



Depew Community Center Worksheet for Assessing Facility-Use Fees

	<u>Fees</u>	<u>Security Deposit (Required)</u>
<input type="checkbox"/> Gym & Kitchen usage	\$300 up to 4 hours + 1 hour set up (\$ 50 for each additional hour)	\$200
<input type="checkbox"/> Fee for DDC to set up and break down Table and chairs (only for 10 + tables)	\$150	N/A
** Table and Chairs can be used at no charge if setting up and breaking down is done by user		
<input type="checkbox"/> Stage	\$100	N/A
<input type="checkbox"/> Kitchen ONLY/ hourly	\$ 20	\$ 50
<input type="checkbox"/> Quiet Room (also used as a classroom, left of stage)	N/A	N/A

TOTAL \$ _____ \$ _____

This agreement entitles users to only use spaces checked, if additional spaces not included in this agreement are used, users may be subject to the loss of their security deposit.

Signature of DCAT Event Coordinator

Signature of User

Date: _____

Date: _____

Funds received on: _____

by _____

☐ Cash

☐ Check # _____

☐ Money Order # _____

CHECKS SHOULD BE PAYABLE TO DEPEW COMMUNITY ACTION TEAM

Depew Community Center
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Updated 12/18/25