding Academy of GJ & Fox Lane Farm.

& _____, hereinafter referred to as GUEST/RIDER as the legal guardian if under age 18.

For consideration received, and in return for the use, today and on all future dates, up to one (1) year, of the property, facilities, and services of Manager, Rider, Rider's heirs, assigns, and representatives, hereby agree as follows:

1. **Inherent Risks and Assumption of Risk.**

The undersigned acknowledges there are inherent risks associated with equine activities such as described below, and hereby expressly assumes all risks associated with participating in such activities. The inherent risks include, but are not limited to the propensity of equines to behave in ways such as, running, bucking, biting, kicking, shying, stumbling, rearing, falling, or stepping on, that may result in an injury, harm or death to persons on or around them; the unpredictability of equines' reaction to such things as sounds, sudden movement, and unfamiliar objects, persons or other animals; certain hazards such as surface and subsurface conditions, collisions with other animals; the limited availability of emergency medical care; and the potential of a participant to act in a negligent manner that may contribute to injury to the participant or others, such as failing to maintain control over the animal or not acting within such participant's ability.

The rider and/or their guardian acknowledges that horses, by their very nature, are unpredictable and subject to animal whim. Rider assumes all risks in connection therewith, and expressly waives any claims for any injury or loss arising therefrom to FOX LANE FARM/The Riding Academy and its manager, owner, or agents as well as the owners of the real property where FOX LANE FARM/The Riding Academy resides and/or teaches. Rider agrees to abide by and follow all rules and regulations which shall be posted with this liability waiver and available at any time upon request or changes. Rider further acknowledges that the behavior of any animal is contingent to some extent upon the ability of Rider. Rider assumes all risks therefore and warrants a full and fair disclosure of Rider's abilities has been made to Manager.

Rider expressly releases FOX LANE FARM and The Riding Academy and its manager, owner or agents and the real property owners and their guests, family, or agents from any and all claims for personal injury or property damage, even if caused by negligence (if allowed by the laws of the State of Colorado) by the Manager or its representatives, agents or employees according to **COLORADO STATE LAW C.R.S. 13-21-119, signage for this law is posted in highly trafficked areas.**

2. Rider agrees to hold harmless, indemnify and defend Manager against, and hold harmless from, all claims, demands, causes of action, damages, judgments, orders, costs, or expenses, including attorney's fees, whether actually incurred or not, which may in any way arise from or be in any way connected with Rider's use of or presence upon the property of Manager and the facilities located thereon.

3. In the event Rider is using Rider's own horse, or a horse(s) not owned by Manager, Rider warrants said horse(s) shall be free from infection, contagious or transmittable diseases. Manager reserves the right to refuse access or use of any horse upon the premises that does not appear to Manager to be in good health, or is deemed dangerous or undesirable.
4. Any accident must be reported directly to Sheila Johnson, the manager/owner of FOX LANE FARM & The Riding Academy within 48 hours of the incident. Any action brought under this agreement shall be brought within three (3) months of the incident or accident giving rise to said claim.
5. Rider agrees to waive the protection of any applicable statutes in this jurisdiction whose purpose, substance and/or effect is to provide that a general release shall not extend to claims, material or otherwise, which the person giving the release does not know or suspect to exist at the time of executing said release.
6. I further voluntarily agree and warrant to Release and Hold Harmless this (these) equine professional(s) & the property owner from any liability whatsoever, including, but not limited to, any incident caused by or related to said equine professional's (s') negligence, relating to injuries known, unknown, or otherwise not herein disclosed; including, but not limited to, injuries, death, or property damage from: mounting; riding; dismounting; walking; grooming; feeding; use of horse barn, paddock, trails, or horse ring, in any capacity; falling off horse whether horse is bucking, flipping, spooked; or my failure to understand any equine professional's directions relating to my riding or otherwise use and control, or lack thereof, of my horse or the horse I have been assigned to or any horse owned by The Riding Academy, its owners, agents, or other clients.
7. Rider and/or their guardian understands that a helmet must be in place without choice for any rider under the age of 18 while mounted on a horse or pony, and always for any child 5 and under, when working with a horse or pony while mounted or on the ground.
8. The undersigned also agrees they have read and understood the rules, located at the bottom of the release, as laid down by SHEILA JOHNSON & FOX LANE FARM & THE RIDING ACADEMY, traveling & physically located at 364 29 Rd Grand Junction, Colorado 81504 385-204-6050 & the property owners, and agrees to abide by them.

Student/Parent or person representing student as the lawful Guardian under this Release and Hold Harmless Agreement:

Signature

Printed Name

Date: _____

HELMET LIABILITY RELEASE – *For ages 19yo and up ONLY*

I, _____, waive all responsibility to The Riding Academy of GJ choice as a consenting adult over 18 years old to not wear a helmet while riding. I fully understand the

consequences this may bring and will not hold Sheila Johnson, TRAGJ or its staff or heirs responsible for any injury, or detriment to myself or my family for my personal choice to not wear a protective helmet.

Riders signature & _____ TRAGJ Owner signature

CONSENT FOR URGENT MEDICAL TREATMENT OF MINOR STUDENT

THE UNDERSIGNED BEING THE PARENT(S) OF

DO HEREBY EXPRESSLY AUTHORIZE **Sheila Johnson AND/OR THE RIDING ACADEMY** & STAFF WHO ARE RESPONSIBLE FOR THE CARE AND CUSTODY OF OUR CHILD DURING OUR ABSENCE, TO CONSENT TO ANY URGENT MEDICAL CARE AND TREATMENT FOR SAID CHILD AS DEEMED APPROPRIATE BY ATTENDING PHYSICIAN.

THE UNDERSIGNED PARENT OR LEGAL GUARDIAN OF SAID STUDENT, A MINOR, HEREBY CONSENTS TO ANY X-RAY, EXAMINATION, ANESTHETIC, MEDICAL OR SURGICAL TREATMENT OR HOSPITAL SERVICE THAT MAY NEED TO BE RENDERED TO SAID MINOR ONLY UNDER THE SPECIFIC INSTRUCTION OF THE ATTENDING PHYSICIAN OR HOSPITAL. IT IS UNDERSTOOD THAT THIS CONSENT IS GIVEN IN ADVANCE OF ANY SPECIFIC DIAGNOSIS OR TREATMENT WHICH MAY BE REQUIRED BUT IS GIVEN TO ENCOURAGE THE RIDING ACADEMY of GJ LLC STAFF, HOSPITAL STAFF AND SUCH PHYSICIAN TO EXERCISE THEIR BEST JUDGMENT AS TO THE REQUIREMENTS OF SUCH DIAGNOSIS OR TREATMENT.

THE UNDERSIGNED PARENTS OR LEGAL GUARDIAN HEREBY EXPRESSLY AGREES TO TAKE FULL RESPONSIBILITY FOR ALL FEES FOR DOCTORS, HOSPITALS, AMBULANCES AND OTHER MEDICAL CHARGES NECESSARILY INCURRED FOR THE CARE OF SAID MINOR.

The Riding Academy, its owner, and all affiliates agree to all federal HIPPA rules and regulations for each and every student and client.

Father's/Guardian Signature

Date

Mother's/Guardian Signature

Date

The following information is to facilitate medical records & initiate any emergency medical care: Name _____ Date of Birth: _____

Address: _____

City, State, Zip _____

List ALL Medical, Mental, Physical, & Allergy Concerns: _

INSURANCE NAME & NUMBER

Physician Name: _____

Phone (_____) _____

Common Illness Requirements:

With so many new strains of viruses, colds, flu, and other illnesses we kindly ask that everyone remain home if the student has any flu or cold symptoms such as but not limited to; fever, vomiting, diarrhea, cough, extremely runny nose with congestion, conjunctivitis, and/or sore throat.

TRAGJ strictly adheres to HIPPA guidelines, ensuring that all student records and personal information remain confidential and are shared only with HIPPA authorized individuals in the case of an emergency only.

PHOTOGRAPHY AND VIDEOGRAPHY:

We ask that ALL parents & guests refrain from all photography and videography on the property of The Riding Academy/Fox Lane Farm, especially that which could contain minors you are NOT a guardian of.

Photography and videography are being conducted all the time for various reasons, The Riding Academy retain the right to use any film that may or may not include you, your child, guests, or family for business promotion, advertising, or socialmedia purposes.

If you, your family, or guests have any concerns with photography or videos being taken of you or your minor please inform us first so we can kindly refrain from any posting of images.

Please sign below to **ACCEPT** the use of any images for promotional advertising or any social media posts for The Riding Academy of GJ

All photos and videos will be marked and copy-written by SJ PhotographX, photographer & owner of The Riding Academy, Sheila Johnson.

Signature to **ACCEPT** the use of photo/videos

Date

For questions regarding these policies or any other topics please contact barn manager
Sheila Johnson at 385-204-6050

Notice of Agreement

I, _____, the undersigned, hereby acknowledge that I have read, fully understood, and agree to comply with all the terms and conditions set forth in the LIABILITY, POLICY, & RULES document, hereinafter referred to as "THE LPR," as established by THE RIDING ACADEMY OF GRAND JUNCTION and its successor company, FOX LANE FARM, including their owner and manager, SHEILA S. JOHNSON, located at 364 29 Road, Grand Junction, Colorado 81504.

I further acknowledge that I have been given prior knowledge of, and have consulted on, the business and service methods and practices of Fox Lane Farm/The Riding Academy of Grand Junction, and that I was made aware of and have reviewed the contents of THE LPR thoroughly prior to the commencement of any services rendered. By signing this Notice of Agreement, I expressly agree to adhere to all policies, rules, and regulations set forth in THE LPR.

I also expressly agree that, having this prior knowledge and understanding, I hereby waive any and all rights to pursue legal action, mediation, financial claims, or any other form of recourse against Fox Lane Farm, The Riding Academy of Grand Junction, or Sheila S. Johnson, in the event of any dissatisfaction with their services, rules, or policies that they run their business from.

Agreed and signed on this _____ day of _____, 2026

Signature of above student, or parent/guardian in student is a minor.

Printed name of signor

******LIST ALL CONTACT INFORMATION BELOW******

Mailing address: _____

Phone number: _____

Email: _____

Other: _____

TRAGJ LPR

Keep this packet to reference throughout the year!!

WELCOME!!

Dear Student, Parent, or Guardian,

We are thrilled to welcome you to The Riding Academy of GJ barn community at Fox Lane Farm ES. We deeply appreciate the passion and dedication you bring to your riding journey. While horseback riding is a beloved activity for many, we wish to remind you that our lesson program is run as a professional business, operated with the same level of care, responsibility, and attention to detail as any other service-based enterprise.

Our primary commitment is to provide high-quality instruction and a safe, enjoyable experience for all our students, clients, and guests. To achieve this, we have carefully developed a set of policies and procedures designed to manage our time, resources, and horses efficiently. While these rules stem from previous incidents, we do not impose them to accuse, but rather to inform and teach basic barn etiquette and procedures that ensure the safety and happiness of everyone—including our horses. The behaviors of past individuals have shaped these policies, helping to cultivate respect and responsibility in our community.

Thank you for your understanding and cooperation in adhering to these guidelines. Your commitment allows us to maintain the level of service you expect and deserve. We look forward to supporting your growth and success in the saddle!

Best regards,
Sheila S. Johnson
Fox Lane Farm & The Riding Academy of GJ

What to Expect from Your Classes and Instructors

The Riding Academy of GJ LLC accepts students aged 5 and older, depending on instructor availability and class openings. We follow the Montessori Horsemanship & Infinite Core program, which encourages students to progress at their own pace. This approach allows them to build confidence and control while learning essential skills to carry with them throughout their equestrian journey.

Students are expected to care for their assigned horse before and after each class, unless they have purchased the Concierge Lesson Package. This includes tasks such as catching, grooming, tacking up, booting, warming up and cooling down the horse, un-tacking, grooming again, blanketing if needed, and putting away equipment. Depending on the lesson, this can take 45-60 minutes of time outside of the class.

If a student is unfamiliar with any of these tasks, they will be taught these essential horsemanship skills as part of their lessons. Our goal is to foster responsibility and self-reliance in our students, while ensuring that all safety and care protocols are followed.

Please note that while we do not have a specific height or weight limit, we reserve the right to refuse service if a situation presents a risk to the safety or health of our horses. Additionally, we are not currently equipped to accommodate students with special physical or mental needs that require additional resources or equipment. We can provide recommendations for other facilities that cater to these needs.

About the Curriculum & Class Levels

We welcome riders of all ages and experience levels. Our riding programs are based on generations of family tradition in training and horsemanship. Each class is tailored to meet the unique goals of the student, and we incorporate cross-training techniques to help students gain a well-rounded riding experience. For example, English riders will ride Western, and Western riders will ride English to foster versatile horsemanship.

We prioritize teaching our students how to think, problem-solve, and feel the movements of the horse, emphasizing that horsemanship is a skill to be developed, not just a passive experience. We believe that "If you are not training your horse, you are un-training him!" Our lessons begin with English saddles to help students develop an understanding of biomechanics, control, and confidence. However, we believe that the riding discipline is more about mindset and learning, rather than the type of saddle used.

In addition to riding skills, we emphasize foundational horsemanship at every class level. Students will learn how to properly care for their horse, as riding is not just about sitting on a horse, but also about maintaining the horse's well-being and learning how to train and bond with them.

Below is a sample of the basic curriculum lessons you or your student will be accomplishing. This is by no means a comprehensive list of the classes as we run a Montessori style teaching structure, allowing students to move as fast or slow as they wish.

IMPORTANT INFORMATION AND POLICIES FOR STUDENTS AND PARENTS OR GUARDIANS

GENERAL INFORMATION

1. Weather:

Please dress appropriately for the weather. Our outdoor arena is out in the open & offers no protection from the elements.

- You must purchase the “ALL IN” add-on to get all weather lessons.

Extreme weather conditions, or combinations of, that automatically call for canceling/rescheduling lessons for safety purposes.

WIND: (15*) 20 mph or more

LIGHTNING: Any lighting inside 8 miles from the barn

COLD: ANY combo of Temps >30* + < Wind 10mph + Humidity <50% (includes snow/sleet/rain)

HEAT: Actual temperature combined with relative humidity. (Ex., 90* + 70% humidity = 106*unrideable)

RAIN/MUD: Any standing water may cause slick mud resulting in horse classes to be canceled

ANY: Adverse weather making driving conditions too dangerous for getting to class.

2. DRESS CODE:

Riders should always come dressed appropriately and with a willingness to listen and learn from their coach, those who do not will be dismissed from class.

TRAGJ has a Student Library from which new students may “check out” riding gear; Boots, breeches/jodhpurs, helmets, & coats. Students are required to purchase their own equipment within 3-6 months of starting lessons.

Lessons:

- **Top:** An appropriate tucked in shirt

Be conscious of your climate and choose accordingly:

- o Long/short-sleeved sun shirt
- o Collared polo style shirt
- o Athletic short-sleeved shirt
- o *Technical fabrics will help in warm climates

- **Bottom:** Breeches/Riding pants/Leggings/Jean

- **Accessories:** Belt, gloves, safety vest

- Clothing NOT Allowed:

- Tank tops, sleeveless, crop tops, spaghetti straps, tube tops; **you will be sent home!!**

Additional needed equipment:

We require an eventual purchase within 3 months' time of the equipment listed below:

Helmet: Current (under 5 years old from 1st use) ASTM/SEI helmets are required. Equestrian riding helmets should fit properly and not be too big as to “grow into”, or too small to fit overly snug with no give.

- **NOT ALLOWED:** Bicycle, motorbike, or skateboarding helmets.

Riding boots: Hard soled riding boots, or riding shoes are required for riding and working

around the barn. English riders should have paddock boots only and western riders may wear paddock boots or western style boots.

- **NOT ALLOWED:** Hiking boots, street shoes, rubber, flat, or slick soles.

Optional Equipment: Half chaps/spats/chaps, weather appropriate riding gloves, safety vest, rain slicker/coat, muck boots/galoshes, class journal.

Equipment NOT Allowed:

- NO open-toed shoes or flip flops will be allowed **around the horses**.

WHEN TO ARRIVE & WHAT'S TO BE EXPECTED OF YOU:

Depending on what lesson options you are purchasing the following requirements will be expected.

Please be courteous and be on time; include your pre-work time if applicable, or unfortunately, your riding class will be short or possibly canceled altogether depending on tardiness. If you are 10 past the time your lesson was supposed to start your lesson will be canceled, with no opportunity for rescheduling.

ALL LESSONS:

A. Those capable of readying their own horses shall arrive a *minimum* of 60 minutes prior to the start of their class to ensure they have time to properly *groom, tack, and warm up their horse* before each class starts and not misuse their class time. It is the rider's responsibility to have their assigned horse ready and prepared. Classes start **at** the appointment time.

- **(FOR THOSE WHO CAN COMPLETE GROUNDWORK:** If your lesson time is 100pm then you're expected to show up by 1200 to be on, warmed up, & ready to work by 100pm)

B. Those still learning how to prepare for a lesson should arrive a minimum of 10 minutes prior & will have the guidance of their instructor or class helpers until they are confident/capable enough to be able to get ready by themselves.

- **(FOR THOSE WHO ARE STILL LEARNING GROUND HORSEMANSHIP:** If your lesson time is at 100pm then you are expected to show up by 1250 to be ready to learn at 100pm)

Parental Expectations:

**** PARENTS: If your child is still a MINOR or a level NOVICE 2 or UNDER, DO NOT JUST DROP YOUR CHILD OFF AND LEAVE! An adult HAS to always be with them until they are under the control of their coach. ****

- Supporting your child in their endeavors and the hard work they need to put into their regular lessons, classes, homework, and health.
- At TRAGJ/FLF we are deeply dedicated and passionate about our work, dedicating our time and resources to maintaining a professional and high-quality program. While we understand that for many clients, riding is a recreational hobby, we ask for respect towards the financial, emotional, physical, and spiritual dedication and commitment that goes into running this business. Mutual respect ensures a positive and productive experience for everyone involved.
- We expect all students, parents, and visitors to respect our coaches and their instruction. Our coaches have invested decades in continuing education, hands-on experience, and significant financial resources to develop the expertise they bring to each lesson. Their knowledge and dedication are the foundation of our programs, and we require that they be treated with the respect they deserve for that.
- If you have any questions or need clarification on any matter, please do not hesitate to ask. Clear communication regarding rules, policies, training, and all activities with TRAGJ is essential to maintaining a strong and professional working relationship. Our goal is to ensure that students, parents, and coaches have a positive and fulfilling experience here!
- We do not respond to communications after hours. Please be sure to know what the current business hours are, as they change seasonally. Generally speaking, they are Tuesday-Saturday 9am-5pm. Leave a message so we know how to return it the next business day. We do not return calls with no voicemail/message.
- Rules during emergencies regarding a student owned horse are subject to change
- Your child will be learning all aspects of horsemanship skills as well as riding, this may include unmounted classroom lessons depending on your program. **We do have concierge classes for those who do not want or will not complete horsemanship tasks.** Your child will automatically be moved to these if they consciously will not complete horsemanship tasks as asked.
- We encourage you to stay and watch your child respectfully; we provide observation seating & respectfully ask that you remain seated there or in your vehicle.
- We are always happy when parents would like to help but please ask first!! If the coach or instructor is already helping the student DO NOT jump in to assist! They must learn how to do it on their own! Remember you are paying us to teach them.
- If you would like to learn with your child, we offer parent classes, so you can have a basic knowledge of what your child is learning.
- Sideline coaching or talking to your child will not be tolerated. If there is sideline coaching or talking to a child from a parent or guardian, the student will be dismissed from the class. At the end of the class, an appointment will be made with the trainer to discuss the matter.
- We take safety very seriously!! Absolutely no one under 18 years or a solid Novice 4

is allowed to handle any horse without a coach being on the premises or under control of student and horse, prior permission, or a qualified adult being with the student.

- Parents are ***required*** to join the “**REMIND APP**” immediately for all barn communication. Since I do not receive responding communication on most announcements, I will NOT be responsible for anyone not receiving or knowing what’s happening at the barn if they have joined the app. If you are not receiving REMIND information, please let me know immediately.

Visitors:

- TRAGJ encourages family and friends to come watch classes.
- Anyone visiting must read and obey our barn rules & sign a liability waiver.
- Visitors under the age of 18 years old must always have an adult with them.
- We ask those here to watch a class please be quiet, and courteous and avoid pointless or extreme movement.
- You are welcome to ask the instructor questions ***after*** the class has concluded.
- Those who are unable to be courteous and follow our barn rules will be asked to leave and will not be able to return.

MISCELLANEOUS:

1. Students are required to clean up after themselves & the horse they are working with. This is NOT the responsibility of anyone at TRAGJ. Manure, hair, hoof cleanings, and general refuse in the tack room, tacking area, and property, in general, shall be disposed of in the proper areas; these being a muck bucket/garbage can. All necessary tools are conveniently available for any disposal near the arena, barn, and feed areas. There will be a \$5 *per incident* charge if any items are left for others to clean up for you.

The Nitty Gritty for Students or Parents –

Pricing, rescheduling, payment policies.

PAYMENT POLICIES:

1. Invoices are sent automatically to you 7 days before the regularly scheduled due date, however, payments not made within 3 days of due date will be charged a \$25 fee and removed from the class schedule until payment is made.
 - a. Students will be removed from the schedule if payments have not been made by the 3rd or the 18th of each month.
 - b. **Tuition Payments are due every month by the 1st or the 15th only, not after, or at your first lesson of the month. This is determined by your sign on date.
 - c. Payments that **ARE** accepted:
 - i. CASH – Free
 - ii. Credit/debit cards & Venmo: 3.0% fee (paid through TRAGJ INVOICE ONLY)
 - iii. LOCAL bank checks: \$9-12 depending on bank. (MUST have a local branch to physically cash)
 - d. Payments that are **NOT** accepted:
 - I. ZELLE
 - II. PayPal, Cash App, Google Pay, Facebook Pay, Social Payment apps
 - III. AMEX
 - IV. Out of state checks & certain local banks*
 - V. CURRENT Local bank checks that are **NOT WELCOME** –
 - VI. BANK OF THE WEST, US BANK, & WELLS FARGO
 - e. Anyone late 2 or more payment dates will be required to go on AUTOPAY or be removed from the program, with no exceptions.
 - f. Monthly payment clients who complete 6 consecutive payments on time will receive 1 free class voucher.
 - g. Payments must be made whether you have any classes to reschedule or not.
2. TRAGJ requires a credit card be on file for any tuition payment plans*. Your card will automatically be charged monthly if you are set up for AUTOPAY.
3. Discounts are given for payments made by AUTOPAY*, excluding Tuition Program.
4. 30 days' WRITTEN notice is required to stop AUTOPAY drafts.
5. Returned payments will be charged a minimum \$25 NSF fee. This fee may increase if the bank makes any charges for rerunning payment.

SCHEDULEING

ACCEPTABLE RESCHEDULING POLICY

A make-up class will be rescheduled for classes missed for the following reasons only:

- 1) The class was canceled by the riding instructor. (These are always free & rescheduled at earliest)
- 2) The rider was absent for a health reason, & has an order signed by his/her doctor.
- 3) There was a death in the rider's immediate family.
- 4) Pre-announced School activities
- 5) Extreme weather conditions (These are always rescheduled for free for all)
- 6) We have preset makeup days & times, see above, if these do not work for you, **we will do our best to accommodate but cannot make guarantees**. Please understand it is not our responsibility to make room for your makeup schedule as our openings are typically filled regularly.
- 7) Failure to reschedule your make-up class in a prompt manner with your coach will result in a forfeited class.

2026 BUILT-IN MAKE-UP LESSON DAYS – 4th Saturday afternoon of each month

Package Program students are allowed 1 FREE reschedule per month, to be taken on one of the preset reschedule days only.

We offer this FREE service to schedule make-up lessons without disrupting regular classes, instructors' schedules, or overworking our horses.

Please see your lesson program for reschedule policies for availability. *Should we need to reschedule for any reason only these dates apply for rescheduling. If these dates do not work, please see the head coach and an attempt will be made to help accommodate. We cannot guarantee this will happen.*

Please be sure to ask about times for these dates and schedule your ride.

WINTER QUARTER (Dec-Feb)

SPRING QUARTER (Mar-May)

SUMMER QUARTER (June-Aug)

FALL QUARTER (Sep-Nov)

***WINTER QUARTER (Dec-Feb*)**

HOLIDAY AND VACATION DATE CONFLICTS:

If you need to pause your lessons for 14 or more days for any reason but do not want to lose your spot there will be a \$100 per month "Hold Fee" of which 50% is transferable to your first-month package/subscription fee when you return.

We all need time for holidays & vacations. Typically, we always plan on keeping the regular class schedules except during school vacations, days off, and major holidays, Easter, 4th of July, Thanksgiving, and Christmas/wintertime holidays.

If you cannot attend regular or rescheduled lessons because of a prior commitment for holiday plans or you have planned vacations, please notify your instructor a minimum of 2 weeks prior to your absence to be able to reschedule your classes before leaving.

"Hold fees" Apply for any vacation time of 14 days+.

School Holidays will typically include extra days open for adding lessons, open ride times, or occasionally even makeup lessons, excluding Monday Holidays.

Summer Vacation is always extremely busy for everyone with vacations, summer camps, and horse shows. Please be aware that the schedules are completely different and my move around.

PERMANENT CLOSURE DAYS FOR THE BARN:

Weekly: Sunday & Monday

Holidays: Easter, 4th of July, Thanksgiving, Christmas Eve through New Year's Day (Dec 24th-Jan 1st)

June Summer Camp Days: Monday-Thursday

CANCELLATION & PAUSE POLICY*

Lesson Canceling or Pausing Lessons:

Canceling Lessons:

1. 30 days' notice should be given to avoid penalties
 - a. 30+ days to due date = FREE
 - b. 15-25 days = 50% Off

- c. 1-15 days = Full payment
- d. Failure to pay after 10 days will result in expulsion from the academy permanently.

2. Pausing Lessons

If you need to pause your lessons for 14 or more days for any reason but do not want to lose your spot there will be a \$100 per month “Hold Fee” of which 50% is transferable to your first-month package/subscription fee when you return.

REFUNDS

No refunds will be given if your program is canceled for any reason at anytime. You will be given a gift certificate in the amount of the remaining classes that are useable for up to one year and are fully transferable to anyone for any class program.

STUDENT LIBRARIES

Equipment Rentals:

STUDENT LIBRARY (Helmets, boots, breeches/leggings)

The student libraries are there for parents/students to see if this is what the student really wants to do without spending a fortune right off the bat. They are not there for clients to take advantage of.

Months 1-3 FREE

Months 4-6 \$10/per month

Months 7-12 \$20/per month

Year 1+ \$250 due first of the year.

HORSE TACK “Borrowing” (With written permission* only)

Horse tack “borrowing” is meant for short term, like the Student Library equipment, if need to “borrow” for a longer period than 2 months it must be okayed by SHEILA JOHNSON herself by written permission only with an additional fee monthly.

Months 1-2 FREE

Months 3-4 \$25/per month

Months 5-7 \$50/per month

Year 1+ \$450 due first of the year.

General Barn & Property Rules –

This facility operates under clearly defined rules and policies that have been carefully curated to be as simple and straightforward as possible. While differing opinions may occur regarding these rules and policies, they are not subject to change or be altered based on one's individual preferences or opinions. Compliance with the established policies is mandatory for all parties regardless.

- a) All persons on the TRAGJ/Fox Lane Farm property **MUST** sign a liability waiver from TRAGJ. Anyone not signing a waiver must remain in the vehicle.
- b) Observe TRAGJ hours. Generally, Tuesday-Saturday 9-5, but change seasonally.
- c) All children under 18 years old must have a parent/guardian signature on the waiver.
- d) Everyone 18 and under must wear a helmet when riding. Children 8 and under must wear a helmet when riding **AND** working on the ground with horses. Everyone 18 and under must wear a helmet when catching horses in the pastures.
- e) Please leave gates like you found them unless otherwise directed to do so.
- f) Do **NOT** climb on or over any gate!
- g) No vaping or smoking is permitted in tack room, barn, horse, or lesson areas.
- h) No drugs, marijuana, or alcohol is allowed on property period.
- i) Absolutely **NO** drama, bad-mouthing anyone, vulgarities, or rude behavior will be tolerated. You will be asked to leave if you or any guests violate this rule.
- j) No one is allowed in the pastures without a coach or a knowledgeable approved assistant.
- k) Absolutely no jumping outside of a lesson.
- l) **NO** dogs allowed on the property under any circumstances; not on a leash, left in your vehicle, in our kennels, **PERIOD!** We have two **INTACT** male dogs who will fight or breed yours. If you bring dogs, you will be asked to leave. (**VESTED SERVICE DOGS ARE ALLOWED WITH PRIOR NOTICE!**)
- m) Parking is allowed in designated client parking areas only. **Do not block gates, driveway, coaches' home parking area, barn, trucks w/ horse trailers, or arena.**
If it's wet out, park in front, if it's frozen or dry park in rear.
- n) Safety is extremely important, and we require everyone to always be safe and obey the rules for all involved.
- o) Be hyper aware of your surroundings and watch out for horses, people, dogs, and everything!
- p) Absolutely no one but the student is allowed to handle horses.
- q) Children under the age of 15 must always be under the supervision and control of an adult. If your child acts up or is consistently disobedient in an unsafe manner, they will be asked to leave.
- r) All riders aged 18 or under **MUST** always wear an ASTM/SEI-approved helmet when mounted on any horse. Youths 8 years and under must always wear a helmet, in the saddle and on the ground, around horses. Riders over 18 **MUST** sign a helmet release form if *they choose* not to ride with a helmet! (Parents you may **NOT** choose if your <18yo wears a helmet or not, its mandatory, **PERIOD**)
- s) Do not feed the horses any feed or treats without the express approval or direction of the owner or coach. If permission is granted treats will **NOT** be hand fed but deposited into a bucket or feeder for horses to eat them.
- t) Any visitors or family members accompanying a rider during a class must remain quiet and well-behaved during the class and while at the stable. There is a viewing area for visitors to sit in and quietly observe the class to allow the rider to focus on

their riding session. Anyone who is being disrespectful or disruptive will be asked to sit in their vehicle or leave.

- u) Riders/handlers are expected to clean up after the horse they are working with. This is NOT the responsibility of anyone at SSH. Manure, hair, hoof cleanings, and general refuse in the barn aisle, arenas, wash areas, or around the barn shall be disposed of in the proper areas; these being a muck bucket/garbage can. All necessary tools are conveniently available for this disposal near the arena, barn, and feed areas. **There will be a \$5 per incident charge if any items are left for others to clean up for you.**
- l) All general human garbage shall be disposed of in general trash containers only.
- v) Neither The Riding Academy nor Fox Lane Farm, its owners or representatives, nor the legal property owner, their heirs or representatives, will not be held liable for any injury, death, sickness, disease, theft, loss or mutation of personal property, horse, or rider. The client assumes all risks connected with conducting business at the stable and using the facilities as allowed.
- m) Horse turnout and free lunging are allowed in specific areas/times only. Please ask to lunge if other riders(s)/handler(s) are working in the same area.
- n) Hand-walked horses may be allowed to graze in designated areas.
- o) Please do not leave horses unattended in any area, including saddling paddocks, arenas, or work areas.
- p) Classes/lessons take precedence to pleasure riders/boarders. We have plenty of riding space on the property to not be disrupting others' paid riding time.
- q) No running around ANY horses!
- r) **Please always use courtesy, respect, and common sense around the barn.**