



## Depew Community Center Worksheet for Assessing Facility-Use Fees

	<i>Fees</i>	<i>Security Deposit (Required)</i>
<input type="checkbox"/> <i>Gym &amp; Kitchen usage</i>	<i>\$300 up to 4 hours + 1 hour set up (\$ 50 for each additional hour)</i>	<i>\$200</i>
<input type="checkbox"/> <i>Fee for DDC to set up and break down Table and chairs (only for 10 + tables)</i>	<i>\$150</i>	<i>N/A</i>
<i>** Table and Chairs can be used at no charge if setting up and breaking down is done by user</i>		
<input type="checkbox"/> <i>Stage</i>	<i>\$100</i>	<i>N/A</i>
<input type="checkbox"/> <i>Kitchen ONLY/ hourly</i>	<i>\$ 20</i>	<i>\$ 50</i>
<input type="checkbox"/> <i>Quiet Room</i> <i>(also used as a classroom, left of stage)</i>	<i>N/A</i>	<i>N/A</i>

**TOTAL**      \$ \_\_\_\_\_      \$ \_\_\_\_\_

This agreement entitles users to only use spaces checked, if additional spaces not included in this agreement are used, users may be subject to the loss of their security deposit.

*Signature of DCAT Event Coordinator*

*Signature of User*

*Date:* \_\_\_\_\_

*Date* \_\_\_\_\_

*Funds received on:* \_\_\_\_\_ *by* \_\_\_\_\_

*Cash*

*Check #* \_\_\_\_\_

*Money Order #* \_\_\_\_\_

***CHECKS SHOULD BE PAYABLE TO DEPEW COMMUNITY ACTION TEAM***

Depew Community Center  
570 Gould Ave.  
Depew, NY 14043  
(716) 288-7221

*Updated 12/18/25*