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### To: Harrodsburg/Mercer County Businesses From: Julie Wagner, Executive Director Date: October 9, 2018 Re: Halloween Festivities

Dear Friends:

Goblins, Ghosts and Ghouls galore! These and more are on the agenda for the annual "*Night of the Great Pumpkin*" downtown celebration. This year's event will be held on <u>Wednesday, October 31<sup>st</sup> from 5:30 to 7:00 p.m.</u> in downtown Harrodsburg.

As in years past, downtown merchants and area business owners set up in the downtown to hand out candy to local children 12 and under. Based on past years and that Danville has cancelled their downtown Trick or Treat – we anticipate record crowds! It is our recommendation that businesses purchase enough candy for at least 2,000 children.

As in year's past, Harrodsburg First will purchase additional candy to supplement what our merchants buy, and make sure that the children have a memorable event.

**Harrodsburg First is asking for donations to offset the cost of purchasing additional candy.** Donors will be recognized as a Night of the Great Pumpkin Supporter through our advertising and marketing. If you are interested in sponsoring Night of the Great Pumpkin, please note on the enclosed form and include your check.

<u>All sponsors and event participants are asked to complete the enclosed form</u>. We do this because our state certification requires that we track all supporters and volunteer hours given to downtown projects. Furthermore, we don't want to place two businesses in the same spot, so having you registered will help eliminate these types of problems.

Mark your calendar now! Halloween will soon be here in Downtown Harrodsburg! Questions or for more information, call Julie Wagner at 734-6811 or email <u>harrodsburgfirst@gmail.com</u>

## "NIGHT OF THE GREAT PUMPKIN"

For the past 29 years, Harrodsburg First Main Street Program along with area businesses have sponsored "Night of the Great Pumpkin" for the children of Harrodsburg/Mercer County. This event provides a safe place for children to trick or treat while creating fond, lifelong memories of downtown Harrodsburg.

# Night of the Great Pumpkin - Wednesday, October 31 from 5:30 - 7:00

On behalf of Harrodsburg First, we encourage you to be a part of this annual downtown event. All participants and sponsors should complete the form below and return to our office to be included in the event. Due to liability and state requirements that we track all of our volunteer hours, we must have a completed form from everyone who is planning to participate.

Several area churches setup games, activities and treats that enhance the event. David Best sets up his mobile sound studio to play fun, spooky music adding to the atmosphere. Studio G Thriller Dance Troup will present the "Thriller Dance" three separate times beginning around 6:15 p.m.

### Night of the Great Pumpkin Registration Form

BE A SPONSOR OF THE EVENT:					
I/we want to make	a contribution	toward the car	ndy and prizes for this event:	(check enclosed)	
Donation Amount:	\$25	_\$50	_\$100		

### SETUP/ HAND OUT CANDY:

\_\_\_\_\_ I/we are a downtown business, and **will be** handing out candy in front of our business.

\_\_\_\_\_ I/we are not a downtown business, but would like for you to assign us a space to give candy and promote my business or organization.

\_\_\_\_\_ I/we are a downtown business, but **will not be** participating. You can assign someone else to set up in front of our business.

Name of Business
Email Address
Signature:

By submitting this form, I/we acknowledge that by participating in Harrodsburg First Main St. event, I am responsible for my own safety and agree that I knowingly and voluntarily assume all risks involved in such activity.

Night of the Great Pumpkin c/o Harrodsburg First Main Street Program 120 South Main Street | Harrodsburg, KY 40330