



SAFE MEETINGS MATTER

PRESENTED BY THE HOTEL ASSOCIATION OF NOVA SCOTIA



HOTEL INDUSTRY OVERVIEW

History of Standards

Accommodations members have very high standards. In place is Serve Smart, WHMIS, and JOHSC.



Employee and guest safety

Hotels have the technology to create socially distanced meeting set ups and use hybrid virtual components



Make Meetings Safe

Our proposal will ensure that hotels and suppliers employed by hotels will follow the principles outlined.

HANS

KEY PRINCIPLES OF SAFE MEETINGS IN NOVA SCOTIA



- **Physical Distancing**
 - Rooms set up to ensure social distancing
 - Technology and PPE
 - Virtual components
 - Staggered sessions/route mapping



- **Educational Signs**
 - Physical distancing
 - Proper handwashing techniques
 - Proper coughing etiquette

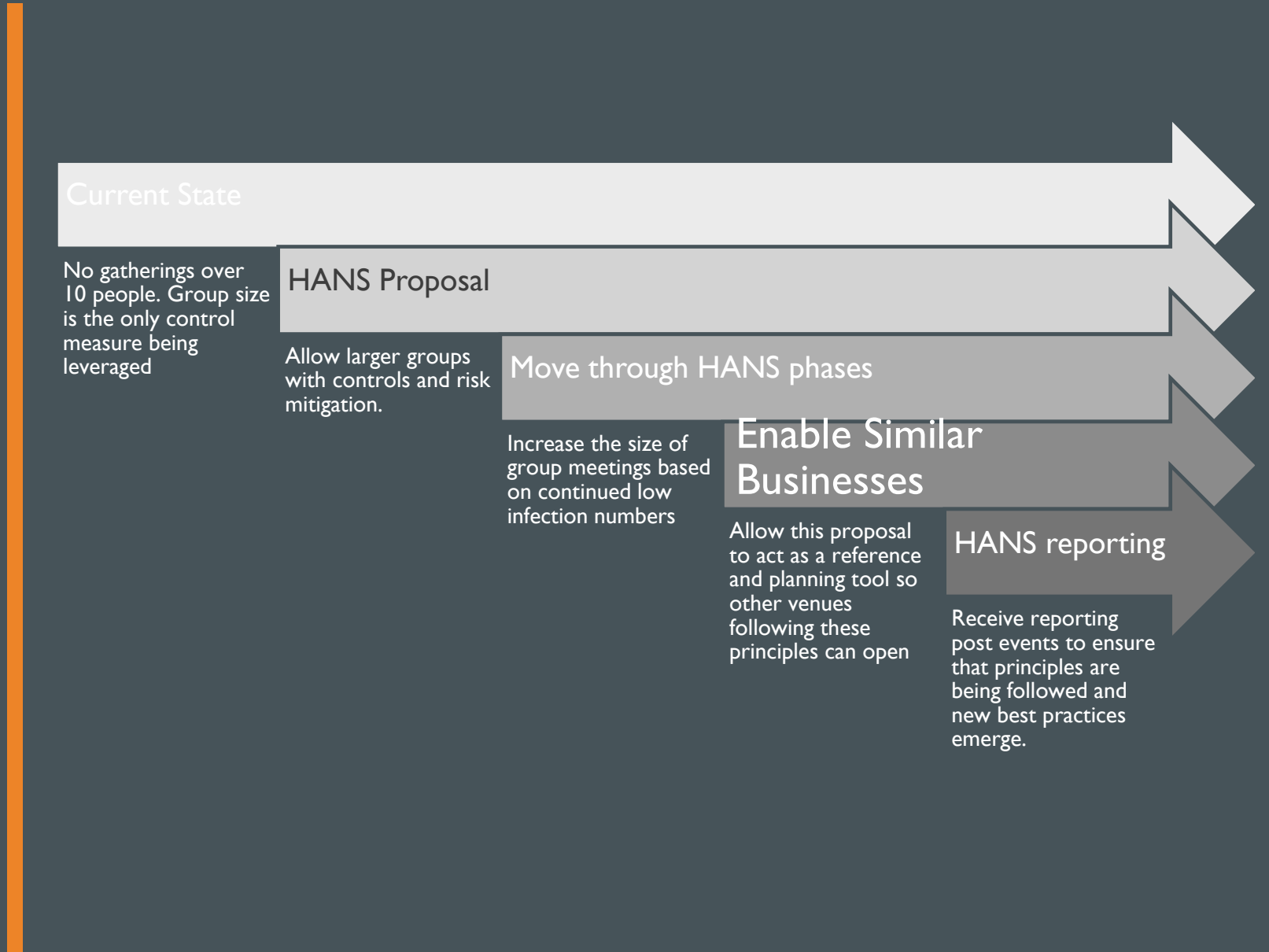


- **Cleaning / Sterilization**
 - Cleaning with disinfectants
 - Focus on high touch areas
 - Establish appropriate times for cleaning



- **Contact Tracing/Screening**
 - Registration for all meetings
 - Name and contact info
 - Records kept (per Health guidelines)
 - Arrival screening questionnaires

PROCESS MAP

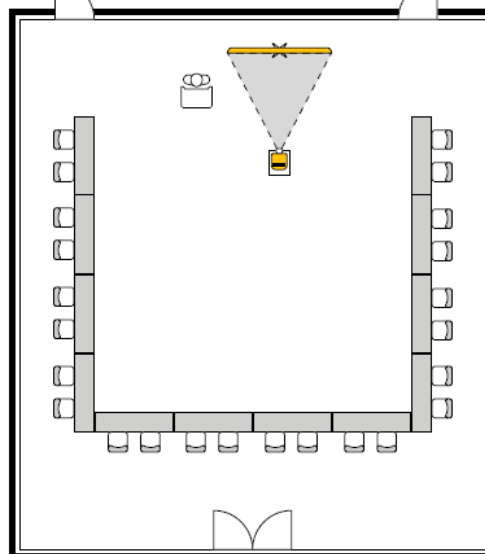




SAMPLE SET UP CHANGES

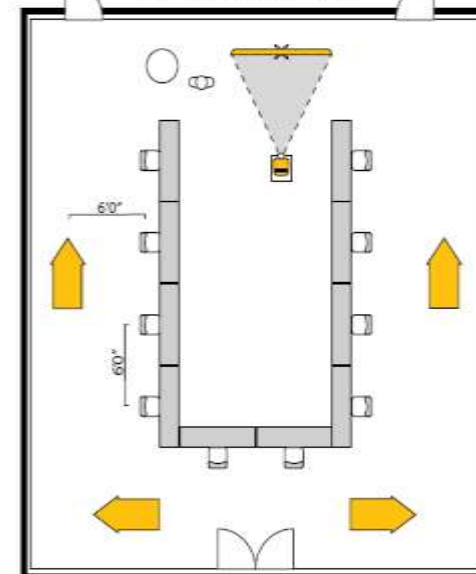
Floor Plan Option - 10 ppl U-Shape

Traditional U-Shape Diagram - 24ppl
37' x 42' : 1554 sqft



NEW

Modified U-Shape Diagram - 10ppl
37' x 42' : 1554 sqft



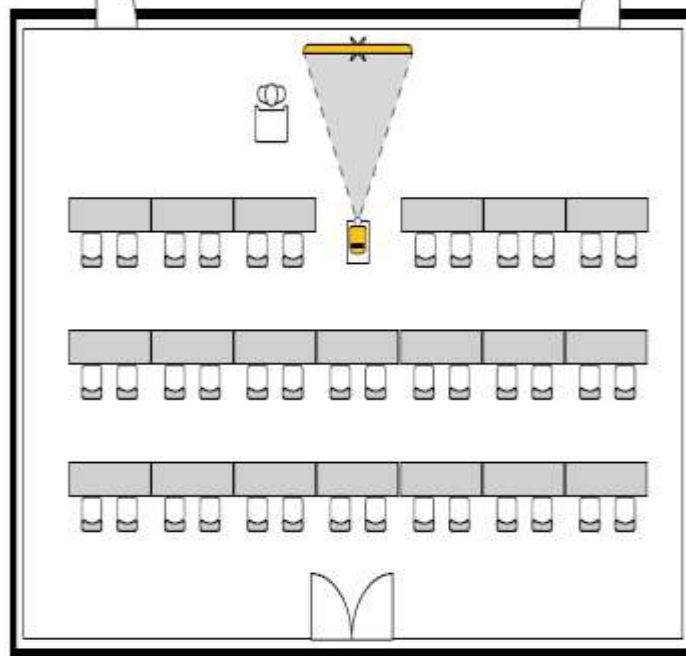
- Increased distance between each attendee. This is designed to help maintain limited contact within the meeting environment.
- Intentional directionally based traffic flow within the room as indicated by decals that are on the floor.



SAMPLE SET UP CHANGES

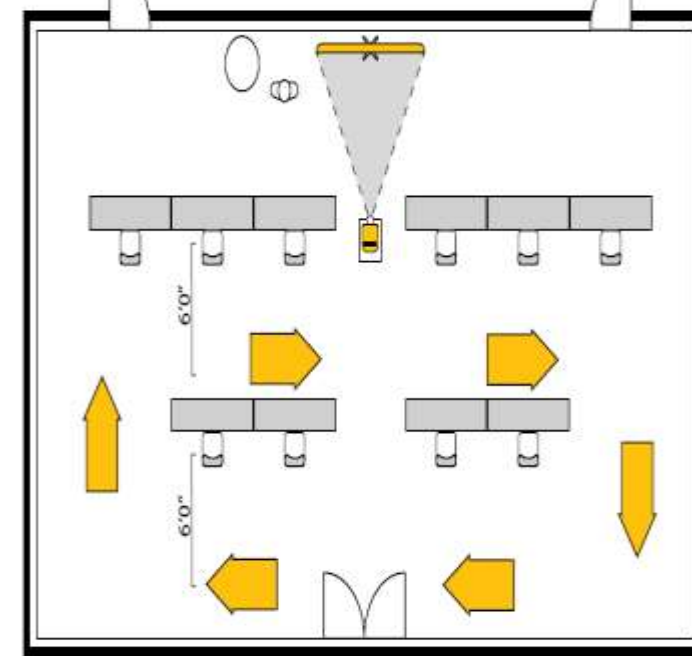
Floor Plan Option - 10 ppl Classroom

Traditional Classroom Diagram - 40ppl
50' x 29' : 1450 sqft



NEW

Modified Classroom Diagram - 10ppl
50' x 29' : 1450 sqft

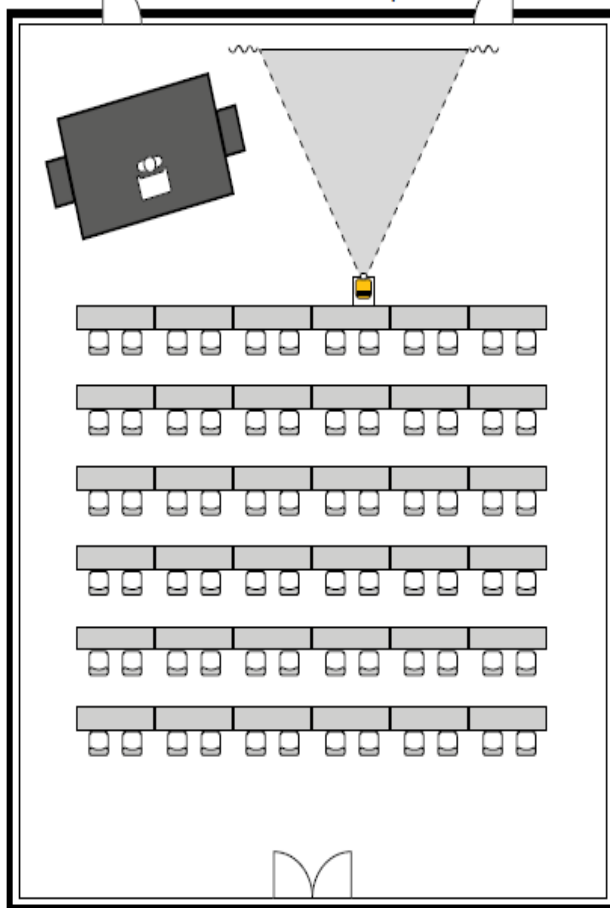




SAMPLE SET UP CHANGES

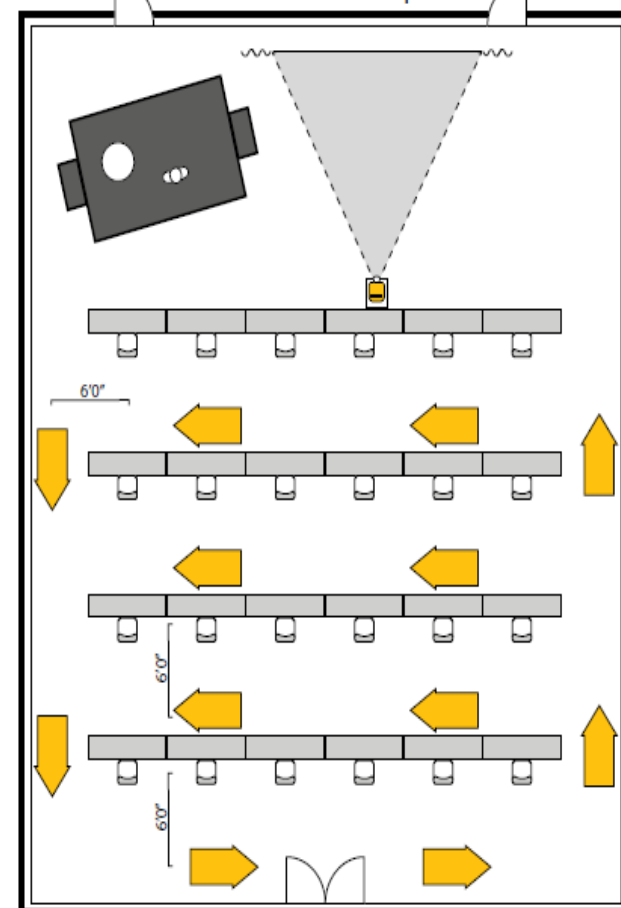
Floor Plan Option - 25 ppl Classroom

Traditional Classroom Diagram - 72 ppl
47' x 58' : 2726 sqft



NEW

Modified Classroom Diagram - 24 ppl
47' x 58' : 2726 sqft

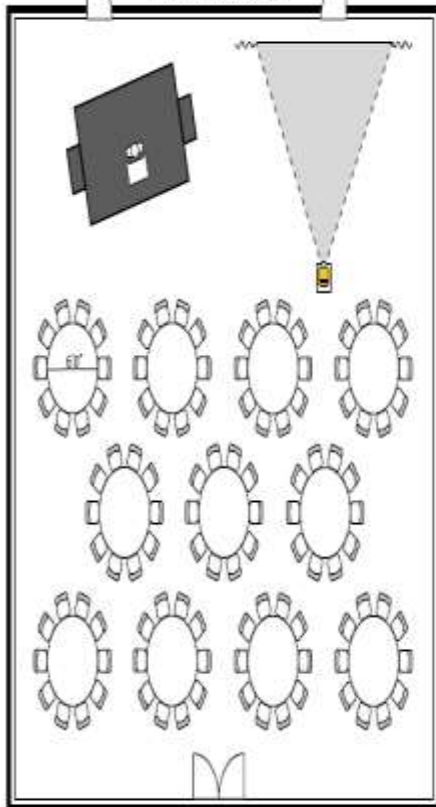




SAMPLE SET UP CHANGES

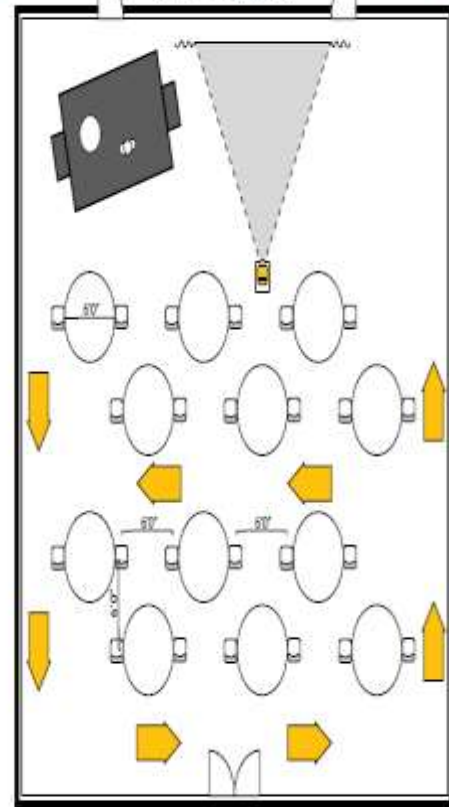
Floor Plan Option - 25 ppl Single Chair

Traditional Rounds Diagram - 110 ppl
51' x 53' : 2703 sqft



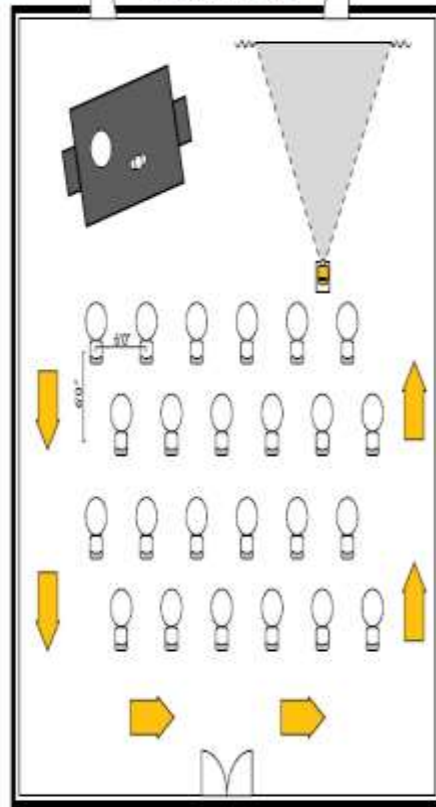
NEW

Modified Dual Rounds Diagram - 24 ppl
51' x 53' : 2703 sqft



NEW

Modified Single Rounds Diagram - 24 ppl
51' x 53' : 2703 sqft





CLOSING- SAFE MEETINGS MATTER



- Meetings can be conducted safely
- Venues (particularly hotels) can put in place mitigating processes
- Technology can be leveraged
- PPE can be utilized very effectively
- Our industry has a vested interest in making this work!